

El Creston Mutual Domestic Water Consumers Association
December 6, 2018 Board Meeting
49 Mirasol Road, Ojitos Frios Subdivision

In attendance: Gene Solyntjes, Cheryl Zebrowski, Dennis Ditmanson, Crystal Gallegos, Anna Aragon, Liz Valenzuela Public: Carol Macomber

1. Meeting called to order at 7:07 p.m. with a quorum in attendance.
2. Notices of meeting were posted and e-mailed
3. Motion made and seconded to approve the agenda. (Crystal/Cheryl) Motion passed.
4. Motion made and seconded to approve the minutes from November 8th with clarification of item 4c. (Dennis/Crystal) Motion passed.
5. Financial
 - a. Treasurer's report: See attached
 - b. Billing
 - i. What kind of late fee will we charge? Dennis will look into what other systems charge.
 - c. Gene received letter from IRS regarding credits we have. We need to file the forms for Social Security and FICA for our drivers. We should be receiving an official notice that we are not required to pay taxes.
 - d. Motion made and seconded (Dennis/Crystal) to nominate Liz as treasurer. Motion passed.
 - e. Status of transfer to new treasurer. Jim, Crystal, Liz and Dennis met to begin the transfer. Crystal will take care of end of year tasks before final handover. Cheryl will get Liz the El Creston Treasurer's e-mail account
6. Corn Lawsuit
 - a. Went to court on November 19th. An agreement was reached that Mr. Corn would obtain the contractor to move the line 6 feet to Bourbon property, which was what we had planned on doing 6 weeks ago.
 - b. Mr. Corn asserts that Dorothy Road will not hold up over the winter. We may have a hearing in the spring regarding this matter.
7. Water System
 - a. Status of connections. Several people will probably hookup in the spring and stand-by bills went out this month.
 - b. Selling of water from system flush (tabled from last month)
 - i. Will have to be sold as non-potable water. What does the city charge?
 - ii. The truck or tank of the purchaser must be labeled as non-potable water.
 - c. Cheryl reviewed what all is involved in the sampling plan. Motion made and seconded (Crystal Dennis) to table approval of the Sampling Plan until we have final approval from Wayne Jeffs.
 - d. Status of Sanitary Survey deficiencies
 - i. Hose has been purchased, but still needs the fitting.
 - ii. We are still trying to locate a good Colorimeter to test chlorine residuals

- iii. The log book was placed in the truck.
- 8. Capital Outlay
 - a. Ramon has completed an application for 2019 funding for construction drawings of the Coyote Loop
 - b. The board felt this was a good idea.
- 9. Water Trust Board Application Timeframe
 - a. We have been approved to move onto the next phase of the approval process, which will require additional paperwork.
- 10. Water Hauling-report and review
 - a. 3 deliveries in December
 - b. No applications for the driver have been submitted.
- 11. Membership Report
 - a. Swensons in Sheridan are selling their land, and have resigned as members. We now have 61 members. Dennis suggested sending them the member transfer form.
- 12. Public comment
 - a. none
- 13. Review action items
 - a. Finalize Sampling Plan & update Sanitary Survey: Cheryl
 - b. Meet w/Carlos to review proposed sampling plan: Cheryl & Gene
 - c. Gene: develop plan for non-potable water.
 - d. Denis: propose late fees
 - e. Crystal: get Charles' and Sal's Social Security numbers to Gene so he can file the paperwork with the IRS.
- 14. Next regular meeting date will be January 3rd.
- 15. Meeting adjourned at 8:18 p.m.

Respectfully submitted by Cheryl Zebrowski, Secretary

- 1) **Activity Summary** - As of 12/06/18, we have \$2,958.78 available in Checking and \$1100.17 in Savings with a combined Checking and savings total of ~~\$2,899.11~~ \rightarrow $\$4,058.95$
- 2) **Deliveries** – November 2018 -1 deliveries.
- 3) **Truck Expenses**- \$86.40 spent on fuel in November 2018.
- 4) **See Attached Check Detail**
- 5) **Annual Assessments** – We have had several 2019 assessments come in. Not counted at this time. Estimated about 26.
- 6) 5 November water payments. 6 October water payments.

El Creston MDWCA
Check Detail
 November 2018

Date	Transaction Type	Num	Name	Memo/Description	Clr	Amount
11/01/2018	Expense			RECURRING TRANSFER TO EL CRESTON MUTUAL DOMESTIC WATER CON BUSINESS MARKET RATE SAVINGS REF #OP05BW8QJZ XXXXX6979 201811011	C	-100.00
				RECURRING TRANSFER TO EL CRESTON MUTUAL DOMESTIC WATER CON BUSINESS MARKET RATE SAVINGS REF #OP05BW8QJZ XXXXX6979 201811011		100.00
11/02/2018	Tax Payment	IRS	IRS	Tax Payment for Period: 07/01/2018-09/30/2018	C	-210.59
11/02/2018	Tax Payment	IRS	IRS	Tax Payment for Period: 01/01/2018-03/31/2018	C	-162.36
11/02/2018	Tax Payment	IRS	IRS	Tax Payment for Period: 04/01/2018-06/30/2018	C	-316.09
11/08/2018	Expense		Giant Gas Station	PURCHASE AUTHORIZED ON 11/07 PHILLIPS 66 - GIAN LAS VEGAS NM S308311553344334 CARD 7345 201811081	C	-86.40
11/14/2018	Expense			PURCHASE AUTHORIZED ON 11/13 SQ H CHICO GALLEG 415-375-3176 NM S308317592029193 CARD 7345 201811141	C	-556.06
11/20/2018	Expense		Intuit	PURCHASE AUTHORIZED ON 11/19 INTUIT *PAYROLL 888-537-7794 CA S30832526389577 CARD 9336 201811201	C	-42.58
11/26/2018	Bill Payment (Check)	1350	City of Las Vegas	0103-35980-001	C	-68.89
11/26/2018	Bill Payment (Check)	1351	El Valle water Alliance	017-25	C	-153.00
11/26/2018	Bill Payment (Check)	1352	Mora San Miguel Electric Cooperative	41572-001		-68.88
11/27/2018	Bill Payment (Check)	1353	Chico Gallegos Law Office	D-412-CV-2017-00092		-13.55
11/29/2018	Expense			PURCHASE AUTHORIZED ON 11/28 ALLSUP'S #0271 LAS VEGAS NM S388332554568438 CARD 7345 201811292	C	-5.44
11/30/2018	Expense		Intuit	BUSINESS TO BUSINESS ACH INTUIT CHECKSF0RM 181129 1888256	C	-88.28