

El Creston Mutual Domestic Water Consumers' Association

Thursday, April 7, 2022, 7:00 pm

Board meeting

Via Video Conference

<https://zoom.us/j/93603021957>

1. Call to order and proof of quorum

Called to order at 7:03 PM. Attendees: Conrad, Doug, Sebastian, Matthew, Anna, Liz –
Guests: Jim Peters, Leo and Ruth Porta

2. Proof of notice of this meeting – Emails and notice posted

3. Approval of Agenda – Gene/Liz: Approved

4. Approval of March 19, 2022 Special Board Meeting Minutes. – Doug/Gene: Approved

5. Reports

a. Treasurer's report – Deposit made from Capital Outlay will need to use that to pay contractor. Moved to pay Souder Miller the \$46,882.81 Gene/Matt - Approved

b. Water System

i. Operator's Report – Question regarding note from operator, "tanker" vs, "tank".
Gene will talk to Carlos to get some clarification.

c. Funding

i. Capital Outlay Award – Still have \$3,117.19 available. There may still be an outstanding invoice from Souder Miller. Dennis notified at annual meeting an additional grant has been awarded for \$65,000, designated for maintenance. Gene will ask Maggie from Souder Miller about the maintenance schedule. Daniel from the fire department is looking into the possibility of fire hydrants on the 4" line on Coyote. That cost may need to come out of the new grant as well.

ii. Water Trust Board

d. Phase II update - None

e. Phase III update - None

f. Membership Report – Branson Salas will be transitioning from stand-by to full member to have his meter activated. Discussion at to whether a new member should have the initial bill pro-rated. Anna suggested that anything prior to the 15th should be full bill and anything after could be a pro-rated unless they exceed the minimal in which case the full normal amount will be billed. Doug/Anna - Approved

6. Old Business

a. Asset management plan progress – Still waiting for the final list of assets/equipment. Jim presented the in progress spreadsheet. He will send out

a copy to the board. Discussed idea of formally setting funds aside as reserved fund for potential maintenance. Can use the Phase I number for now and add in other Phases later. Gene moved to formally designate a reserve fund with the exact number to be determined by Jim & Liz. Seconded by Anna – Approved.

7. New Business

- a. Discuss response to Leo Porta email – Looking at purchasing land for an “aerobic” garden for their preschools. Kids would come up to pick food as part of school curriculum. Less intensive water use than traditional gardening ~300 gallons/month. Also considering drilling a well. Cannot profit from water use if a well is drilled. Other options would be catchment system or delivery. Also would need water for kids and meals when kids come up. Total consumption, maybe 600 gallons/month.

Also will host annual family camp with 30-50 people one weekend each year.

Jim mentioned the issue with not having an existing well so no existing water rights. That could be an issue with any new meter for a vacant lot with no existing well/water rights. Gene mentioned that there has been a precedent with other members without wells.

Gene will discuss more with them offline. Doug forwarded the original email to him.

If they do purchase the property they will come forward to request membership.

8. Public comment – no other public attendees

9. Calendar Review for upcoming tasks –

Quarterly finance report due? Law changed and report not needed unless revenue exceeds \$50,000. Liz will research and find letter. (Jim found the letter at end of meeting)

Review emergency plan. Doug will track it down as it is likely in One Drive

Conrad and Liz met with Auditor’s Office for entrance audit. Now are a Tier III organization. They will meet again in May and want to meet with the board in June. “Findings” are not good as an indication that finances are well not understood. Only question brought up was reporting to state.

Quarterly Water Report? Twelve specific members who signed over ¼ acre feet to El Creston required to submit quarterly meter reading report to State Engineer’s Office.

10. Next meeting date- Thursday, May 5, 2022, 7:00 PM via Zoom.

11. Adjourn Liz/Gene at 8:30 PM