

**El Creston Mutual Domestic Water Consumers Association**

August 8, 2019 Board meeting

49 Mira Sol Drive, Ojitos Frios Ranches Subdivision

In attendance: Gene Solyntjes, Cheryl Zebrowski, Dennis Ditmanson, Liz Valenzuela, Anna Aragon  
Public: Jim Peters, Nancy Perry.

1. Meeting called to order at 7:06 pm with a quorum in attendance.
2. Notice of this meeting was emailed and posted.
3. Motion made and seconded to approve the agenda. (Ann/Liz) Motion passed unanimously.
4. Motion made and seconded to approve the minutes from July 3rd and July 25th (Dennis/Liz ) Motion passed unanimously.
5. Reports
  - a. Treasurer's report
    - i. See attached
    - ii. Cheryl is working on the Application for Funding Assistance for our 2019 Audit. We have received this in the past.
  - b. Water System
    - i. Operator's Report – still have not received anything from El Valle.
    - ii. Water Treatment options. Crystal is still trying to arrange a meeting with Good Water.
    - iii. We must notify the homeowners of the results of their lead test. Cheryl is working on the report. We also need to do another round of lead tests this fall.
  - c. Funding
    - i. Capital Outlay Award – haven't received the paperwork yet. We will use this money for Engineering Services for design drawings for the next phase.
    - ii. Water Trust Board Application
      - 1) Cheryl reports that there are 7 people who have committed to full-hook-ups, and 1 stand-by. 5 people have not returned their paperwork. Dennis gave her a couple more. We need definite answers from everyone soon, because Souder Miller needs to finish and turn in the design drawings by September 10<sup>th</sup>.
      - 2) Ramon is working on the Readiness to Proceed items
      - 3) 2020 Application Training in August
  - d. Water Hauling Report
    - i. 6 deliveries in July
  - e. Membership Report
    - i. Membership transfer of Turner property to Wayne Reimer
6. Old Business
  - a. Liz contacted Barbara Chavez with Mountain State Insurance who needs more information before giving us a quote for property and liability. Liz will work with Dennis and Gene.

- b. Easements on Mira Sol Dennis wants to see the Macklins and Thompson surveys, but haven't been able to meet with them.
  - c. We received 4 checks for the Ken King Memorial donation to Love the Child organization. Cheryl will send them to Love the Child with a note to Camille.
7. New Business
- a. Gene proposed that we name the water tank in honor of Ken King.
    - i. Motion made and seconded to name the water tank the Ken King Water Tank. (Cheryl/Anna)
    - ii. Motion made to amend the motion to Create a plaque dedicating the tank to the memory of Kenneth L. King. (Dennis/Liz) Motion passed unanimously.
  - b. Cheryl and Gene proposed that we allow people to incorporate the water meter costs in the monthly bill. We think we could pick up several people along Mira Sol. The board wanted time to think this over, so will discuss next month.
  - c. The Water Trust Board is no longer allowing us to use Capital Outlay as our 10% match. We must now take out another 10% loan. Our loan total for this phase would be \$5,132.29 per year.
    - i. Cheryl created a spreadsheet which shows our annual shortfall including all expenses would be \$2,749. She also presented several options for mitigating the shortfall. See attached spreadsheet. Cheryl will meet with Jim to review based on new commitments received tonight, as well as adding in the water hauling service.
  - d. Liz reports that the new El Valle contract has been raised to \$175 per month, but with a more specific list of tasks they will perform.
    - i. Motion made and seconded that we approve the contract with El Valle. (Liz/Anna) Motion passed unanimously.
  - e. Motion made and seconded to approve the transfer of membership #61, from Turner to Wayne Reimer. (Dennis/Anna) Motion passed unanimously.
8. Public Comment: No comments
9. Calendar Review for Upcoming Tasks
- a. Review Bylaws & Rules & Regulations in August
  - b. Assessment Letter to go out in September. Cheryl would like to know who hasn't been paying.
10. Action Items:
- a. Application for Financial Assistance for Audit – Cheryl
  - b. Notify homeowners of results of Lead Tests – Cheryl
  - c. Have Carlos do lead tests and submit monthly water operator – Gene
  - d. Liz to continue to work on insurance.
  - e. Dennis to come up with wording for a plaque for Ken King memorial
11. The next meeting will be September 5<sup>th</sup>.
12. Meeting adjourned at 8:08 p.m.

Respectfully submitted by Cheryl Zebrowski, Secretary



## Cash Flow - Year to Date

1/1/2019 through 8/2/2019

8/2/2019

Page 1

Category	1/1/2019- 8/2/2019
<b>INFLOWS</b>	
Uncategorized	0.00
Assessments	300.00
Connection revenues	4,492.50
Court Judgment Damages	1,800.00
Donations	4,100.00
Loan Court Settlement	3,464.00
New Memberships	250.00
Standby charges	1,336.25
Water hauling water sales	6,110.20
Water Rights Fee	1,000.00
<b>TOTAL INFLOWS</b>	<b>22,852.95</b>
<b>OUTFLOWS</b>	
Accounting	151.54
Certified Water Operator	1,554.95
D & O Insurance	668.00
Driver gross wages	1,081.60
Driver payroll taxes	163.59
Easement leases	600.00
Electrical costs	258.06
Gas	466.32
Insurance - truck liability	493.00
Legal and professional fees	8,144.17
Loan Payment - Court Settlement	500.00
Miscellaneous	125.50
Payroll Software	41.00
Tax	
Fed	283.01
<b>TOTAL Tax</b>	<b>283.01</b>
Transfer to Reserves	3,100.00
Vehicle Maintenance	248.91
Water Costs	2,400.74
Website	190.05
WTB-0245	532.28
WTB-0274	200.78
<b>TOTAL OUTFLOWS</b>	<b>21,203.50</b>
<b>OVERALL TOTAL</b>	<b>1,649.45</b>