

El Creston Mutual Domestic Water Consumers Association

November 5, 2020 Board meeting

Approved December 3rd

49 Mira Sol Drive, Ojitos Frios Ranches Subdivision

In attendance: Gene Solyntjes, Cheryl Zebrowski, Dennis Ditmanson, Anna Aragon, Mitch Barker. Public: Andrea Mauldin-Garduno

1. Meeting called to order at 7:02 pm with a quorum in attendance.
2. Notice of this meeting was emailed and posted.
3. Motion made and seconded to approve the agenda. (Dennis/Anna) Motion passed unanimously.
4. Motion made and seconded to approve the minutes from October 8th.with a correction to Jason Hoogerhuis' name. (Dennis/Cheryl) Motion passed unanimously.
5. Reports
 - a. Treasurer's report attached
 - i. Lucia Santini and Lynette Kennard from the state auditor's office presented the results of our 2019 Tier 3 audit. There were no findings, so everything was in compliance. The report is available on the State Auditor's website. The legislature allocates funds for assisting small governmental entities with their audits.
 - b. Water System
 - i. Operator's Report: None received
 - c. Funding
 - i. Capital Outlay: Nothing to report
 - ii. Water Trust Board: Nothing to report
 - d. Phase II update: Construction continues, with the Rubidoux's wanting to connect. They had never returned the commitment letter from last year. They will be mailing their past assessments. Fortunately, the contractor was able to install a meter.
 - e. Phase III update: Gene and Dennis reviewed the plan with Souder Miller. Dennis is working with Liz and HOA Unit 1 to compile a list of everyone along Coyote.
 - f. Water Hauling Report: 12 deliveries in October
 - g. Membership Report
 - i. Cheryl talked with Mr. Lopez who lives across the street from Gene. He promised to send in his application. He would like to spread out his water rights payment. Cheryl and Dennis will draft a short promissory note.
 - ii. We currently have 65 members.
6. Old Business
 - a. Performance Bond: No company seems to be providing this bond, so we may need to update the bylaws.
 - b. Water Conservation Fee: Liz continues to work on this.
 - c. Review of Rules and Regulations pages 1-5

- i. The definition of "Member" should be adjusted to be in alignment with our bylaws.
 - ii. The definition of "Residential Unit/Dwelling" needs to be clarified.
 - iii. Under the definition of "Hook-Up Fee", Dennis pointed out that a person hooking up would not pay us, but hire a plumber to install the meter.
 - iv. Under 1.B.i, the applications could also be mailed, so suggested rewording to say "Provide", rather than "Bring"
7. New Business
 - a. Motion made and seconded to approve payments of \$4,945.57 and \$7,933.22 to Souder Miller which comes from our Capital Outlay funding. (Cheryl/Anna) Motion passed unanimously.
 - b. Motion made and seconded to approve the 2021 Budget (Dennis/Anna). Motion passed unanimously.
 - c. Some wording needs to be corrected on our Fee Schedule. Dennis and Cheryl will work on this and we will meet on November 19th to approve it so that it can be mailed out with the December bills.
8. Public Comment:
 - a. Andrea thanked the board for their service. She also requested clarification about the stand-by rate. It is for a member who is connected, but not yet using water.
 - b. Mitch has sent his letter of resignation effective November 15th. The board thanks him for his years of service.
9. Calendar Review for Upcoming Tasks
 - a. Resolution for Final Budget due in January
 - b. Send in the audit report in January
 - c. Remind customers to send in quarterly meter reading by Jan. 10
10. Action Items:
 - a. Dennis and Gene will begin contacting people for Phase III hook-ups.
 - b. Cheryl and Dennis will write up a short promissory note and send it to Mr. Lopez.
 - c. Cheryl and Dennis will work on new wording for sections of the Rules & Regulations, and Fee Schedule
11. The next meeting will be December 3rd.
12. Meeting adjourned at 7:53 p.m.

Respectfully submitted by Cheryl Zebrowski, Secretary

**EL CRESTON MDWCA
Treasurer's Items for Regular Meeting 11-5-2020**

1) a. **Checking account balance ending 10/31/2020: \$11,201.02**

Transfer to Savings:	-\$1,000.00
Cleared (4).....	-\$ 269.60
Deposit – 11/5/2020	+\$7,933.22
<u>Current Checking Balance (11-5-20):</u>	<u>\$17,864.64</u>

b. **Savings account balance ending 10/31/2020: \$5,651.78**

Savings Transfer	+1,000.00
<u>Current balance (11-5-20)</u>	<u>\$6,651.78</u>

c. **OVERALL TOTAL CASH BALANCE: (11/5/2020): \$24,516.42**

2. **October Water Deliveries: 12 Revenues received: \$1,590.00**
Water Hauling Sales: \$1,302.00 Water Charges: \$288.00
3. **October Truck Expenses: - \$135.30 (Gas) Labor & Parts: \$337.35**
Total \$472.65
4. **Water Connection/Standby Payments (SEPT-NOV 2020) – Revenues received:**
\$1,048.95
5. **Miscellaneous Revenues Received:**
- 2020 Assessment fees (9) - \$675.00**