

**El Creston Mutual Domestic Water Consumers' Association**

Thursday, December 7, 2023, 7:00 pm

Board meeting

Via Video Conference

<https://zoom.us/j/93603021957>

1. Call to order and proof of quorum – Board members: Doug, Liz, Gene & Anna. Guest Jim Peters. 7:03 PM
2. Proof of notice of this meeting – E-mail, Poster by mail boxes
3. Approval of Agenda – Liz, Anna
4. Approval of meeting minutes from November 2, 2023. – Gen, Liz
5. Reports
  - a. Treasurer's report
    - i. Treasurer's report – File saved with minutes. Will need to pass resolutions in January for reserve funds. Jim will have a budget for January meeting. – Gene, Anna
  - b. Funding
    - i. Capital Outlay Award – no updates
    - ii. Water Trust Board – no updates
  - c. Membership Report
    - a. George Vigil moving to standby status. – Gene, Anna
6. Old Business
  - a. Asset management plan progress - Next Steps – Maggie (Souder Miller) needs signed resolution in order to proceed with funding application. We probably need to get them re-signed and sent again. Liz will pull up paperwork to resubmit.
  - b. Ken King plaque – Waiting on the plaque to be made.
  - c. Fire hydrant repair – Jefferies will put together a bid but it has not been received. Based on board approval in August meeting unless the bid is more than \$5000 the work can be done without additional approval.
  - d. Board Members' lack of attendance. Potential change to by-laws to reduce the number of board members. Needs to be discussed in annual meeting. If general membership does not approve then other association members need to step up.
7. New Business
  - a. There are two, full connection customers (Thompson and King) whose meters continue to register zero usage. Liz will contact Carlos to inspect and test the meters and replace if they are not working. There should be a spare

meter in the well house. Gene will verify. No additional approval should be needed unless cost is more than \$1000.

- b. There is some funding in a grant that we could obtain from the state for additional projects. Capital grant was for \$65,000. Tank maintenance and emergency repair costs were taken out of that fund so \$55,000 is available. Funds were designated for improvements to system. Unsure if there is a deadline to use those funds. Souder Miller may understand the rules.
  - c. Letter from state was received with water testing results. Liz will drop off to Doug for records.
8. Public comment
- a. Jim requested to be a participant in the asset management plan process once it kicks off.
  - b. Jim congratulated the association for being fiscally responsible and having surplus funding. El Creston has come a long way from the days of begging for funds.
9. Calendar Review for upcoming tasks – None required before January meeting.
10. Next meeting date: Thursday, January 4, 2024
11. Adjourn – Gene, Anna