

El Creston Mutual Domestic Water Consumers Association

November 7, 2019 Board meeting, Approved December 5, 2019

49 Mira Sol Drive, Ojitos Frios Ranches Subdivision

In attendance: Gene Solyntjes, Cheryl Zebrowski, Dennis Ditmanson, Liz Valenzuela Public:
none

1. Meeting called to order at 7:05 pm with a quorum in attendance.
2. Notice of this meeting was emailed and posted.
3. Motion made and seconded to approve the agenda. (Liz/Cheryl) Motion passed unanimously.
4. Motion made and seconded to approve the minutes from October 3rd with corrections to 7a. (Dennis/Liz) Motion passed unanimously.
5. Reports
 - a. Treasurer's report attached
 - i. Liz has started working on gross receipts tax. Dennis offered to help.
 - b. Water System
 - i. Operator's Report: None received. Cheryl received an e-mail from NMED that they had received the lead test results and we had 30 days to notify customers. We have not yet received the results.
 - ii. Water Treatment Options: Nothing to report
 - c. Funding
 - i. Capital Outlay: Ramon will submit invoices for the work on design they just completed.
 - ii. Water Trust Board – 2019: We have received the grant agreement.
 - iii. Water Trust Board – 2020: Gene attended the WTB meeting on Tuesday, where Ramon gave the presentation.
 - d. Water Hauling Report: 9 deliveries in October.
 - e. Membership Report: still need transfer form for the Merklinger property.
6. Old Business
 - a. Liability and Property Insurance: need the estimated values.
 - b. Easements: Still need to verify that the 60 foot right of way north on Mira Sol includes utility easement.
 - c. We will discuss the proposal to allow people to incorporate start-up costs in monthly bill at Saturday's public meeting.
 - d. A Public Meeting is set for this Saturday at 3:00 at the fire station. An agenda was drafted, and Cheryl will work on a handout.
7. New Business
 - a. Gene had suggested a thank-you letter be drafted to the county, thanking them for the roadwork they have done the past few years. Cheryl will complete it and mail it.

- b. Motion made and seconded to approve Resolution 2019-10, authorizing the execution of the loan/grant agreement for the 2019 WTB funding, WPF -4845. (Dennis/Liz) Motion passed unanimously.
- c. Cheryl received a call from Rick Lusher with the state engineer's office. Our 2nd 3 acre feet of water rights has not been approved, because they haven't received the individuals' meter information or readings. They have given us until December 31st. Cheryl has asked Rick Lusher if it can be extended and will also ask if it's an all or nothing deal. Dennis will draft a letter to homeowners, and then we will contact everyone.
- d. Cheryl received a call from the environment department saying we needed to send in our Asbestos Survey. They e-mailed the survey, and Cheryl has completed it, and will return it.
- e. Review of Bylaws and Rules and Regulations: tabled until next month.
8. Public Comment: none
9. Calendar Review for Upcoming Tasks: Must adopt our 2020 budget in December. Remind customers to submit their meter readings in January.
10. Action Items:
 - a. Cheryl will send out thank you letter to county, return the WTB agreement, and the asbestos survey. Contact Rick Lusher with questions. Contact Yara, Oakes, Gallegos regarding meter.
 - b. Dennis will draft letter to homeowners regarding meters.
 - c. Gene will contact Carlos to see if he's got meters. He will contact Reimer, Probst and Atencio regarding meters.
11. The next meeting will be December 5th
12. Meeting adjourned at 8:18 p.m.

Respectfully submitted by Cheryl Zebrowski, Secretary

EL CRESTON MDWCA

Treasurer's Items for Regular Meeting 11-7-19

1) **a. Checking account balance ending 10/31//2019: \$5,987.95**

Transfer to Savings:	\$500.00
Outstanding checks (5):	\$698.31
Cleared check	\$112.49
<u>Current balance (11-7-19):</u>	<u>\$4,677.15</u>

b. Savings account balance ending 10/31/2019: -\$3,900.82

Savings Transfer	+500.00
<u>Current balance (11-7-19)</u>	<u>\$ 4,400.82</u>

2. **October Water Deliveries: 9 - Revenues received: \$1,125.00**

3. **October Truck Expenses: \$715.24**
Gas & Repairs: Tire Blowout, Reservice Engine (Coolant),
Purchased two tires (RFB)

4. **Water Connection/Standby Payments (August-October) – Revenues received:**
\$816.25

5. **2019 Assessments -Eight (8) members - \$600.00**
\$25 donation

Cash Flow - Year to Date

1/1/2019 through 11/7/2019

11/7/2019

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Category	1/1/2019- 11/7/2019
INFLOWS	
Uncategorized	0.00
Assessments	2,175.00
Connection revenues	6,683.79
Court Judgment Damages	1,800.00
Donations	4,150.00
Loan Court Settlement	3,464.00
New Memberships	250.00
Standby charges	1,677.50
Water hauling water sales	8,495.20
Water Rights Fee	1,000.00
TOTAL INFLOWS	29,695.49
OUTFLOWS	
Uncategorized	175.00
Accounting	151.54
Certified Water Operator	2,057.95
D & O Insurance	668.00
Driver gross wages	1,668.09
Driver payroll taxes	164.91
Easement leases	600.00
Electrical costs	418.89
Gas	592.05
Insurance - truck liability	493.00
Insurance - workman's comp	1,101.00
Legal and professional fees	8,144.17
Loan Payment - Court Settlement	1,500.00
Miscellaneous	488.08
Payroll Software	41.00
Tax	
Fed	283.01
TOTAL Tax	283.01
Taxes 941	61.20
Transfer to Reserves	5,100.00
Truck license	49.35
Vehicle Maintenance	1,026.83
Water Costs	2,784.01
Website	190.05
WTB-0245	532.28
WTB-0274	200.78
TOTAL OUTFLOWS	28,491.19
OVERALL TOTAL	1,204.30