

El Creston Mutual Domestic Water Consumers' Association

Thursday June 1, 2017 @ 7 pm

Board meeting *minutes*

49 Mira Sol Drive, Ojitos Frios Ranches Subdivision

1. **Call to order and proof of quorum** *The meeting was called to order at 7:01 pm with Gene Solyntjes, Dennis Ditmanson and Crystal Gallegos were present as a quorum. Karyl Lyne presided and took the minutes. Guests were Anna Aragon, Mitch Barker, Ken King, Jim Peters and Linda Solyntjes.*
2. **Proof of notice of this meeting** *As there were members of the public present, clearly the notice was distributed and read.*
3. **Approval of Agenda** *The agenda was approved unanimously. Crystal/Dennis*
4. **Approval of previous meeting minutes** *Minutes of the 5-4-17 meeting were approved unanimously. Dennis/Gene*
5. **Approval of new board member** *Anna Aragon was approved unanimously as a board member. Crystal/Gene*
6. **Treasurer's report** (see attached) *Crystal corrected the date of the activity summary to 6/1/17. Also, it was clarified that the NetFirms \$131.40 website and email fee is an annual fee as is the \$62 post office fee.*
 - a. **Hiring of CPA** – *After a lengthy discussion of the tax status of El Creston as it moves from non-profit corporation reporting to the IRS to a governmental entity as a public utility which does not pay taxes, it was decided to establish that an extension for tax filing had been submitted and then a cpa could be hired.*
7. **Water System Phase I Update** *Following a lengthy review of the draft rules and regulations and the fee schedule, the adoption of these documents was tabled (Crystal/Anna). Dennis and Crystal agreed to submit revised language to the entire board before the July meeting at which time the board would take action on them.*
 - a. Adoption of rules and regulations
 - b. Adoption of fee schedule
8. **Legal Issues**—*Ken King reviewed the progress on each of the following legal fronts.*
 - a. **Corn lawsuit**—*This suit has expanded and become more complicated requiring Ken's filing an extension to prepare the necessary materials.*
 - b. **Water rights protests**—*Ken met with the protesters and with the City in the last few weeks to answer questions, provide accurate information and listen to concerns.*
 - c. **Legal expenses**—*Ken reported that it will be necessary to file applications for point of diversion for those going on the El Creston System. Each application can include a maximum of 12 people at a cost of \$75 per person.*

9. **Funding**—*Gene reported that according to Ramon Lucero from Souder/Miller, any potential funding from the state for water projects is no longer available due to the state budget situation.*
 - a. Water trust Board 2017 application
 - b. Legislative Capital Outlays
 - c. NMFA – Planning Funding
 - d. DWSRF—*No application has been made.*
 - e. USDA—*No application has been made.*
10. **Water Hauling-report and review**—*no report*
11. **Membership Report** – *no report*
12. **Public comment** *Mitch Barker reported that, thanks to Gene, he and Ramon Lucero from Souder/Miller met with Hayes Plumbing regarding the remediation of Mirasol resulting in Hayes giving Ojitos Frios Ranches Homeowners' Association \$1000 to remediate the road.*
13. **Review action items** *Action items include 1) submission of revised language for the rules and regulations and fee schedule documents—Dennis and Crystal; 2) confirmation that the tax report extension request was filed and if not file it as well as proceeding on hiring a CPA to prepare El Creston tax returns--Gene; 3) updating the names of board members with a number of agencies including the directors' insurance—Crystal.*
14. **Next meeting date** *The next meeting will be Thursday, July 6, at 7 pm at 49 Mirasol.*
15. **Adjourn** *The meeting was adjourned at 9:46 pm.*

Respectfully submitted by Karyl Lyne

- 1) **Activity Summary** - As of 6/01/17, we have \$29,577.09 available in Checking and \$3,969.50 in Savings with a combined Checking and savings total of \$33,546.59 Among this balance was \$10,000 and \$15,379.72 checks from capital outlay leaving a realistic balance of \$8,166.87.
- 2) **Deliveries**- It is unknown delivery count at this time for May 2017
- 3) **City of Las Vegas**- \$125.78 is due on 6-5-2017 for service period of 3-09-2017 to 4-08-2017
- 4) **Mora San Miguel Electric** - \$25.98 paid for service period 3/27/2017 thru 4/27/2017 30KWH usage.
- 5) **Truck Expenses**- May fuel expenses are unknown at this time.
- 6) **Expenses paid**- Boost Mobile \$32.52, Monthly Intuit payroll fee paid of \$42.58.
- 7) **El Valle Water Alliance**- \$150.00 to reoccur every month.
- 8) **Upcoming Payments** - NM Finance Authority/WTB due June 1 for Loan/Grant (planning) WTB-0245 = \$531.84, Loan/Grant (construction phase) WTB-0274 = \$5,127.32, June 8, 2017 NetFirms \$131.40 (Website), Post Office \$62.00 June 1
- 9) The check is written to Hays plumbing in the amount of \$25,379.72. Waiting for second signature and I will take to Hays for receipt of payment.
- 10) **Legal** – Ted Trujillo was paid \$494.88 for legal advice on utility easement litigation