

El Creston Mutual Domestic Water Consumers' Association

Thursday, July 7, 2022, 7:00 pm

Board meeting

1. Call to order and proof of quorum – 7:03 PM – Attendees Board Members: Conrad, Doug, Liz, Gene, Anna, Matt Guest: Maggie Simms from Souder Miller
2. Proof of notice of this meeting – Emails
3. Approval of Agenda – Accepted as presented
4. Approval of meeting minutes from June 2, 2022 – Gene, Anna. Approved.
5. Reports
 - a. Treasurer's report – Conrad and Liz had conversation with rep from Wells Fargo about a potential online payment system for which the cost has dropped from \$25 to \$9/month. We might need some higher security on our web site which might be an additional \$24/month.
 - b. Water System
 - i. Operator's Report – Conrad spoke with Scott Christenson from the New Mexico Bureau of Geology and Mineral Resources. Well level has dropped by about 2ft/year. Water level currently around 240 ft. Good for around 122 years at the present rate.
 - c. Funding
 - i. Capital Outlay Award – Maggie presented some details. \$65K received this year. The note indicated that the bonds had not been sold because El Creston is not compliant with an executive order. Bonds will likely be sold in September as long as issue has been addressed. Funds were requested for renovate meter and storage systems. First item would be for tank inspection/cleaning. Other capital outlay from 2021 will cover final portion of phase 3.
 - ii. Water Trust Board – Maggie also addressed that that money was used to fund phases 2 and 3 and those funds have been exhausted.
 - d. Eleven month warranty walk through for booster station and Phase 3. – Souder Miller contractor completed the booster station just under 11 months ago and the rest of phase 3 was completed a few weeks later. Maybe complete the walk through for both pieces at one time at the end of August. No issues are known for the booster station so it was decided to do the full walk through in August.
 - e. Membership Report – no new members or other information to cover
6. Old Business
 - a. Asset management plan progress – Maggie also had some information on the planning and potential grants to cover the process. Some details have been provided in regards to parts, current costs, useful life etc. Souder Miller has the

ability to work with organization to obtain planning grants. Our association should be able to receive grants to cover the planning cost up to 100%. Souter Miller can then help prepare the asset management plan. This would help if Water Trust Board funds are required in the future. First step is to obtain a list of required information for application. Next step is the award then a contract to complete the plan. (Also discussed the idea of obtaining list of other associations in order to potentially acquire spare parts) Doug moved, Gene seconded that we ask Souter Miller to proceed with the first step in prospering the grant application.

- b. Website management – Tabled as Sebastian was unable to attend. Liz will reach out to bank about the needed improvements for potential online payment system.
 - c. Passage of FY 2024-2028 ICIP Resolution No. 2022-03. Gene moved, Anna seconded that we accept the resolution. Passed.
7. New Business
- a. Electronic Payments Update (Square) - discussed above.
 - b. Tank maintenance – Maggie will provide vendors and Conrad obtain quotes. At a minimum an inspection is recommended. Vendors should be able to come onsite for a basic inspection at no or minimum cost. As soon as a list of up to 3 vendors can be obtained Conrad will request quotes.
8. Public comment – Doug Mentioned lab test from April
9. Calendar Review for upcoming tasks – None noted but Conrad will send out a list of items if anything is needed.
10. Next meeting date: Thursday, August 4, 2022
11. Adjourn - Gene, Anna. -7:58 PM