

El Creston Mutual Domestic Water Consumers Association

August 6, 2020 Board meeting
Via Teams Videoconference
Approved September 3rd

In attendance: Gene Solyntjes, Cheryl Zebrowski, Dennis Ditmanson, Liz Valenzuela, Anna Aragon, Mitch Barker. Public: Jim Peters, Andrea Mauldin-Garduno

1. Meeting called to order at 7:06 pm with a quorum in attendance.
2. Notice of this meeting was emailed and posted.
3. Motion made and seconded to approve the agenda. (Anna/Liz) Motion passed unanimously.
4. Motion made and seconded to approve the minutes from July 2nd (Liz/Anna) Motion passed unanimously.
5. Reports
 - a. Treasurer's report attached. Liz is also working on the Gross Receipts Tax and will send a report to the board.
 - b. Water System
 - i. Operator's Report – Lead testing was done on July 16. We should meet w/operator to review needed maintenance
 - c. Funding
 - i. Capital Outlay: Nothing to report
 - ii. Water Trust Board: Received an e-mail on July 21st informing us that full funding for our project has been approved. Also, readiness to proceed deadline has been extended to October 21st.
 - d. Phase II update
 - i. Gene and Dennis met with Souder Miller and the contractor, New Image this past Tuesday for a pre-construction conference. They plan to begin construction at the end of August or early September. They will most likely begin on the country road. Ben Bailey's property sold and they want two hook-ups. That would put us up to 17 new hook-ups.
 - e. Phase III update
 - i. Before construction can begin, we need to award a new Engineering Services contract. Cheryl is working with the Environment Department to develop the RFP.
 - f. Asset Management Plan. Jim reported that we are planning to put 10% of each asset's replacement cost into capital reserves assuming we would get a 90% grant. Jim estimates that we would need to put in \$1700 or \$1800 annually. We also need to budget for periodic maintenance, and have maintenance reserves.
 - g. Water Hauling Report. 9 deliveries in July.
 - h. Membership Report

- i. Mr. Brandon Salas and Bob Martinez have applied for membership. This brings our total members to 63. There are also several other people along Mira Sol who may be interested.
 - ii. Gene will be talking with Henry Joe Garcia.
6. Old Business
 - a. Performance Bond: Liz reported that Barbara Chavez with HUB says they no longer do it as it involves too much paperwork. State Farm said the same thing.
 - b. Cheryl sent out a summary of the Bylaws changes. Please send any comments and suggestions to her.
7. New Business
 - a. ICIP: Cheryl met with Souder Miller last week to go over possible future projects. She had also e-mailed members on the back side of Roadrunner to get their feeling on connecting to the system. Only George Scholz said he might connect at the standby-by rate. We really don't have any projects which are financially feasible at this time, but Souder Miller, via Ramon, suggested we turn in an ICIP anyways. Cheryl also asked about possibly funding point of use treatment systems for homeowners. While it's feasible, El Creston would have to "own" the systems and be responsible for maintenance.
 - i. Motion made and seconded (Liz/Mitch) to approve Resolution 2020-03, Adopting the 2022-2026 Infrastructure Capital Improvement Plan. Motion passed unanimously
 - b. Motion made and seconded (Cheryl/Liz) to approve Brandon Salas and Bob Martinez as new members. Motion passed unanimously.
 - c. Engineering Services Contract: tabled as we have not yet advertised it.
 - d. Review the Procurement Policy for possible updates.
 - e. Motion made and seconded to approve payment of the \$1,100 Workers Compensation Bill. (Cheryl/Anna). Motion passed unanimously.
8. Public Comment: None
9. Calendar Review for Upcoming Tasks
 - a. Review the Rules & Regulations
 - b. Assessments should go out
 - c. ICIP is due September 4th
10. Action Items: Dennis will review article IV. Everyone should review the procurement policy and become familiar with the Rules & Regulations
11. The next meeting will be September 3rd.
12. Meeting adjourned at 7:48 p.m.

Respectfully submitted by Cheryl Zebrowski, Secretary

EL CRESTON MDWCA

Treasurer's Items for Regular Meeting 8-6-2020

- 1) a. Checking account balance ending 7/31/2020: \$6,196.38

Transfer to Savings:	- \$250.00
Cleared payments (2):	- \$ 243.90

Current Checking Balance (8-6-20): \$5,702.48

- b. Savings account balance ending 7/31/2020: \$4,651.65

Savings Transfer	+250.00
<u>Current balance (8-6-20)</u>	<u>\$4,901.65</u>

- c. OVERALL TOTAL CASH BALANCE: (7/6/2020): \$10,604.13

2. July Water Deliveries: Nine (9) Revenues received: \$1,200.00
Water Hauling Sales: \$984.00
Water Charges: \$216.00
3. July Truck Expenses: - \$65.00
4. Water Connection/Standby Payments (April-June 2020) – Revenues received:
\$1,105.65
5. Upcoming Expenses
Work's Compensation Insurance: \$1,100.
Renew vehicle registration \$50