

El Creston Mutual Domestic Water Consumers Association

March 4, 2021 Board meeting

Approved April 8, 2021

Via Videoconference

In attendance: Gene Solyntjes, Cheryl Zebrowski, Dennis Ditmanson, Liz Valenzuela, Anna Aragon, Public: Jody Garcia (Souder Miller), Carol Macomber, Andrea Mauldin-Garduno, Elizabeth Thompson, Adan Trujillo (attorney)

1. Meeting called to order at 7:05 pm with a quorum in attendance.
2. Notice of this meeting was emailed and posted.
3. Motion made and seconded to approve the agenda. (Liz/Anna) Motion passed unanimously.
4. Motion made and seconded to approve the minutes from February 4th (Liz/Anna) Motion passed unanimously.
5. Reports
 - a. Treasurer's report attached
 - b. Water System
 - i. Operator's Report: none received
 - c. Funding
 - i. Capital Outlay: Souder Miller submitted a request on our behalf
 - ii. Water Trust Board: see item 6b.
 - d. Phase II Update: We did a substantial completion walk through a week or so ago and everything looked good. Souder Miller received a proposal for the booster pump and have submitted a change order for approval.
 - e. Phase III: We requested that it be added to the Phase II contract as we are happy with New Image and we can save some administrative costs. Both NMED and WTB approved. Souder Miller will add a change order to Phase II contract.
 - f. Water Hauling Report: Five deliveries in February.
 - g. Membership Report: Nothing to report.
6. Old Business
 - a. Liz received the "Demand for Payment" statement for our water conservation fees and Gross Receipt Taxes. Liz has paid the conservation fee in full, and will spread out the GRT payment of \$5,383.98 over 3 months. They did not charge any penalties or interest.
 - b. Our attorney, Adan Trujillo, reports that he has spent considerable time reviewing our documents, plats, etc. He did not see any irregularities. The board confirmed that there is no pending litigation or lawsuits against the association.
 - i. Motion made and seconded to approve Resolution 2021-04, WTB-5091 Closing Documents (Cheryl/Anna). No discussion. Motion passed unanimously.
 - c. Electronic payments: Liz met with Wells Fargo who referred her to Antonio Londono at the Merchant Services Department in Albuquerque. He will get back to her.

- d. Annual Meeting
 - i. Ballots for board of directors and bylaw changes were mailed on Feb. 17th.
 - ii. The board reviewed the draft agenda for the meeting with some discussion regarding the assessment and joining fee items.
 - iii. We are limited to 10 people for in-person gatherings due to Covid. Gene will attend in person and will provide a laptop and speaker.
- 7. New Business
 - a. Motion made and seconded to approve Resolution 2021-05, Rules & Regulations Adoption (Dennis/Liz). Motion passed unanimously.
- 8. Public Comment: None
- 9. Calendar Review for Upcoming Tasks
 - a. Sign conflict of interest statement
 - b. Meter readings due April 10th
 - c. Quarterly WTB report due in April
- 10. Action Items: Gene will sign the WTB closing document, get it to Souder Miller in Santa Fe, and Cheryl will go to the Albuquerque office to sign.
- 11. The next meeting will be April 8th since Liz will not have the financial info by the first.
- 12. Meeting adjourned at 7:58 p.m.

Respectfully submitted by Cheryl Zebrowski, Secretary

**EL CRESTON MDWCA
Treasurer's Items for Regular Meeting 3-4-2021**

1) a. **Checking account balance ending 2/28/2021: \$9,440.56**

| | |
|--------------------------------|--------------------|
| Transfer to Savings: | -\$1,000.00 |
| Cleared Checks/Charges: | -\$2,302.45 |
| Deposit: 3/1/21: | +\$727.16 |

Current Checking Balance (3-4-21): \$6,865.27

b. **Savings account balance ending 2/28/2021: \$13,152.09**

| | |
|--|---------------------------|
| Savings Transfer | +\$1,000.00 |
| <u>Current balance (3-4-21)</u> | <u>\$14,152.09</u> |

c. **OVERALL TOTAL CASH BALANCE: (3/4/2021): \$21,017.36**

2. **February Water Deliveries: 5 Revenues received: \$670.00**
Water Hauling Sales: \$509.15 Water Charges: \$120.00 GFT: \$40.85

3. **February Truck Expenses: - \$64.01 (Gas)**

4. **Water Connection/Standby Payments (DEC-FEB)–Revenues received: 1,178.90**

DEC-February payments: \$1,109.65 GRT: \$69.25

5. **Miscellaneous Revenues Received:**

Promissory payment - \$50.00