

## **El Creston Mutual Domestic Water Consumers Organization**

July 3, 2019 Board meeting

49 Mira Sol Drive, Ojitos Frios Ranches Subdivision

In attendance: Gene Solyntjes, Cheryl Zebrowski, Dennis Ditmanson, Liz Valenzuela Public:  
Frances Casey, Andrea Garduno

1. Meeting called to order at 7:13 with a quorum in attendance
2. Notices of meeting were posted and e-mailed.
3. Motion made and seconded to approve the agenda. (Dennis/Liz) Motion passed unanimously.
4. Motion made and seconded to approve the minutes from June 6th. (Liz/Dennis) Motion passed unanimously.
5. Treasurer's report
  - a. See attached.
  - b. Liz will look into liability and property insurance.
  - c. Ken King passed away on June 12<sup>th</sup>. Ken was instrumental in starting El Creston, and donated countless hours of pro-bono legal services. Camille is asking that donations be made to "Love the Child", an organization he personally worked with.
    - i. Motion made and seconded that we send out a request for donations for the Ken King memorial. (Dennis/Liz) Motion passed unanimously.
6. Discussion of meeting with Souder Miller on July 2<sup>nd</sup>.
  - a. Talked with SM's engineers, who have been consulting with Good Water to discuss options regarding the water quality which is extremely hard and has high sulfate, iron, manganese and total dissolved solids. Solutions included a coagulation/filtration System at the source or at the fill station. This would entail having to store and dispose of wastewater, as well as maintenance costs.
  - b. Other option would be a Reverse Osmosis system at the point of use (i.e., at each household). There would be 25% or higher wastewater, but it could go into people's septic system. SM will get some cost estimates of treating water to various levels.
  - c. Also discussed size of the water lines and some of the road issues with the engineers, as well as possible easement issues.
  - d. The WTB "Readiness to Proceed" items need to be submitted by September 10<sup>th</sup>. The design drawings need to be submitted and approved by NMED before then. We need to make a decision on if the fill station is financially feasible, and look into easements along Mira Sol.
  - e. Discussed priorities for next projects so SM can complete the ICIP. Phase III would be Roadrunner-Coyote.
  - f. The Sole Source justification has been submitted in order to keep Souder Miller on as our engineering firm.
7. Infrastructure Capital Improvement Plan
  - a. We do not have the final plan yet.

- b. Motion made and seconded to table the approval of Resolution 2019-07, "Adoption of the 2021-2025 ICIP". (Cheryl/Liz) Motion passed unanimously.
8. Water System
  - a. At the board training, Karen mentioned that it is standard practice for the water operator to submit a report. Cheryl had asked Veronica if we could get such a report from Carlos.
  - b. CCR has been submitted and sent to the membership and neighbors
9. Capital Outlay Award
  - a. This could possibly be used for design drawings for the next phase, as well as legal assistance in obtaining easements along Roadrunner and Coyote.
  - b. Since it is not coming from sale of bonds, it could probably be used toward the 10% match required by the water trust board. But we would have to apply for WTB funding for next year, on top of beginning the construction process for Phase II.
10. Water Trust Board
  - a. Gene will attend the training on July 10<sup>th</sup>.
  - b. Readiness items due on September 10<sup>th</sup>. Dennis will begin looking at easements along Mira Sol.
  - c. We have received 5 commitments
11. Water Hauling Report
  - a. 6 deliveries in June.
12. Membership Report
  - a. Michael Macklin and Patricia Brantley who live by Ben Bailey have joined, bringing our membership to 62.
13. Public comment. Dennis, Liz and Cheryl attended the board training. Other board members will need to attend the training. Cheryl passed out the board manual. Everyone should review our bylaws, policies and rules and regulations to determine if anything should be updated.
14. Calendar Review for upcoming tasks
  - a. ICIP is due on August 2nd, and need to pass a resolution approving it.
  - b. Quarterly financial report due to DFA
  - c. Remind customers to send in meter reading
  - d. Check for grant to conduct audit
15. Review action items
  - a. Liz will look into property and liability insurance.
  - b. Dennis will begin investigating easement needs along Mira Sol.
  - c. Everyone should review organization documents in order to discuss any needed updates at the August meeting.
  - d. We will have a special board meeting on July 25<sup>th</sup>.
16. Next meeting date: August 8th.
17. Adjourned at 8:01

Respectfully submitted by Cheryl Zebrowski, Secretary



### Cash Flow - Year to Date

1/1/2019 through 7/3/2019

Category	1/1/2019-
	7/3/2019

#### INFLOWS

Uncategorized	0.00
Assessments	300.00
Connection revenues	3,861.75
Court Judgment Damages	1,800.00
Donations	4,100.00
Loan Court Settlement	3,464.00
New Memberships	250.00
Standby charges	1,205.00
Water hauling water sales	5,235.20
Water Rights Fee	1,000.00
<b>TOTAL INFLOWS</b>	<b>21,215.95</b>

#### OUTFLOWS

Accounting	151.54
Certified Water Operator	1,554.95
D & O Insurance	668.00
Driver gross wages	1,081.60
Driver payroll taxes	162.19
Easement leases	600.00
Electrical costs	221.16
Gas	391.32
Legal and professional fees	8,144.17
Loan Payment - Court Settlement	500.00
Miscellaneous	126.50
Payroll Software	41.00
Tax	
Fed	217.98

<b>TOTAL Tax</b>	<b>217.98</b>
Transfer to Reserves	3,100.00
Vehicle Maintenance	248.91
Water Costs	2,246.63
Website	190.05
WTB-0245	532.28
WTB-0274	200.78
<b>TOTAL OUTFLOWS</b>	<b>20,378.06</b>
<b>OVERALL TOTAL</b>	<b>837.89</b>