

**El Creston Mutual Domestic Water Consumers Association**  
**August 2, 2018 Board Meeting**  
49 Mirasol Road, Ojitos Frios Subdivision

In attendance: Gene Solyntjes, Cheryl Zebrowski, Dennis Ditmanson, Anna Aragon Public: Linda Solyntjes, Mitch Barker, Jim Peters, Liz Valenzuela, Ric Valenzuela, Carol Macomber, Karyl Lyne, Brigito Ortega

1. Meeting was called to order at 7:04 with a quorum in attendance.
2. Notices of meeting were posted and e-mailed
3. Motion made and seconded to approve the agenda. (Dennis/Anna) Motion passed.
4. Motion made and seconded to approve the minutes from July 5<sup>th</sup> with changing “would” to “could” in item 6b. (Dennis/Anna) Motion passed. Motion made and seconded to approve the minutes from the July 12<sup>th</sup> special board meeting. (Cheryl/Dennis) Motion passed.
5. Financial
  - a. Treasurer’s report – Crystal was not in attendance
  - b. Another Signatory on bank account
    - i. Gene was unable to contact Crystal to write a check to reimburse him, and felt uncomfortable writing the check to himself. He proposed that we have another signatory on our bank account.
    - ii. Motion made and seconded to make Dennis Ditmanson another signatory on the bank accounts (Anna/Cheryl). Motion passed.
  - c. Fundraising – As Crystal was not in attendance, we don’t know how much we raised with our fundraising appeal.
  - d. Assessments – tabled until the September meeting.
6. Discussion of Procurement Policy
  - a. Discussion centered on the need for this. We would follow the state’s procurement policy, with a few details on our specific needs. Cheryl would like to have Ric Valenzuela review this since he has done the procurement officer training. It was decided to put this item up for a vote at the September meeting.
7. Dorothy Road Update
  - a. Extensive work was done beginning July 9th, and it has held up in the heavy rains we had in July.
  - b. Thanks to Gene, Dennis, Chris Baca, George Vigil and Ric Valenzuela for their assistance.
  - c. Dwinnell Heverly called Cheryl to say the road looks great and she appreciated our warning about work starting.
8. Water System
  - a. Status of connections

- i. People who are connected are: Vigil, Baca's 2 homes, and Valenzuela. Art Atencio, Daniel Atencio, Dennis Ditmanson and Frances Casey are close to hooking up.
    - ii. Bourbon has verbally agreed to let Gene run the line across his property. Cheryl will send Anna the easement from Georgy McCoy so she can draft an easement agreement with Bourbon.
  - b. Contract for bookkeeping services with El Valle. Veronica will get us a contract before our September meeting.
  - c. Cheryl and Veronica worked on the Sampling Plan, and it should be complete by September.
  - d. Gene has not heard from Wayne Jeffs regarding the Sanitary Survey. He will continue to contact him.
- 9. Water Trust Board Application Timeframe
  - a. There is training in late August. Gene will attend the one in Taos
  - b. The Notice of Intent is due between August 6-27<sup>th</sup>. Cheryl will submit the Notice of Intent.
  - c. Gene will meet with Ramon to obtain more accurate cost estimates for the following projects:
    - i. County road to the Duran property
    - ii. North on Mira Sol to Calagna property
    - iii. Roadrunner-Coyote. Roadrunner & Coyote are separate parcels of land, which we surmise is owned by Linda Martinez. We will need to ascertain how to obtain an easement to lay water lines.
    - iv. Fill station at corner of Mira Sol and county road.
- 10. Water Hauling-report and review
  - a. Charles is hauling to approximately 8 people regularly. He has hauled for a few people in need outside of our service area.
- 11. Membership Report
  - a. A Celebration committee was formed, with Karyl Lyne taking the lead, and Liz Valenzuela and Linda Solyntjes as members.
    - i. The committee is suggesting 2 dates, Sept. 3 on Labor day or Sept. 8 late in the afternoon.
    - ii. The Valenzuela's have offered to host.
    - iii. It was recommended that the 8<sup>th</sup> might be better so that more people might attend. Cheryl will send out the invitations about August 24<sup>th</sup>.
    - iv. We might have tours of the tank and well site if people are interested.
    - v. The committee asked for assistance in providing hamburgers and brats. All board members in attendance volunteered to help pay.

12. Public comment

- a. Jim wants to thank us for the road work on Dorothy and Mira Sol
- b. Mitch has created a news release, and we should take some photos. It was suggested that we send out the news release in conjunction with our celebration party.
- c. Gene thought it would be nice to have signs put up on members' property who have connected, saying their water is from El Creston. Mitch created several signs, and the board selected one.

13. Review action items

- a. Gene will call Wayne Jeffs regarding the Sampling Survey, and meet with Ramon regarding cost estimates for the next 2 phases so that Jim can run a financial feasibility analysis.
- b. Mitch will have the signs made.
- c. Cheryl will file the Notice of Intent to apply for the Water Trust Board grant.
- d. Cheryl will Send Anna current easement agreement so she can draft one for Boubons.

14. Next meeting date will be September 6<sup>th</sup>.

15. Meeting adjourned at 8:06 p.m.

Respectfully submitted by Cheryl Zebrowski, Secretary