

El Creston Mutual Domestic Water Consumers Association
August 3, 2017 Board Meeting
49 Mirasol Road, Ojitos Frios Subdivision

In attendance: Board Members: Gene Solyntjes, Crystal Gallegos, Cheryl Zebrowski, Dennis Ditmanson, Anna Aragon Public: Karyl Lyne, Jim Peters, Mitch Barker, Linda Solyntjes, Ken King, Camille Hewett

1. Meeting was called to order at 7:03 p.m. with a quorum in attendance
2. Notices of meeting were posted and e-mailed.
3. Motion made and seconded to approve the agenda. (Crystal/Gene) Motion passed.
4. Motion made and seconded to approve the minutes from July 6th. (Dennis/Anna) Motion passed.
5. Treasurer's Report
 - a. See attached
 - i. We have a serious cash flow problem because we are incurring many more expenses. Crystal will contact El Valle to see if we can renegotiate the contract since it was originally to include the well/system operator.
 - b. Jim gave a presentation of our 2nd quarter finances. See attached.
 - i. Crystal will follow up on the status of our gross receipts tax.
 - ii. Jim suggested that we do a separate meeting to go over budget assumptions for next year.
 - c. Selection of CPA
 - i. Jim gave a presentation regarding Tax and Legal issues. See attached.
 - ii. He recommended that we should add to the RFP a task to straighten out the issues with the IRS.
 - iii. He recommended that we should also hire an attorney to find out what we need to do as a MDWCA.
 - iv. There was discussion regarding exactly when we became a MDWCA. Cheryl will go through records.
 - v. Gene and Crystal will talk with Ramon to see what he knows about these issues.
 - vi. Since we only received one bid, it was recommended that we hire that firm, and then draft an engagement letter, but not a fixed fee since there are so many uncertainties.
6. Water System Phase I Update
 - a. Motion made and seconded (Crystal/Anna) to approve the Infrastructure Capacity Service Area as properties adjacent to the water line. Motion passed unanimously.
 - i. The OSE will need to approve it.
 - b. Received notification from DFA that our ICIP is complete.
7. Legal Issues
 - a. The application for point of diversion was submitted to the OSE.
 - b. Anna reported that the city will be withdrawing their protest.
 - c. Corn moved to amend the lawsuit to add Gene as a personal defendant, and claiming 3 water rights causes of action. Ken will file responses and motions.
8. Geology Aquifer Mapping Program

- a. Motion made and seconded to participate in this program. (Anna/Gene) Motion passed unanimously.
9. Funding
 - a. The Water Trust Board Application for 2018 notice of training just came out. Ramon suggested that we apply. Gene and Dennis may be able to attend.
 - b. Ramon is working on the contract for the NMFA planning grant we received.
 - c. DWSRF and USDA are still on hold until system is running.
10. Water Hauling
 - a. Nothing to report.
11. Membership
 - a. Motion made and seconded to adopt resolution 2017-07 setting the rate and fee schedule. (Crystal/Anna) Motion passed unanimously.
 - b. Motion made and seconded to adopt resolution 2017-08 accepting the Rules & Regulations. (Dennis/Crystal)
 - i. There was a question regarding using the wording “the association” in several places, when in fact, El Valle will be doing those tasks. It was clarified that El Valle will be doing those in our name.
 - ii. Motion passed unanimously.
12. Public Comment
 - a. Road work will begin the end of next week.
 - b. Cheryl suggested that Gene work with Mitch and Ken to issue an update to our members.
 - c. Jim suggested we post the El Creston URL on the bulletin board.
 - d. It was suggested that we invite Richard Trujillo to our next meeting.
13. Review Action Items
 - a. Crystal – gross receipts tax and tax returns
 - b. Cheryl – 2009 documentation
 - c. Anna – invite Richard Trujillo to our next board meeting
 - d. Special board meeting to review finances will be August 17th at 7:00 at Gene’s home.
14. Next Meeting date:
 - a. September 7th.
15. Meeting adjourned at 8:58 p.m.

- 1) **Activity Summary** - As of 8/03/17, we have \$6,776.25 available in Checking and \$4,169.70 in Savings with a combined Checking and savings total of \$10,945.95.
- 2) **Deliveries** – Salomon will be paid for **10** deliveries for July 2017.
- 3) **City of Las Vegas-** \$161.95 is due on 8-6-2017 for service period of 5-08-2017 to 06-08-2017
- 4) **Mora San Miguel Electric** - \$21.37 due 8/1/2017 for service period 5/24/2017 thru 6/27/2017 0 KWH usage.
- 5) **Truck Expenses-** July 2017 fuel expenses were 103.41. There was a \$422.40 expense for oil change, master disconnect under battery case and other regular maintenance. Truck registration \$49.05
- 6) **Progressive:** Auto Insurance \$474.00 paid
- 7) **Expenses paid:** Boost Mobile \$32.52, Monthly Intuit payroll fee paid of \$42.58, Intuit checks \$96.45, IRS payroll tax payment \$111.08
- 8) **Souder Miller** – Closeout record drawings = \$5,430.79 will be paid. This was a grant pass through.
- 9) **El Valle Water Alliance-** \$150.00 to reoccur every month.
- 10) **Upcoming Payments** – Mountain States Mutual Casualty increased to \$1,101.00 due Sept 1, 2017. Previous premium was \$826.00.
- 11) **State Engineers office** = \$900.00 filing fee

**El Creston Mutual Domestic Water Consumers Association
Analysis of Budget/Actual Differences - Second Quarter 2017**

Summary of Main Issues

- The budget/actual report is year to date, not just the second quarter.
- I included the 2017 full budget as well as all the assumptions for the full budget and the allocation of the annual amounts to months because some of the Board members are new and I believed they might be interested in this background.
- You have \$1,290 less in your checking account at the end of June than you budgeted. The main reasons are that the water hauling operation had brought in \$2,180 less than budgeted (after removing the budgeted transfers to operating reserves to compare raw cash flows) while the System lost \$890 less than budgeted (also after eliminating the transfers to reserve). The water hauling revenues are down because you only made 47 deliveries in the first six months while the budget assumed 74.
- You may hit a significant cash flow crunch before the end of the year because of lower water hauling revenues, unpaid gross receipts taxes, unbudgeted attorney's fees, and unbudgeted accounting fees. I also ignored budgeted transfers to reserves in my analysis below, which a cash flow crunch will make harder to accomplish anyway but will eventually have to be made up. This assumes you will get your WTB payment waived again this year.

Water System Revenues and Expenditures

The system isn't operating and so there are a lot of differences since the budget assumes that the system would be up and running by March 1st. Thus, because the system was budgeted to lose money and since it isn't running, the actual deficit at the end of 6 months is only \$1,219 and not the budgeted deficit of \$2,110 (exclusive of transfers to reserves). The budget used a \$60 per month estimate connection charge for users hooked to the system and showed a deficit in the System of \$5,659 for the year. Note that even if we had budgeted using the \$75 per month charge shown in the rate schedule, the System would still be budgeted to lose \$4,066 in 2017.

Water Hauling

Water revenues are running well behind budget. The lost revenue was partially compensated for by lower wages, payroll taxes, and water charges. However, another lower expense was Gross Receipts Taxes. El Creston hasn't paid Gross Receipts Taxes, which are due on their delivery receipts, since January 2015 and owes approximately \$1,600, which will eventually have to be paid.

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El Creston Mutual Domestic Water Consumers Association
2nd Quarter Budget/Actual Comparison

	2017 Budget	2017 2nd Qtr YTD Budget	2017 2nd Qtr YTD Actual	Variance
Beginning Cash				
Water hauling operating reserve	\$ 2,374.00	\$ 2,374.00	\$ 2,374.00	
System operating reserve	-	-	-	
WTB Loan reserve	-	-	-	
Unreserved	5,362.81	5,362.81	5,362.81	
Total Beginning Cash	7,736.81	7,736.81	7,736.81	
Water System				
Revenues				
Assessments	2,496.00	-	600.00	600.00
Capital grants		-	25,379.72	25,379.72
Connection revenues	7,560.00	2,520.00	-	(2,520.00)
Donations	100.00	50.00	-	(50.00)
Gross receipts tax	378.00	126.00	-	(126.00)
Interest and miscellaneous	5.00	3.00	0.55	(2.45)
New hookup charges	-	-	-	-
New Memberships	1,500.00	500.00	-	(500.00)
Standby charges	135.00	45.00	-	(45.00)
Water hauling water sales	2,147.40	882.82	-	(882.82)
Total System Revenues	14,321.40	4,126.82	25,980.27	21,853.45
Expenses				
Accounting	1,035.00	345.00	424.47	(79.47)
Audit fees	1,245.00	1,245.00	-	1,245.00
Capital expenditures		-	25,379.29	(25,379.29)
D & O Insurance	813.00	813.00	564.00	249.00
Easement leases	600.00	600.00	-	600.00
Electrical costs	3,150.00	1,050.00	77.10	972.90
Filing fees	100.00	-	-	-
Gross receipts tax	378.00	126.00	-	126.00
Legal and professional fees		-	494.88	(494.88)
Mileage reimbursement	200.00	66.67	-	66.67
Miscellaneous		-	22.50	(22.50)
NM Onecall	200.00	200.00	-	200.00
Operation and maintenance	750.00	250.00	-	250.00
Operator/meter reading	2,200.00	733.33	-	733.33
Sampling and testing	250.00	83.33	-	83.33
Supplies and administrative expenses	120.00	60.00	62.00	(2.00)
System Planning Loan	532.00	532.00	-	532.00
Transfer to system operating reserve	2,148.21	716.07	-	716.07
Transfer to loan reserve	1,000.00	333.33	-	333.33
Website	132.00	132.00	175.37	(43.37)
WTB #1 loan payment	5,127.00	-	-	-
Total System Expenses	19,980.21	7,285.74	27,199.61	(19,913.88)
Net System	(5,658.81)	(3,158.92)	(1,219.34)	1,939.57

El Creston Mutual Domestic Water Consumers Association

2nd Quarter Budget/Actual Comparison

	2017 Budget	2017 2nd Qtr YTD Budget	2017 2nd Qtr YTD Actual	Variance
<i>Water Hauling</i>				
Revenues				
Hauling fees	12,768.00	7,680.00	3,814.00	(5,088.00)
Water charges	<u>3,192.00</u>	<u>1,920.00</u>	<u>1,056.00</u>	<u>(1,272.00)</u>
Total Water Hauling Revenues	15,960.00	9,600.00	4,870.00	(6,360.00)
Expenses				
Accounting	690	345.00	282.98	62.02
Cell phone	396	198.00	195.12	2.88
Driver gross wages	4,655	2,800.00	1,710.00	1,090.00
Driver payroll taxes	449	249.94	132.22	117.72
Gas	774	465.80	498.34	(32.54)
Gross receipts tax	638	254.40	-	254.40
Insurance - truck liability	445		(11.00)	11.00
Insurance - workman's comp	849		-	-
Maintenance	1,300	781.95	768.64	13.31
Transfer to operating reserve	1,500	750.00	-	750.00
Truck license	49	49.00	-	49.00
Water costs	<u>3,173</u>	<u>1,908.80</u>	<u>926.53</u>	<u>982.27</u>
Total Operating Expenses	<u>14,919.39</u>	<u>7,802.89</u>	<u>4,502.83</u>	<u>3,300.06</u>
<i>Net Water Hauling</i>	1,040.61	1,797.11	367.17	(1,429.94)
<i>Restricted Revenues and Expenses</i>				
Transfers to reserves	<u>4,648.21</u>	<u>1,799.40</u>	<u>-</u>	<u>(1,799.40)</u>
<i>Net Restricted Cash Flows</i>	<u>4,648.21</u>	<u>1,799.40</u>	<u>-</u>	<u>(1,799.40)</u>
<i>Net Cash Flows</i>	30.01	437.59	(852.17)	(1,289.76)
Ending Cash Balance				
Water hauling operating reserve	4,522.21	3,124.00	2,374.00	(750.00)
System operating reserve	1,500.00	716.07	-	(716.07)
WTB loan reserve	1,000.00	333.33	-	(333.33)
Unreserved	<u>744.61</u>	<u>4,001.00</u>	<u>4,510.64</u>	<u>509.64</u>
Total Ending Cash Balance	<u>\$ 7,766.82</u>	<u>\$ 8,174.40</u>	<u>\$ 6,884.64</u>	<u>\$ (1,289.76)</u>

**El Creston Mutual Domestic Water Consumers' Association
Budget Highlights for 2017 Budget**

Key Assumptions

- The system is fully operational and billing all customers as of March 1st.
- 14 connections paying \$60 per month and one standby paying \$15 per month.
- One new member at \$1,000 and five at \$100.
- Same number of loads and prices for water hauling, but a reduction in gas due to shorter delivery trips.
- The transfers to reserves were adjusted to minimize the unreserved cash balance to reduce the risk that future funding agencies would deduct any unreserved cash from any amount they would finance.

**El Creston Mutual Domestic Water Consumers' Association
Budget Assumptions for 2017 Budget**

Beginning cash is the actual ending balance for 2016.

Water System

All previous administrative activities merged in with water system. Assumes water deliveries start April 1 with all expected hook ups on line at that point.

Revenues

Assessments - \$60 per year for all members not hooked up to the system or being charged a standby charge with an 80% collection rate. The budget assumes 52 such members, 14 connected members, and 1 standby in April for a total of 67 members. Since the assessments are billed just prior to October, I assumed the 14 hook ups and 1 standby customers would not be billed for general assessments and so this total for the year is for 52 members.

Capital Grants - I didn't include any at this point.

Connection revenues - \$60 per month for 14 hookups for nine months.

Donations - Estimated at \$100 per year.

Gross receipts tax - 5% charged on connection charges.

Interest and miscellaneous - I estimated based on 2016 actual.

New hook up charges - Member who hook up to the system at the time construction is completed will not pay a hook up charge as the cost of putting in their meters is built into the

funding applications. For 2017 I am assuming all the connections will be for current members and so there will be no additional hookup fee revenues.

New memberships - Estimated at 5 new members at \$100 per new membership and one at \$1,000.

Standby assessments - \$15 per month for one member who lives along an installed main water line for nine months.

Water hauling water sales- The \$23.86 per load starting in April and based on the monthly estimate for the number of water hauling trips for the balance of the year.

Expenses

Accounting- This is an estimate of what El Valle will charge for the year, to include covering water hauling accounting. I then distributed it 40% to water hauling and 60% to the system. This will need to be corrected once we have the El Valle costs.

Audit fees - Estimated based on the current bid for last year's audit

Capital Expenditures - Assume none for 2017.

D & O Insurance - Based on 2016 actual of \$813.

Easement leases - \$600 per year for the well and tank site.

Electrical costs - I used the \$3,000 estimate from Ramon's rate calculations for 10 connections. However, because this budget is based on 14, I used a rate of \$300 per connection. This amount was then prorated for 9 months in 2017.

Filing fees - None for 2017 since we only file the water rights transfers when people are about to hook up and all those have been filed.

Gross receipts tax - 5% of connection charges.

Mileage reimbursement - Estimate based on RCAC estimate. Cost of reimbursing water operation and quality tester's travel costs.

NM One-call - Based on RCAC estimate. Required contribution to centralized utility location service. I assumed this was an annual fee and didn't pro rate for 9 months.

Operation and maintenance - Bases on RCAC estimates. This line item covers basic operations and routine maintenance of the system. I prorated this for nine months.

Operator/meter reading - Based on RCAC estimates. This line item covers the cost of the Certified Water Operator and meter reading. I assumed this was an annual contract and didn't pro rate for 9 months.

Sampling and testing - Based on RCAC estimates. Cost of monthly sampling and testing of water quality. I assumed this was an annual contract and didn't pro rate for 9 months.

Supplies and administrative expenses - I used 2016 actual less bank charges of \$146.50 that shouldn't reoccur in 2017.

System planning loan - Based on the repayment schedule for the \$10,000 loan.

Transfer to system operating reserve - 15% of revenues excluding capital grants based on cash availability. We should accumulate this until the balance has reached 25%.

Transfer to loan reserves - 20% of debt service payments rounded to an even \$1,000.

Website - I used 2016 actual.

WTB #1 loan payments - Based on the repayment schedule for the \$99,885 construction loan associated with Phase 2.

Water Hauling

Revenues

Hauling fees - \$96 per load, 133 loads for 2017. 43 loads through March and 90 after the system is in place.

Water Charges - \$24 per load and 133 loads.

Expenses

Accounting - 40% of total costs.

Cell Phone - \$33 per month based on current charges.

Drivers' Gross Wages - \$35 per load.

Driver Payroll taxes - This is the combination of:

- **FICA and Medicare** - The current combined employer rate is 7.65%.
- **Unemployment** - The starter rate for new businesses is 2% for the first two years. After that, the rate is adjusted for the number of approved unemployment claims filed against us.

Gas - I estimated using the average gas costs per load in 2016. Then, I cut it in half per load for 9 months because the hauling will be done from the fill station.

Gross Receipts Tax - 5% of delivery charges.

Insurance - Truck liability - based on 2016.

Insurance - Workman's comp - based on 2016 actual.

Maintenance - I estimate at approximately half of what we have spent in 2016 because there have been several major repairs that shouldn't reoccur in 2017.

Transfer to operating reserve - Estimated \$1,500 to transfer expected excess cash to reserves.

Truck licensing fees - Based on 2016 actual.

Water Costs - \$23.86 per load.

Assumptions for Monthly Breakout

Water System Revenues

Assessments - they will be billed in September and collected evenly over the next two months. This is the billing for the 52 members not hooked up to the system. It also assume an 80% collection rate.

Connection Revenues - Revenues spread evenly from April through December.

Donation - spread evenly over 12 months.

Gross Receipts tax - Revenues spread evenly from April through December.

Interest and miscellaneous - spread evenly over 12 months.

New Memberships - all will be added evenly over the last nine months of the year.

Standby Charges - \$15 per month starting in April

Water Hauling Sales - based on estimated monthly deliveries from April on.

Water System Expenses

Accounting - Water system portion spread evenly over last nine months of the year.

Audit Fees - Assumed to be paid in June.

D & O Insurance - Assumed to be paid in February

Easement Leases - Assumed to be paid in February

Electrical Costs - Spread evenly over last nine months of the year.

Filing fees - Assumed to be paid in December for new any new hookups.

Gross Receipts Tax - Spread out based on monthly connection revenues.

Mileage Reimbursement - Spread evenly over the last nine months of the year

NM Onecall - assumed to be paid in April when the system is activated.

Operation and Maintenance - Spread evenly over the last nine months of the year.

Operator and meter reading - Spread evenly over the last nine months of the year.

Samples and Testing - Spread evenly over the last nine months of the year.

Supplies and administrative expenses - spread evenly over 12 months.

System Planning Loan - Paid in June

Transfer to Operating Reserve - Spread evenly over last nine months of the year.

Transfer to Loan Reserve - Spread evenly over last nine months of the year.

Website - paid in June.

WTB #1 Payments - Paid in July.

Water Hauling Revenues

Hauling fees and water charges - Based on estimated deliveries per month, which are estimated based on 2016 monthly deliveries.

Water Hauling Expenses

Accounting - Spread evenly over the year.

Cell Phone - Spread evenly over the year.

Driver gross wages - \$35 per load that follows the same load count pattern as hauling fees and water charges.

Driver payroll taxes - paid quarterly for the prior three months.

Gas - annual budgeted amount allocated by number of loads per month.

Gross receipts tax - paid every six months for prior six month in January and July.

Insurance - Truck Liability - Paid in July

Insurance - Workman's Comp - Paid in July

Maintenance - allocated by number of loads per month

Transfer to Operating Reserves - Spread evenly over the year.

Truck licensing - paid in June

Water costs - \$23.86 per load that follows the same load count pattern as hauling fees and water charges.

Workman's Comp - paid in July.

**El Creston Mutual Domestic Water Consumers Association
Presentation of Tax and Legal Structure Issues**

Summary

I have been working with Rhonda Williams of Barraclough & Associates on helping her prepare a proposal to file El Creston's 2016 tax returns. She has identified a series of problems in El Creston's tax filings that have not come to my attention previously. El Creston's tax filings have had issues since 2009 and so some negotiation may be needed with the IRS to straighten the old problems out before we can file the 2016 return and to get the \$4,047.85 penalty mentioned below waived. I also think the tax issues are related to the dual nature of El Creston's legal structure that should also be address to help simplify tax filings in the future. I forwarded copies of my e-mail exchange with Rhonda to Ken so he can work with her on her legal questions.

Tax Filing Problems

- A 990 was filed in 2009 listing a fiscal year ending in April of which I was not aware when I took over as Treasurer in 2010. I haven't seen a copy of the return and don't know if it was a 990N, 990EZ, or full 990.
- Because the treasurer's records had no federal tax returns when I took over in 2010, I filed a request for non-profit status under IRS Section 501(c)(12) and used a calendar year fiscal year because that is what the State showed as El Creston's fiscal year. The prior return may have been filed for the old El Creston, which was a different type of non-profit whose mission was education not water delivery.
- I and Crystal filed regular 990N tax returns each year since using a calendar year until calendar 2014. The IRS shows that the 2014 return wasn't filed. When El Creston's revenue exceeded the cutoff in calendar 2015, it was required filing a 990EZ, which I prepared and Joe filed. However, Rhonda was able to access IRS records and determined that they have been changing the dates on all my returns to an April 30th fiscal year ending date and assigning the return to the oldest year not filed without notifying me. Somewhere over the years that process led to the IRS claiming we had not filed a return on time.
- In August of 2016 the IRS sent El Creston a notice of a failure to filing fee for \$4,047.85 for not filing the return due April 30th 2015. I didn't notice the fiscal year end date of April 30 for the return they claimed wasn't filed on time and researched the matter base on the calendar year 990EZ I had prepare and Joe had filed. I found that the calendar year 2015 return had used the wrong EID. I corrected the return; drafted a cover letter to the IRS; and Joe signed off on the letter and submitted the corrected return. They never responded to Joe's letter. When Rhonda checked, they still did not show the receipt of this return.
- When I researched the date of our fiscal year with IRS documents I have, I found that the letter El Creston received from the IRS approving our 501(c)(12) status showed a calendar year fiscal year. Also, our state filing with the Secretary of State also shows a calendar year fiscal year.

- Rhonda indicated that El Creston will need to file paperwork with the IRS changing its fiscal year and filing a partial year return to move their records from an April 30th year end to a December 31st year end to get the IRS fiscal year to conform to our current fiscal year.
- Rhonda also indicated that we may need an audit, but I am not sure why. Our interpretation has always been that we don't need an audit under the State's Tier system, but we might under federal tax law. Because of the amount of grant revenues El Creston received in 2016, it will need to fill a full 990 and the instructions for that form request audited financial statements.

Legal Structure Issues

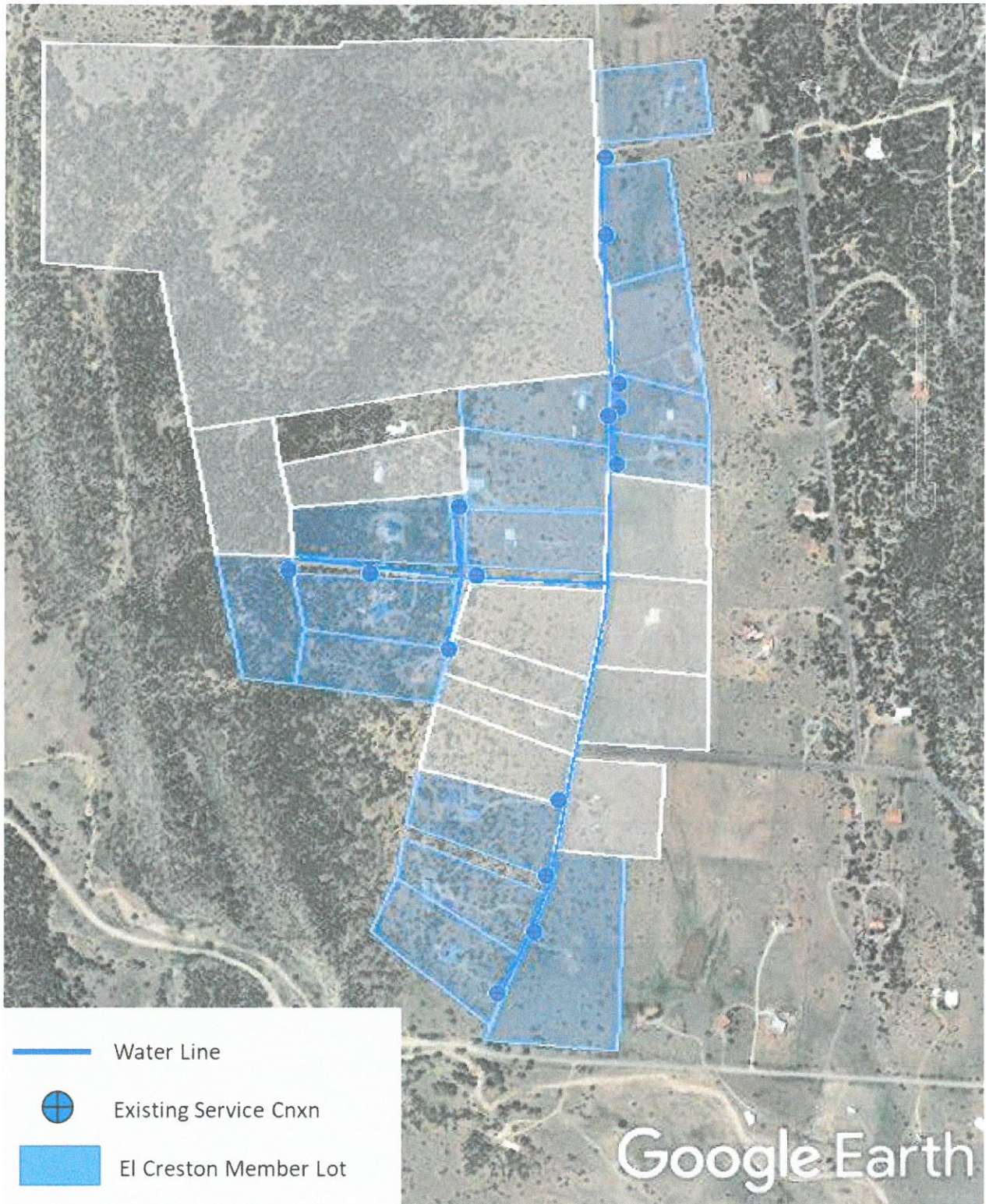
El Creston started out as a non-profit corporation dedicated to education and not a Mutual Domestic Water Consumers Association (MDWCA). When the Board decided to build a system, El Creston filed paperwork to create a MDWCA but left the non-profit corporation in existence. A MDWCA is a governmental entity that doesn't have to file federal or state tax returns but, since the non-profit corporation is still recognized by the state, we are required to file tax returns for the non-profit corporation. Note that Ramon mentioned a while back that the MDWCAs that he works with don't file tax returns.

Rhonda also questioned whether El Creston would need to have an audit under the State's Tier system because of the amount of grant money received in 2016. We have always believed that only grant revenues that El Creston processes through its checking account count for determining whether we need an audit under the Tier system since we don't handle that cash.

Recommendations

- The Board should authorize me to continue to work with Rhonda, and any other accountant that asks for information to produce a proposal, to insure anyone who makes a proposal has all the facts as I laid the out above.
- The Board needs to involve an attorney familiar with the legal status of a MDWCA to resolve the legal issues. Specifically whether the non-profit should be terminated to avoid having to file tax returns and eliminate confusion over its status and to determine how to calculate revenues when determining the need for audits under the Tier system. An accountant who files non-profit tax returns should be able to determine whether the IRS will require an audit when El Creston files their 990.
- The request for bids for filing El Creston's 2016 tax return needs to be expanded to ask the respondent to determine what El Creston needs to file with the IRS and prepare them. It also should include negotiating with the IRS to either reduce or waive the late filing fee.
- I will redo our financial statements for 2014, 2015, and 2016 on a fiscal year basis ending on 4/30 to determine what type of return needs to be filed and to provide the accountant with the financial information they will need for the returns.

Proposed El Creston MDWCA Infrastructure Capacity Area



All boundaries and locations shown are approximate.

El Creston Mutual Domestic Water Consumers Organization

Thursday August 3, 2017 @ 7 pm

Board meeting

49 Mira Sol Drive, Ojitos Frios Ranches Subdivision

1. Call to order and proof of quorum
2. Proof of notice of this meeting
3. Approval of Agenda
4. Approval of previous meeting minutes
5. Treasurer's report
 - a. Select CPA
6. Water System Phase I Update
 - a. Approval of Infrastructure Capacity Area
7. Legal Issues Update
8. Geology Aquifer Mapping Program
9. Funding
 - a. Water trust Board 2017 application
 - b. Legislative Capital Outlays
 - c. NMFA – Planning Funding
 - d. DWSRF
 - e. USDA
10. Water Hauling-report and review
11. Membership Report
 - a. Adoption of rate schedule, Resolution 2017-07
 - b. Adoption of rules & regulations, Resolution 2017-08
12. Public comment
13. Review action items
14. Next meeting date
15. Adjourn