

## El Creston Mutual Domestic Water Consumers Association

May 7, 2020 Board meeting

Approved June 4th

Via Video Conference

In attendance: Gene Solyntjes, Cheryl Zebrowski, Dennis Ditmanson, Liz Valenzuela, Mitch Barker  
Public:

1. Meeting called to order at 7:02 pm with a quorum in attendance.
2. Notice of this meeting was emailed and posted.
3. Motion made and seconded to approve the agenda. (Liz/Dennis) Motion passed unanimously.
4. Motion made and seconded to approve the minutes from April 2nd (Liz/Dennis) Motion passed unanimously.
5. Reports
  - a. Treasurer's report attached
    - i. Audit Report. The state auditor's office wanted to have an exit interview at the end of April, but Liz hasn't heard from them.
  - b. Water System
    - i. Operator's Report: none received. Carlos should be doing some cursory inspections of equipment and advising us of any maintenance issues.
  - c. Funding
    - i. Capital Outlay questionnaire was submitted.
    - ii. WTB met today to make final decision, but haven't heard anything yet.
  - d. Water Hauling Report: 10 deliveries in April.
  - e. Membership Report: Kyle and Carmen Rose (previously Harry Anderson's house) have sold their home and will close at the end of June. Will be sure to get a membership transfer form to the new owners.
6. Old Business
  - a. Liz received a quote for \$952.78 which includes \$15,000 for the building and \$2,000,000 General Liability. Plus \$150 for optional Terrorism Coverage. It was determined that we did not need the terrorism insurance.
    - i. Motion made and seconded to approve purchasing the property and general liability insurance. (Mitch/Cheryl) Motion passed unanimously.
  - b. Cheryl reported that it is more difficult to switch e-mail providers than expected, and received a quote of \$39 to do the switch, but several hundred dollars to migrate our files from Dropbox to One Drive. She has also requested a quote from another vendor, but hasn't heard back.
  - c. Review of Bylaws: Tabled until next month. Review Articles I-VI
7. New Business
  - a. Cheryl gave a presentation on the Asset Management Plan put together by Joe and Karen with RCAC. We are at the stage of developing a funding strategy for repairing/replacing each asset.

- i. A Working group was formed in order to complete this phase of the plan, This group consists of Jim, Dennis, Cheryl, Gene.
8. Public Comment: none
9. Calendar Review for Upcoming Tasks
  - a. Annual Corporate Report due in May and Liz reports that she filed it on April 27<sup>th</sup>.
  - b. Consumer Confidence Report due July 1. Cheryl is working with El Valle.
  - c. ICIP deadline this year is Sept. 4th
10. Action Items:
  - a. Review Articles I-VI of the bylaws
11. The next meeting will be June 4<sup>th</sup>.
12. Meeting adjourned at 7:49 p.m.

Respectfully submitted by Cheryl Zebrowski, Secretary

**EL CRESTON MDWCA**

**Treasurer's Items for Regular Meeting 5-7-2020**

- 1) a. **Checking account balance ending 4/30/2020: \$7,995.83**

**Transfer to Savings: \$500.00**

**Outstanding checks (3): \$499.03**

**Current Checking Balance (5-7-20): \$6,996.80**

- b. **Savings account balance ending 4/30/2020: \$6,901.50**

**Savings Transfer +500.00**

**Current balance (5-7-20) \$ 7,401.50**

- c. **OVERALL TOTAL CASH BALANCE: (5/7/2020): 14,398.30**

2. **April Water Deliveries: 10 Revenues received: \$1,325.00**

**Water Hauling Sales: \$1085.00**

**Water Charges: \$240.00**

3. **April Truck Expenses: - \$64.47**

4. **Water Connection/Standby Payments (January through March 2020) – Revenues received:**

**\$895.60**