

**El Creston Mutual Domestic Water Consumers Association**  
**July 6, 2017 Board Meeting**  
49 Mirasol Road, Ojitos Frios Subdivision

In attendance: Gene Solyntjes, Crystal Gallegos, Cheryl Zebrowski, Dennis Ditmanson, Anna Aragon  
Public: Linda Solyntjes, Karyl Lyne, Ken King

1. Meeting was called to order at 7:03 p.m. with a quorum in attendance
2. Notices of meeting were posted and e-mailed
3. Motion made and seconded to approve the agenda. (Crystal/Cheryl) Motion passed. Motion made and seconded to approve the minutes from June 1st. (Crystal/Dennis) Motion passed. Motion made and seconded to approve the minutes from June 12th. (Dennis/Cheryl) Motion passed.
4. Treasurer's Report
  - a. See attached
  - b. Selection of CPA – Request for bid needs to go out. When does the extension to file taxes expire? Gene will work with Jim on this.
  - c. Financial Situation. The \$5,000 we thought we were going to pay for the Environment Department was paid by the state. There may be more expenses as we move forward and we may want to think about raising our assessment fee.
5. Water System Phase I Update
  - a. Daniel Atencio suggested we cover the hydrants because they could damage fire equipment. Gene did that.
6. Legal Issues
  - a. A response to Corn's motion is due tomorrow. A hearing on the 19<sup>th</sup> to get some clarification in the discovery process. Board members are encouraged to attend. Ken will send out details.
  - b. Las Vegas has asked for an impairment analysis which will cost \$30-\$50,000. Three more signatures are needed on the Point of Diversion application. Ken hopes to file next week. The filing fee is \$900. It was suggested that we have Richard Trujillo and others from the city come to a public meeting sometime in August. Ken will contact him.
  - c. Need to define the Infrastructure Capacity Service Area which would be submitted with water rights transfer. If a property is in the ICSA and there is already a well, they would not be permitted to drill a new well. It was proposed that the area be the area adjacent to our service line. Resolution will be presented at the next meeting.
7. Funding
  - a. WTB application
  - b. NMFA – Cheryl will contact Ramon about the planning funding.
  - c. Legislative Capital Outlays – Not sure if we received anything this year
  - d. Nothing for DWSRF & USDA
8. Water Hauling
  - a. There are new regulations. Gene is trying to meet with Ramon, Sal & Ricardo.
  - b. Goal is 10 deliveries a month, so we have been short the last few months.

- c. List of customers – Cheryl will contact Sal to try to get complete contact information.
- d. The Consumer Confidence Report (Water Quality Report) was sent to all customers for which we had contact information on June 30<sup>th</sup>. A notice was also posted on the bulletin board.

9. Membership

- a. No new members. Need to send the transfer form to Kenneth Yara.
- b. Fee structure. Discussion regarding membership fee and the meter connection fee. Motion made that we table this until the August meeting pending a final copy and a resolution (Crystal/Anna). Motion passed with 1 nay.
- c. Rules & Regulations. The proposed changes were reviewed. Motion made that we table this until the August meeting pending a clean copy being sent and a resolution presented (Crystal/Anna). Motion passed.

10. Public Comment

- a. When will the phase be completed to the fire station? The fire department staff should be invited to the public meeting with the city.

11. Review Action Items

- a. Gene will send letters to accountants and find the deadline to file the taxes.
- b. Ken to contact city for public meeting
- c. Cheryl – NMFA funding, resolutions for fees, rules & regs, and IFCA
- d. Crystal will scan and send the \$5000 receipt.

12. Next Meeting date: August 3rd

13. Meeting adjourned at 8:28 p.m.

- 1) **Activity Summary** - As of 7/06/17, we have \$2,600.28 available in Checking and \$4,069.60 in Savings with a combined Checking and savings total of \$6,669.88.
- 2) **Deliveries** – Salomon was paid for 5 deliveries for May 2017 and 7 deliveries for June 2017
- 3) **City of Las Vegas**- \$115.92 is due on 7-6-2017 for service period of 4-08-2017 to 05-08-2017
- 4) **Mora San Miguel Electric** - \$21.37 paid for service period 4/27/2017 thru 5/24/2017 0 KWH usage.
- 5) **Truck Expenses**- May fuel expenses May 2017 were 95.94. There were no expense receipts given for June 2017.
- 6) **Expenses paid**: Boost Mobile \$32.52, Monthly Intuit payroll fee paid of \$42.58., NM Finance Authority/WTB due June 1 for Loan/Grant (planning) WTB-0245 = \$531.84, Secretary of the State \$11.25, USPS \$62.00 (PO Box fee)
- 7) **Water Trust Board** - Loan/Grant (construction phase) WTB-0274 \$5,127.32 we were granted a waiver on this payment. We did pay \$225.32 for administrative fees
- 8) **El Valle Water Alliance**- \$150.00 to reoccur every month.
- 9) **Hays Plumbing** - \$25,379.29 paid on construction
- 10) **Upcoming Payments** – Mountain States Mutual Casualty \$826.00
- 11) **Legal** – Ted Trujillo was paid \$494.88 for legal advice on utility easement litigation