

El Creston Mutual Domestic Water Consumers Association

October 3, 2019 Board meeting

49 Mira Sol Drive, Ojitos Frios Ranches Subdivision

In attendance: Gene Solyntjes, Cheryl Zebrowski, Dennis Ditmanson, Liz Valenzuela, Anna Aragon Public: Wayne Reimer

1. Meeting called to order at 7:07 pm with a quorum in attendance.
2. Notice of this meeting was emailed and posted.
3. Motion made and seconded to approve the agenda. (Dennis/Anna) Motion passed unanimously.
4. Motion made and seconded to approve the minutes from September 5th (Anna/Liz) Motion passed unanimously.
5. Reports
 - a. Treasurer's report attached
 - b. Water System
 - i. Operator's Report
 1. July Sample taken
 2. Lead sampling was done last week
 - ii. Water Treatment options -still have not made contact with Good Water
 - iii. Violation Notice: Gene submitted the certification form to NMED, and will follow up to make sure they received it.
 - c. Funding
 - i. Capital Outlay=contract submitted
 - ii. Water Trust Board
 1. 2019 WTB funding. Ready to go.
 2. 2020 application submitted today for the Coyote Road loop.
 - d. Water Hauling Report
 - i. 5 deliveries this month
 - e. Membership Report
 - i. Owners of KOA have moved, so dropped their membership.
 - ii. Received returned, non-deliverable for Denzil and Deborah Matthews whose address is on county road A25A
 - iii. Cheryl will see if she can find out the new owners.
6. Old Business
 - a. Liability and Property Insurance Liz needs to know the value of our property. Cheryl will try to find the construction contract with the costs. Gene will contact Ramon.
 - b. Anna sent the letter to Linda Martinez trying to obtain a utility easement along Roadrunner and Coyote. Dennis has documents showing a utility easement on Mira Sol all the way to state highway 283.

- c. There were several suggestions on rewording the proposal to allow people to incorporate start-up costs in monthly bill. Will work with the wording and bring it back to the board next month.
 - d. Public Meeting is scheduled for Saturday, November 9th at 3:00. Ramon will be able to attend. Cheryl will check to see if we can use the fire station.
7. New Business
- a. Tires for Truck
 - i. Ric received four (4) bids: Big O Tires (\$574.00), Garcia's Tires (\$530.72), Jeffrey's Tire Shop (\$453.60) and Las Vegas Diesel Repair (\$897.84)
 - ii. Motion made and seconded to approve purchase of truck tires from the lowest bidder, Jeffrey's Tire Shop at a cost of \$453.60 (Dennis/Anna)
 - b. Part of the board met last Saturday to work with Jim on the proposed Budget
 - i. We will just break even if we don't put any money into our reserve funds.
 - c. Discussion of Rates
 - i. Cheryl had proposed that we raise the water rates by \$2 to cover the increase in annual assessments.
 - ii. Since occasionally, households go over the 3,000 gallon threshold, there were some thoughts on charging a per gallon fee, or raising the threshold to 4,000 gallons.
 - iii. It was suggested that we charge a late fee of \$5 or \$10 for any payment received after 60 days.
 - iv. The water hauling is going into the red. There were several suggestions such as raising the rate by \$5 to cover the gross receipts tax, and using our own water, even if it's not the best quality. Cheryl reports that Joe knows another water operator in the state who charges \$200 per load.
 - d. Review of Bylaws and Rules & Regulations. Tabled to December
8. Public Comment. none
9. Calendar Review for Upcoming Tasks
- a. Remind customers to send their meter reading to the state engineer.
10. Action Items:
- a. Gene will contact Chet Markum to close out the Violation notice, and Ramon for listing of costs of property
 - b. Cheryl will check for construction contract regarding costs of property, and find out current owners of several properties in order to send the assessment.
11. The next meeting will be November 7th
12. Meeting adjourned at 7:59 p.m.

Respectfully submitted by Cheryl Zebrowski, Secretary

EL CRESTON

Treasurer's Items for Regular Meeting 10-3-19

- 1) a. **Checking account balance ending 9/30//2019: \$5,567.31**

Transfer to Savings:	\$500.00
Outstanding checks (3):	\$509.56
Checks/POS cleared 10-1-19	\$148.28

Current balance (10-3-19): \$4,409.47

- b. **Savings account balance ending 9/30/2019: \$3,400.72**

Savings Transfer	+500.00
<u>Current balance (10-3-19)</u>	<u>\$ 3,900.72</u>

2. **September Water Deliveries: 5 - Revenues received: \$630.00**
3. **September Truck Expenses: \$144.12 – Yearly Checkup/oil changes (LV Diesel)s**
4. **Water Connection/Standby Payments (May/September) – Revenues received:
\$955.04**
5. **2019 Assessments -\$1,200.00 (15)
\$25 donation
2018 Assessment - \$75.00**

Cash Flow El Creston - Year to Date

1/1/2019 through 10/3/2019

10/3/2019

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Category	1/1/2019- 10/3/2019
INFLOWS	
Uncategorized	0.00
Assessments	1,575.00
Connection revenues	5,972.54
Court Judgment Damages	1,800.00
Donations	4,125.00
Loan Court Settlement	3,464.00
New Memberships	250.00
Standby charges	1,572.50
Water hauling water sales	7,370.20
Water Rights Fee	1,000.00
TOTAL INFLOWS	27,129.24
OUTFLOWS	
Accounting	151.54
Certified Water Operator	1,882.95
D & O Insurance	668.00
Driver gross wages	1,460.30
Driver payroll taxes	163.59
Easement leases	600.00
Electrical costs	341.65
Gas	517.05
Insurance - truck liability	493.00
Insurance - workman's comp	1,101.00
Legal and professional fees	8,144.17
Loan Payment - Court Settlement	1,250.00
Miscellaneous	458.35
Payroll Software	41.00
Tax	
Fed	283.01
TOTAL Tax	283.01
Transfer to Reserves	4,600.00
Truck license	49.35
Vehicle Maintenance	393.03
Water Costs	2,671.52
Website	190.05
WTB-0245	532.28
WTB-0274	200.78
TOTAL OUTFLOWS	26,192.62
OVERALL TOTAL	936.62