

**El Creston Mutual Domestic Water Consumers' Association**

Thursday, February 1, 2024, 7:00 pm

Board meeting

Via Video Conference

<https://zoom.us/j/93603021957>

1. Call to order and proof of quorum – 7:06 PM Board Members: Doug, Liz, Gene, Anna
2. Proof of notice of this meeting
3. Approval of Agenda – Gene/Anna
4. Approval of meeting minutes from January 4, 2024. – Liz/Gene
5. Reports
  - a. Treasurer's report
    - i. Treasurer's report (file on [One Drive](#) with minutes) – Anna/Gene
  - b. Funding
    - i. Capital Outlay Award – Unused funding from latest grant will expire June 2026. (\$55,166.77). Submitted State Auditor Certification as Tier 2 because revenues were less than \$50K and less than 50% of capital outlay was spent.
    - ii. Water Trust Board – No updates
  - c. Membership Report – Lewis' moved, New owner, Villgeas' will need to be added. Doug will reach out. Bonnie Bolton & Frank Hager passed away so both will be removed from rolls. Bolton property will be removed from standby. Home was destroyed by fire. Hagar was annual member.
6. Old Business
  - a. Asset management plan progress - Next Steps were up to Conrad. Need signature on two documents then send to Souder Miller.
  - b. Ken King plaque – Gene has the plaque ordered. Should be here in a few weeks. ~\$35.
  - c. Fire hydrant repair – Gene has not received a response from plumber to get the repair scheduled. Will need to coordinate with Carlos and send notice to membership.
  - d. Zero usage meter readings. – Faulty meter still needs to be ordered/replaced.
7. New Business
  - a. Annual meeting date March 16 2:00 PM. Liz will contact fire department.
    - i. Reports:
      1. President - Conrad
      2. Treasurer - Liz
      3. Membership - Doug

- ii. Potential By-Law Changes to reduce number of board members – change is not needed as by-laws specify between three and seven members. Based on Section 8, we can likely assume that Sebastian Medina has resigned. Gene reports that he has accepted a job at UNM and will be moving. There is no need to fill that seat based on the lack of candidates and rules that indicate the board can be less than 7 members. Will report to membership that the seat will not be filled unless someone in attendance is willing to fill that term.
- iii. Other updates
  - 1. Tank cleaning
  - 2. Hydrant repair
  - 3. Discussion about backup generator possible use of remaining capital funds. (Liz will mention to Daniel)

Agenda to be finalized and mailed out by Feb 15.

- b. Use of MailChimp for meeting notices
  - i. \$13 or \$20/month Better control of mailing list with subscribe/unsubscribe options, automation and social media integration – Will use 90-day trial to test more features.
- 8. Public comment – No public attendees. New Facebook group “Ojitos Fritos Ranches”
- 9. Calendar Review for upcoming tasks.
- 10. Next meeting date: Annual Meeting March 16, board meeting to follow.
- 11. Adjourn – Gene/Anna