

**El Creston Mutual Domestic Water Consumers' Association**

**Board Meeting Minutes**

**Thursday, May 6, 2021 @ 7pm**

**Via Video Conference**

**<https://zoom.us/j/93603021957>**

Approved 6-3-21

In attendance: Dennis Ditmanson, Gene Solyntjes, Liz Valenzuela, Karyl Lyne, Sebastian Medina, Matthew Miller, Anna Aragon Public: Andrea Mauldin Garduno, Wendy Leavens, Cheryl Zebrowski,

1. The meeting was called to order at 7:03 pm with a quorum present.
2. Notice of the meeting was emailed, in the *Optic*, and posted.
3. Motion (Liz/Gene) to approve the agenda with addition of a short executive session after public comment passed unanimously.
4. Approval of meeting minutes from April 8 with 2 corrections and April 12.
5. Reports
  - a. Treasurer's report attached included 10 water deliveries in April.
  - b. Water System
    - i. Operator's Report No operator's report has been received. Annual contract with El Valle for our water operator has not been completed. Dennis has contacted Veronica at El Valle to ask her for a bid to do the El Creston monthly billing, which will be an increase in cost of our contract with El Valle. Dennis will ask her about the billing bid and also getting monthly water system reports from Carlos, our water operator.
  - c. Funding Update -- grant loans from WTB We're paying on the Phase I Loan, \$5,275.86 each June. We also pay \$532 on a \$10K Water System Improvements Loan due in June. For the Phase II WTB Loan we will start paying \$2,575.33 in June, 2022. We will start paying \$2,575.33 for the Phase III Loan in June, 2023.
  - d. Phase II update-- We approved changes last month to add the booster station. Souder Miller is working with New Image to get that project going. Prices for materials are going up, but New Image says they believe they can get supplies and remain within the budget.
  - e. Phase III update-- The contract additions with New Image and Souder Miller are completed and the hope is that they will finish the booster station and move right into phase III.

- f. Membership Report Dennis has membership transfer forms from Chris Messina/ Ruth Miriampolski at 25 Coyote, and said the Stokes' membership is complete.
6. Old Business
- a. Electronic Payments Sebastian reported the best options are Square and Paypal in terms of the fee they charge. Square charges 2.6% +.10 per trans. Paypal charges 2.9 % + .30 per trans. If people put their bank information in at Square, the charge is 1% + \$1. There is no time commitment on our part with either service. Both are national services. The necessary hardware from Square is free. We should consider both options. Dennis uses Square at his book business. Sebastian will update the Board next month on additional information.
  - b. Conflict of Interest Statement These are still needed from Sebastian, Matthew, Anna and Gene. Please send, email or fax these to Karyl.
7. New Business
- a. Board Training dates Karyl reported that RCAC is now offering online board trainings because of COVID and she forwarded the announcement to the Board. The group decided to attend the Board Responsibilities Training on June 2. Board members must register themselves for the training.
  - b. Proof of Beneficial Use Application--Cheryl shared that this is the report where we must prove we're using the acre feet of water allotted to us by our membership-- "the use it or lose it report". Cheryl will work with Dennis on this.
  - c. Approval of change order #5 to incorporate Phase III work into the New Images contract--Phase III work \$499,999. The New Image increase is \$367,430.25 to be funded from WTB. Motion to approve (Gene/Sebastian) passed unanimously.
  - d. Approval of Souder Miller contract for construction services on Phase III Project. Souder Miller engineering fees for design will increase \$162,945.64 to be paid from WTB funding and from the \$50K Capital Outlay funding we have available. We'll still have \$23,366.62 contingency and have coming Capital Outlay funding of \$50K, so our contingency will be  $\$23,366.62 + \$50K = \$73,366.62$ . Motion to approve Souder Miller extension for Phase III (Anna/Gene) passed unanimously.
8. Public comment--Cheryl will not be here for the June meeting.
9. Calendar Review for upcoming tasks--El Valle Contract for water operator and billing; and monthly water reports--Dennis Proof of Beneficial Use Application--Dennis & Cheryl

10. Review action items--June 2 Online Board Training Registration; conflict of interest statements emailed or mailed to Karyl at 89 Roadrunner Road, LVNM.
11. Executive Session Members of the public were thanked for their attendance and asked to exit the meeting as the Board went into Executive Session to discuss legal issues.
12. The Executive Session ended and the Board meeting resumed.
13. The next meeting will be June 3, 2021 at 7 pm via zoom.
14. The meeting was adjourned at 8:10 pm.

Respectfully submitted by Karyl Lyne, Secretary