

**El Creston Mutual Domestic Water Consumers Association**

January 7, 2021 Board meeting

Approved February 4th

49 Mira Sol Drive, Ojitos Frios Ranches Subdivision

In attendance: Gene Solyntjes, Cheryl Zebrowski, Dennis Ditmanson, Liz Valenzuela, Anna Aragon. Public: Wayne Reimer, Jim Peters, Carol Macomber

1. Meeting called to order at 7:03 pm with a quorum in attendance.
2. Notice of this meeting was emailed and posted.
3. Motion made and seconded to approve the agenda. (Dennis/Liz) Motion passed unanimously.
4. Motion made and seconded to approve the minutes from December 3<sup>rd</sup> with clarification of who in phase II may now connect. (Dennis/Anna) Motion passed unanimously.
5. Reports
  - a. Treasurer's report attached
  - b. Water System
    - i. Operator's Report: The water pressure was so high, that the connection on the homeowner's side came undone. Carlos was able to fix it.
  - c. Funding
    - i. Capital Outlay: See New Business
    - ii. Water Trust Board: Road Easement was signed by Paul Rosal, President of the Ojitos Frios Unit I HOA so that we can begin work on Phase III.
      1. Souder Miller is reviewing the easement with the NMFA before we can sign the grant agreement.
  - d. Phase II update: Construction is almost complete, except for the booster pump.
  - e. Phase III update: Gene will share design plans with the HOA. Received commitments for 6 stand-by and 3 full hook-ups.
  - f. Water Hauling Report 12 deliveries in December with 107 deliveries in 2020.
  - g. Membership Report: Stokes have submitted their membership application. Received transfer from Medinas.
6. Old Business
  - a. Water Conservation Fees and Gross Receipt Taxes: Have not heard back from the taxation department.
  - b. Approval of WTB-5091 Closing Documents: tabled until easement approved and we receive the closing documents.
  - c. Reviewed p. 11-15 of the Rules & Regulations
7. New Business
  - a. Motion made and seconded to approve Resolution 2021-01, to abide by the Open Meetings Act (Liz/Anna). Motion approved unanimously.
  - b. Motion made and seconded to approve Resolution 2021-02, approval of 2021 budget (Anna/Liz). Motion approved unanimously.

- c. Motion made and seconded to approve Resolution 2021-03, approval of Capital Outlay Agreement (Dennis/Liz). Motion approved unanimously.
  - d. One of our members suggested that we have some way of accepting electronic payments which could include Paypal or Zelle via Wells Fargo. Liz will look into the Wells Fargo option.
  - e. Excess water leaks: Per the Rules & Regulation, section 7B, the bill may be adjusted for the first leak, then 50% of the second leak, and full cost of future leaks.
  - f. Annual membership meeting: Hold via Zoom, or for those who are unable to connect, meet in-person at the fire station. The annual meeting is scheduled for March 20<sup>th</sup> at 3:00 p.m. Dennis has sent out a second draft of the letter. Cheryl will mail it out to the membership. Board members should also contact people directly asking them to consider joining the board.
8. Public Comment: Jim Peters will have the 2020 budget vs. actual expenditures ready for our February meeting.
  9. Calendar Review for Upcoming Tasks
    - a. Plan Annual meeting
    - b. Quarterly WTB Report Due
    - c. Submit Audit Tier Determination Form
  10. Action Items:
    - a. Cheryl to send out letter to members
    - b. Liz to look into accepting electronic payments through Wells Fargo
  11. The next meeting will be February 4th
  12. Meeting adjourned at 7:50 p.m.

Respectfully submitted by Cheryl Zebrowski, Secretary

**EL CRESTON MDWCA  
Treasurer's Items for Regular Meeting 1-7-2021**

1) a. **Checking account balance ending 12/31/2020: \$12,799.20**

Transfer to Savings:	-\$2,500.00
Outstanding Checks (1)	-\$ 230.57
Cleared Checks/Charges:	-\$ 895.77
1-5-2021: Issued Check (2):	-\$ 226.84

**Current Checking Balance (1-7-21): \$8,946.02**

b. **Savings account balance ending 12/31/2020: \$9,151.90**

Savings Transfer	+\$2,500.00
<u><b>Current balance (1-7-21)</b></u>	<u><b>\$11,651.90</b></u>

c. **OVERALL TOTAL CASH BALANCE: (1/7/2021): \$20,597.92**

2. **December Water Deliveries: 12                      Revenues received: \$1,605.00**  
**Water Hauling Sales: \$1,317.00                      Water Charges: \$288.00**

3. **December Truck Expenses: - \$70.00 (Gas)**

4. **Water Connection/Standby Payments (AUG-DEC 2020)–Revenues received: \$1,215.05**

5. **Miscellaneous Revenues Received:**

19-2020 Assessment fees (2) - \$225.00

Memberships (1) – Stokes: \$250.00