

El Creston Mutual Domestic Water Consumers Association

December 3, 2020 Board meeting

Approved January 7, 2021

49 Mira Sol Drive, Ojitos Frios Ranches Subdivision

In attendance: Gene Solyntjes, Cheryl Zebrowski, Dennis Ditmanson, Liz Valenzuela, Anna Aragon, Mitch Barker. Public:

1. Meeting called to order at 7:03 pm with a quorum in attendance.
2. Notice of this meeting was emailed and posted.
3. Motion made and seconded to approve the agenda. (Liz/Anna) Motion passed unanimously.
4. Motion made and seconded to approve the minutes from November 5th and special board meeting minutes from November 19th. (Dennis/Cheryl) Motion passed unanimously.
5. Reports
 - a. Treasurer's report attached
 - b. Water System
 - i. Operator's Report: Carlos has been here several times and noticed that the state has tested our fire hydrants and they all passed. Received water reports for October and November with water tests coming back negative.
 - c. Funding
 - i. Capital Outlay: Should be spending down with current phase.
 - ii. Water Trust Board: Souder Miller has the closing documents.
 - d. Phase II update: Dennis has been trying to reach a new member in order to get her to sign a promissory note for the water rights fee. Lines along the county road were tested and checked out o.k. Those members may connect. Still working on Mira Sol extension to the Macklin property and we will notify members along Mira Sol when work is finished and they may connect.
 - e. Phase III update
 - i. We've heard back from most of the members. Have not heard back from non-members. After next week, Dennis will follow up with a phone call.
 - ii. Since the right of way is uncertain along Roadrunner and Coyote, Souder Miller is recommending that we obtain notarized easements from all property owners. This needs to be done as soon as possible. We need to verify with Souder Miller if we need to get easements for all properties or just the side of the road with the water line. Anna has been in contact with Mike Martinez and she will see if he can get the easement to Linda.
 - f. Water Hauling Report: 10 deliveries in November
 - g. Membership Report: Liz said that Medina's submitted their membership transfer.
6. Old Business
 - a. We will update our bylaws that performance bond will not be required
 - b. Water Conservation Fee and Gross Receipts Taxes info sent to the tax auditor.
 - c. Review of Rules and Regulations pages 6-10

- i. Dennis had several suggestions
 - ii. Review pages 11-15 for January
- 7. New Business
 - a. Approval of WTB-5091 Closing Documents: Since Souder Miller was not in attendance, this item was tabled.
 - b. Approval of D&O Insurance: Quote for \$807, which is a \$100 increase from last year. Motion made and seconded to approve obtaining the D&O insurance (Dennis/Anna). Motion passed unanimously.
 - c. There may be some Phase II funds left over, which will be rolled over to Phase III.
 - d. Motion made and seconded to approve contract amendment 2 covering construction administration and observation due to the additional work on Mira Sol. (Cheryl/Anna) Motion passed unanimously.
- 8. Public Comment: nothing to report
- 9. Calendar Review for Upcoming Tasks
 - a. Submit Audit Tier Determination form in January or February
 - b. Quarterly WTB Report Due
 - c. Begin planning annual meeting
- 10. Action Items:
 - a. Anna to contact Martinez to get the easement.
 - b. Gene to contact HOA regarding easement
 - c. Dennis will follow-up with non-members along Coyote
 - d. Read pages 11-15 of the Rules and Regulations
- 11. The next meeting will be January 7th
- 12. Meeting adjourned at 8:00 p.m.

Respectfully submitted by Cheryl Zebrowski, Secretary

**EL CRESTON MDWCA
Treasurer's Items for Regular Meeting 12-3-2020**

1) a. **Checking account balance ending 11/30/2020: \$13,432.92**

Transfer to Savings:	-\$2,500.00
Outstanding Checks (1)	- \$ 274.47
Deposits (2) – 12/1/2020	+\$4,945.57
	+461.70
12-3-20: Issued Check:	-\$4,945.57 <i>to Souder Miller</i>

Current Checking Balance (12-3-20): \$11,120.15

b. **Savings account balance ending 11/30/2020: \$6,651.83**

Savings Transfer	+2,500.00
<u>Current balance (12-3-20)</u>	<u>\$ 9,151.83</u>

c. **OVERALL TOTAL CASH BALANCE: (12/3/2020): \$20,271.98**

2. **November Water Deliveries: 10 Revenues received: \$1,310.00**
Water Hauling Sales: \$1,070.00 Water Charges: \$240.00

3. **November Truck Expenses: - \$68.00 (Gas)**

4. **Water Connection/Standby Payments (SEPT-DEC 2020)–Revenues received: \$1,190.70**

5. **Miscellaneous Revenues Received:**

2020 Assessment fees (7) - \$1,200.00

Memberships (2) – A. Aragon & J. Fernandez – \$500.00

Donation: \$50.00