

El Creston Mutual Domestic Water Consumers Association

July 2, 2020 Board meeting
Approved August 6th
Via Videoconference

In attendance: Gene Solyntjes, Cheryl Zebrowski, Dennis Ditmanson, Liz Valenzuela, Anna Aragon, Mitch Barker. Public: Jim Peters

1. Meeting called to order at 7:02 pm with a quorum in attendance.
2. Notice of this meeting was emailed and posted.
3. Motion made and seconded to approve the agenda. (Liz/Anna) Motion passed unanimously.
4. Motion made and seconded to approve the minutes from June 4th (Dennis/Liz) Motion passed unanimously.
5. Reports
 - a. Treasurer's report attached
 - i. We have not received the final auditor's report. Liz will follow-up.
 - b. Water System
 - i. Operator's Report: Nothing received.
 - c. Funding
 - i. Capital Outlay
 1. Nothing to report.
 - ii. Water Trust Board
 1. The legislature met in a special session on June 18th and cut funding for capital projects due to budget shortfalls. The WTB will meet sometime soon to make final awards.
 - d. Phase II update: Bids were opened on June 24th.
 - e. Phase III update: Souder Miller should begin survey work next week.
 - f. Water Hauling Report
 - i. 9 deliveries in June. Sal may be having surgery in July, and Jason Hugerhous will be able to sub for him.
 - g. Membership Report
 - i. Henry Joe Garcia had contacted Gene about getting connected. Our bylaws and Rules and Regulations state that a member must pay all monies owed before being reinstated. Dennis estimates that he will owe \$810 plus the water operator fee to hook him up. Liz will prepare an itemized bill.
 - ii. Mr. Salas (across from Barboa) is interested in joining
 - iii. Mr. Martinez (across from Salas) is also interested in joining.
 - iv. Art Atencio is planning to subdivide his property.
6. Old Business
 - a. Review of bylaws sections VII-X,

- i. Article VII, section 4 requires a surety bond for the treasurer, as well as section 9 requiring a performance bond. Liz has checked into it and the rates may vary. She will get more specific information.
 - ii. Article VII, section 6, Guardian of records, should be changed to “any person may request”, instead of “member may request”
 - iii. We should look at updating our procurement policy regarding the 2-signature rule.
 - iv. Spelling correction in Article IX, section 3, paragraph 1: “in full”, instead of “if full”
 - v. Article IX, Section 3, paragraph 2 does not seem to apply, but Cheryl will check with El Valle to find if that would really apply to us.
 - vi. Cheryl will pull together the proposed changes so that we may present them to the membership at next year’s annual meeting.
7. New Business
 - a. We received the Consumer Confidence Report from El Valle and posted it online, on the bulletin board and e-mailed to members on June 30th.
 - b. Selection of construction contractor for Phase II.
 - i. Souder Miller received 3 bids for construction of phase II. Their recommendation was to go with the lowest bidder, New Image Construction, Inc., with a base bid of \$152,625.75.
 - ii. Motion Made and Seconded to approve the Approval of Notice of Award for Phase II construction project to New Image Construction, Inc. (Dennis/Anna). Motion passed unanimously.
 - c. With Cheryl not wishing to remain on the board next year, and Gene retiring as President, we need to discuss the future. We would need to find people with the skills needed to run the operation, or begin discussions about joining El Valle.
8. Public Comment: Jim has offered to keep his ZOOM link for us, but Cheryl reports that with our new Microsoft 365, we have access to TEAMS. She is trying to figure out how to create a link for a public meeting.
9. Calendar Review for Upcoming Tasks
 - a. We need to do lead testing in the next few months.
 - b. The Asset Management team should meet this month.
10. Action Items:
 - a. Cheryl will call for a meeting of the Asset Management team.
 - b. Liz to compile a bill for Henry Joe Garcia which Gene could take over.
 - c. Liz to find out more about the Surety Bond
 - d. Liz will try to obtain the final auditor’s report.
 - e. Board members still need to sign the conflict of interest policy.
11. The next meeting will be August 6th.
12. Meeting adjourned at 8:24 p.m.

Respectfully submitted by Cheryl Zebrowski, Secretary

EL CRESTON MDWCA

Treasurer's Items for Regular Meeting 7-2-2020

1) a. **Checking account balance ending 6/30/2020: \$6,848.89**

Transfer to Savings:	- \$250.00
Outstanding checks (3):	- \$638.90
Cleared checks(2):.....	- \$1,084.66

Current Checking Balance (7-2-20): \$4,875.33

b. **Savings account balance ending 6/30/2020: \$4,401.61**

Savings Transfer	+250.00
<u>Current balance (7-2-20)</u>	<u>\$4,651.61</u>

c. **OVERALL TOTAL CASH BALANCE: (7/2/2020): \$9,526.94**

2. **June Water Deliveries: 9 Revenues received: \$1,200.00**

Water Hauling Sales: \$984.00

Water Charges: \$216.00

3. **June Truck Expenses: - \$77.99**

4. **Water Connection/Standby Payments (April-May 2020) – Revenues received:
\$1,272.35**

Effective May 2020 – 12 Full Connections, 2 Standby