

**El Creston Mutual Domestic Water Consumers' Association**

Thursday, December 2, 2021 @ 7 pm

Board Meeting Minutes **DRAFT**

Via Video Conference

<https://zoom.us/j/93603021957>

Approved:

In attendance: Anna Aragon, Dennis Ditmanson, Karyl Lyne, Sebastian Medina, Gene Solyntjes, Liz Valenzuela Public: Jim Peters

1. Meeting was called to order at 7:02 pm with a quorum present.
2. The meeting notice was posted, emailed and in *The Optic*.
3. The motion (Gene/Liz) to approve the agenda was approved.
4. Minutes of the November 7, 2021 meeting were approved. (Liz/Gene)
5. Reports
  - a. Treasurer's report is attached.
  - b. Water System
    - i. Operator's Report no report
  - c. Funding
    - i. Capital Outlay Award - Dennis reported that Souder-Miller will assist in preparing a Capital Outlay request for 2022 in the amount of \$50K to be used for system maintenance. Maggie at S-M also reported that preparation for the Bond Sale for the 2021 Outlay – also for \$50K – is proceeding. Liz provided information for questions from the Finance Board on that outlay request. Funds from the 2021 award are earmarked for finalizing the Phase III construction.
  - d. Phase II & III - Certificates of completion are being finished for Phase II and III and will be sent to El Creston for the work.
  - e. Phase III See above.
  - f. Membership report - Dennis needs to talk with Heidi Gonzales about that membership. Karyl needs to get the transfer of membership form to Brenda Penser at 39 Roadrunner.
6. Old Business
  - a. Progress on the new billing system - Liz reported that the first month on the system went smoothly and that Jim had added a deposit summary button which tabulates the deposits, which can then be compared with the revenues received to see if they match, thus reconciling the banking system and the billing system.

- b. Sebastian reported that he has finally been in touch with the right department of the Square people and believes they will assist him in putting the Square payment system on our website, make it available by phone and provide us with a card swipe device to accept payment. Square's cost to us is minimal. Sebastian and Liz will keep us posted on developments with this.
- c. Dennis reported that El Creston had been issued a violation notice for non-reporting on two water samples due for the Month of September. This was due to the ending of the water hauling service and sale of the water truck – and largely the result of not notifying the Drinking Water Bureau of that action in a timely fashion. Dennis has been in touch with Chet Markham and Wayne Jeffs at the Bureau to assure we have been relieved of the reporting requirement. It has been determined that we are required to only notify the two customers that received water deliveries in September about the violation notice.
- d. Liz reported that the El Creston account with the City of Las Vegas for water delivered by our truck has been closed.

#### 7. New Business

- a. Gene requested reimbursement for the cost of installing a meter to replace the one removed earlier, reminding the board that these items had been provided to customers in the past. Dennis stated that while he understood the reason for the request that El Creston policy prohibited providing meters unless that was part of a construction project. Otherwise, meters and connecting lines were the responsibility of the property owner.
- b. Dennis said we will need to update our sampling plan and include sites in Phase II and Phase III so that the whole system is tested. Gene reported he read all the water meters today for billing and will need to put markers on many of the new meters.
- c. Anna noted that she is preparing to install a line to one of her properties.
- d. Gene also reported that Angel Flores from the state is coming next week to get a water sample from our well.

- e. Dennis asked Gene to give him the meter readings for November and December to complete a years' readings for 2021. In 2022 Gene will give the readings to Liz for billing.
8. Public comment None
  9. Calendar Review for upcoming tasks - None as the 2022 Budget Resolution passed in November Dennis did remind the board that he and Karyl are going off the board in March and will need to be replaced by members of the association. Also, Anna and Liz's terms end in March. We need to start talking to people about joining the board.
  10. Next meeting date Thursday, January 6, 2022 @ 7pm via zoom
  11. Adjournment was at 7:40 pm.

Respectfully submitted by Karyl Lyne, Secretary