

El Creston Mutual Domestic Water Consumers Association

January 9, 2020 Board meeting

Approved February 6, 2020

49 Mira Sol Drive, Ojitos Frios Ranches Subdivision

In attendance: Gene Solyntjes, Cheryl Zebrowski, Dennis Ditmanson, Liz Valenzuela, Public:
Jim Peters

1. Meeting called to order at 7:03 pm with a quorum in attendance.
2. Notice of this meeting was emailed and posted.
3. Motion made and seconded to approve the agenda. (Liz/Dennis) Motion passed unanimously.
4. Motion made and seconded to approve the minutes from December 5th. (Dennis/Liz) Motion passed unanimously.
5. Reports
 - a. Treasurer's report attached
 - b. Water System
 - i. No Operator's Report was received.
 - ii. Notices regarding the lead test results were mailed to home owners on November 26th.
 - iii. Water Quality – nothing new from Crystal
 - iv. Sampling Violation form was submitted to NMED.
 - c. Funding
 - i. Capital Outlay: There is a new form for applying for capital outlay. Cheryl will see if could spend money for construction costs or perhaps for fire hydrants, as well as the application deadline.
 - ii. Water Trust Board 2019: nothing to report
 - iii. Water Trust Board 2020 application: Readiness application for 2021 funding must be submitted by January 23rd. Cheryl will gather some information regarding our well and water rights. Souder Miller is assisting with this process.
 - d. Water Hauling Report- 13 deliveries in December, 86 for the year. Sal Maes will be the main delivery person, and Gene has two back-ups he will work with.
 - e. Membership Report: nothing to report
6. Old Business
 - a. Liability and Property Insurance: El Valle is paying over \$12,000 for liability and commercial property insurance. Liz has gone through the construction contract to attempt to find the costs of property, but it is not clear if the numbers include installation. Jim pointed out that we would need to pay for installation anyways, so should just go with the figure in the contract.
 - b. Easements: Dennis is putting together a chart about what deeds say about easements for Sarah and part of Mira Sol.

- c. Dennis has drafted a new Proposal to incorporate start-up costs in monthly bill. Motion made and seconded to approve adding this to section 2.A of the rules and Regulations. (Dennis/Liz) Motion passed unanimously.
 - d. Update for meters on individual wells: Still need information from Dennis, Crystal, Gene, Probst and both of the Atencios. Cheryl will e-mail everyone reminding them of the January 31st deadline.
7. New Business
- a. Motion made and seconded to approve Resolution 2020-01, Open Meeting Act. (Dennis/Liz) Motion passed unanimously.
 - b. Motion made and seconded to approve Amendment 1 to the Souder Miller Contract for Bid and construction services of Phase II. (Liz/Dennis) Motion passed unanimously
 - c. Motion made and seconded to solicit bids for the state audit Agreed Upon Procedures (AUP). (Dennis/Liz) Motion passed unanimously. Liz will work with Jim.
 - d. Motion made and seconded to submit the Readiness Application for the 2020 Water Trust Board application. (Liz/Dennis) Motion passed unanimously.
 - e. Review of bylaws and Rules & Regulations: Tabled until February
8. Public Comment: none
9. Calendar Review for Upcoming Tasks
- a. Board members should check their calendars for a date in March for the annual meeting.
10. Action Items: Cheryl will submit paperwork for the Readiness Application, and check into the Capital Outlay application. Liz will obtain insurance quote and begin the AUP process.
11. The next meeting will be February 6th.
12. Meeting adjourned at 7:47 p.m.

Respectfully submitted by Cheryl Zebrowski, Secretary

EL CRESTON MDWCA

Treasurer's Items for Regular Meeting 1-9-2020

1) a. **Checking account balance ending 12/31//2019: \$7,579.93**

Deposit 1-3-2020: \$375.00

Transfer to Savings: \$500.00

Outstanding checks (5): \$1,358.50

Current balance (1-9-20): \$5,218.16

b. **Savings account balance ending 12/31/2019: \$4,901.04**

Savings Transfer +500.00

Current balance (1-9-20) \$ 5,401.04

2. **December Water Deliveries: 13* - Revenues (10) received: \$1,380.00**
\$375.00 – (remaining 3) deposited on 1-3-2020

3. *December*
November Truck Expenses: \$155.93 (Gas)

4. **Water Connection/Standby Payments (October-December) – Revenues received:**
\$1,050.00

5. **2019 Assessments: (2 members):**
\$300.00

6. **Refund from Mora-San Miguel Electric (Deposit on Account): \$120.47**