

**El Creston Mutual Domestic Water Consumers Association**

October 8, 2020 Board meeting

Approved November 5th

49 Mira Sol Drive, Ojitos Frios Ranches Subdivision

In attendance: Gene Solyntjes, Cheryl Zebrowski, Dennis Ditmanson, Liz Valenzuela, Mitch Barker. Public: Andrea Mauldin-Garduno

1. Meeting called to order at 7:00 pm with a quorum in attendance.
2. Notice of this meeting was emailed and posted.
3. Motion made and seconded to approve the agenda. (Liz/Mitch) Motion passed unanimously.
4. Motion made and seconded to approve the minutes from September 3<sup>rd</sup> and 25<sup>th</sup>. (Dennis/Liz) Motion passed unanimously.
5. Reports
  - a. Treasurer's report attached
    - i. Payment was made to Souder Miller out of Capital Outlay funds for design work on phase III.
    - ii. A budget meeting is scheduled for October 21st in order to review our rates and fees, and develop the 2021 budget.
  - b. Water System
    - i. Operator's Report. Carlos is e-mailing Gene monthly reports. The water sample was taken and hydrants were flushed.
  - c. Funding
    - i. Capital Outlay. We received a disbursement request from SM in the amount of \$7,933.22 for preliminary design work of phase III.
    - ii. Water Trust Board. We received a disbursement request from SM in the amount of \$4,576.06 for bid and construction administration. This will be paid directly to them.
  - d. Phase II Update: Construction continues
  - e. Phase III Update: We received the "Certificate of Project Approval" from NMED so that we can begin construction on Phase III once the design drawings are complete.
  - f. Water Hauling Report: five deliveries in September.
  - g. Membership Report
    - i. Cheryl received an e-mail from Sebastian and Crystal Medina who purchased the Rose (Harry Anderson) property. Cheryl e-mailed them the membership transfer form and gave them some background info about El Creston.
6. Old Business
  - a. Performance Bond: No new information. Liz will follow-up.
7. New Business
  - a. Motion made and seconded to accept new members Steva Maley and Laloni Martinez. (Cheryl/Liz) Motion passed unanimously.

- b. Gene was approached by the city regarding a local rancher wanting to purchase water for his livestock. However, he has not yet contacted us.
    - i. We would need to know how much he would need as we have a finite amount to sell, six acre feet.
  - c. Jason Hoogerhuis would like to install a meter on his property at Dorothy and Mira Sol at his own expense. He does not wish to join or connect at this time. Our feeling is that he can do what he wants on his property. Gene will contact Maggie for specs.
  - d. Discussion regarding water rates for usage over 4,000 gallons. Dennis proposed a tiered structure. Cheryl suggested simplifying it to one flat rate. We will continue this discussion at our budget meeting.
  - e. ZOOM account will cost \$149.99 if paying annually, or \$14.99 per month. Motion made and seconded to purchase a year's subscription (Mitch/Liz) Motion passed with Dennis voting no.
  - f. For next meeting, board members should review pages 1-5 of the Rules & Regulations which are available in the Board Notebook.
    - i. Dennis sent an e-mail out to the board about members in the bylaws. Let him know of any comments.
8. Public Comment: Mitch announced that he has sold his house. Congratulations!
9. Calendar Review for Upcoming Tasks
- a. Budget Development
10. Action Items:
- a. Gene to contact Maggie regarding specs for a water meter for Jason Hoogerhuis
  - b. Everyone to read pages 1-5 of the Rules & Regulations
  - c. Cheryl will send out proposed commitment letter for phase III
  - d. Budget meeting scheduled for October 21<sup>st</sup> at 7:00.
11. The next meeting will be November 5th
12. Meeting adjourned at 7:41 p.m.

Respectfully submitted by Cheryl Zebrowski, Secretary

**EL CRESTON MDWCA**  
**Treasurer's Items for Regular Meeting 10-8-2020**

1) a. **Checking account balance ending 9/30/2020: \$8,919.81**

Transfer to Savings:	-\$500.00
Outstanding Check (1):	-\$ 68.20
Cleared (4).....	-\$299.44
Deposit – 10/6/2020	+\$ 605.85

**Current Checking Balance (10-8-20): \$8,658.02**

b. **Savings account balance ending 9/30/2020: \$5,151.73**

Savings Transfer	+500.00
<u><b>Current balance (10-8-20)</b></u>	<u><b>\$5,651.73</b></u>

c. **OVERALL TOTAL CASH BALANCE: (10/8/2020): \$14,309.75**

2. **September Water Deliveries: Five (5) Revenues received: \$670.00**  
**Water Hauling Sales: \$550.00 Water Charges: \$120.00**

3. **September Truck Expenses: - \$39.96 (Gas) Four (4) rear tires: \$972.00**  
**Total \$1,011.96**

4. **Water Connection/Standby Payments (June-August 2020) – Revenues received:**  
**\$1,193.55**

5. **Miscellaneous Revenues Received:**

**New Membership Fees (1) - \$250.00 (Brandon Salas)**  
**Water Rights Fee (1) –\$1,000.00 (Salas)**  
**2020 Assessment fees (11): 825.00 (September Deposits)**  
**2020 Assessment fees (7): 525.00 (October 6 Deposit)**  
**Donation (1)- \$25.00**