

El Creston Mutual Domestic Water Consumers Association
April 4, 2019 Board Meeting
49 Mirasol Road, Ojitos Frios Subdivision

In attendance: Gene Solyntjes, Cheryl Zebrowski, Crystal Gallegos, Dennis Ditmanson, Anna Aragon, Liz Valenzuela Public:

1. Meeting called to order at 7:03 with a quorum in attendance.
2. Notices of meeting were posted and e-mailed
3. Motion made and seconded to approve the agenda (Dennis/Anna) Motion passed.
4. Motion made and seconded to approve the minutes from March 7th (Dennis/Anna). Motion passed. Motion made and seconded to approve the minutes from March 23rd. (Crystal/Liz) Motion passed.
1. Financial
 - a. Treasurer's report – see attached.
 - b. Review of 1st quarter 2019 budget.
 - i. Since we are unsure of the legal fees, we should ask for a deferment of the WTB loan payment. Cheryl will send the letter.
 - c. Approval of Resolution 2019-06, 2018 4th Quarter Budget
 - i. Motion made and seconded to table this resolution until next month so that we can reconcile the ending and beginning cash balances. (Anna/Liz) Motion passed.
 - ii. Audit Tier 2 report
 1. It is unclear if we still need to submit quarterly reports. The instructions say we do, but last year we were told that since our income was under \$50,000 we no longer need to do that. Liz and Crystal will try submitting the report.
 2. Motion made and seconded to approve the Audit Tier 2 report. (Crystal/Anna) Motion passed.
2. Board of Directors
 - a. Karen Perea with RCAC will conduct personalized training for us. It was thought that some topics should be: Reporting requirements, Open Meetings Act, Public Records Act, Sanitary Act. Cheryl will get some possible dates from Karen.
 - b. Cheryl is compiling a Board Notebook. Please review and send comments.
 - c. Cheryl is creating a Records Retention Schedule. Please review and send comments so that we may approve at the next meeting.
3. Water System
 - a. Water Rights Fee for members who don't have a well.
 - i. The OSE suggested charging $\frac{1}{4}$ of the cost of drilling a well. Dennis proposed that the fee be based on 3 acre feet which the OSE used to allot. So, if a well costs \$12,000 to drill, that would be divided by 3 for \$4,000 per acre foot. That divided by 4 for the $\frac{1}{4}$ acre foot water rights would come to \$1,000.
 - ii. Motion made and seconded that we establish the following policy: An individual not having a well, and therefore unable to donate the required $\frac{1}{4}$ acre foot of water

rights, shall be required to pay a fee of \$1000 prior to connection. (Dennis/Anna)
Motion passed.

- iii. Cheryl will send a letter and invoice to Tom.
- b. Cheryl still needs to obtain Water Rights Transfer Affidavits from 3 people, including Jesus Romero. Cheryl will meet with him and explain that he has given his ¼ acre foot to El Creston and needs to comply with the OSE. She will also have him sign something stating that he does not wish to connect.
- c. Lead testing has still not been done. Gene will follow up with Carlos.
4. Capital Outlay
 - a. Nothing to report.
5. Water Trust Board Application
 - a. Cheryl drafted a letter to obtain commitments for Phase II homeowners. She will revise it based on comments received. Gene and Dennis will begin contacting those members.
6. Water Hauling-report and review
 - a. We still need a fitting and to notify customers in order to use El Creston's water for our delivery service. Cheryl will try to get a summary of water quality and issues from Ramon and send out the full report.
7. Membership Report
 - a. Nothing to report.
8. Public comment: None
9. Motion made and seconded to move to executive session to discuss the Corn Lawsuit (Crystal/Anna) Motion passed.
 - a. Moved to executive session at 8:28 p.m. and finished at 8:37 p.m.
 - b. In Attendance were all board members.
 - c. Only matters pertaining to the Corn Lawsuit were discussed.
 - d. No action was taken during the Executive Session.
10. Calendar Review for upcoming tasks
 - a. The quarterly financial report to DFA needs to be submitted, as well as the Audit report. The Annual Corporate report needs to be filed with the Secretary of State in May.
11. Review action items
 - a. Cheryl: Letter to WTB, file audit, Water Rights Affidavits
 - b. Gene: contact Carlos regarding lead testing
 - c. Dennis & Gene: Commitments for Phase II
12. Next meeting date May 2nd.
13. Adjourned at 8:43

Respectfully Submitted by Cheryl Zebrowski, Secretary

EL CRESTON

Treasurer's Items for Regular Meeting 4-4-19

- 1) **Checking account balance ending 3/31//2019: \$6816.49**

Outstanding checks (4): \$ - 769.94

Transfer to Savings: -2,000.00

Deposit (1): 600.00

Current balance (4-4-19): \$4,646.55

Savings account balance ending 3/31/2019: \$1,400.29

Transferred \$2000.00 : \$3,400.29 (Current balance 4-4-19)

2. **March Water Deliveries: 8 - Revenues received: \$675**
3. **March Truck Expenses: (\$55.87)**
4. **Water Payments – Revenues received: \$882.50**