

El Creston Mutual Domestic Water Consumers Association
May 4, 2017 Board Meeting
49 Mirasol Road, Ojitos Frios Subdivision

In attendance: Gene Solyntjes, Crystal Gallegos, Cheryl Zebrowski, Dennis Ditmanson Public: Karyl Lyne, Linda Solyntjes, Mitch Barker, Ken King, Anna Aragon

1. Meeting was called to order at 7:07 p.m. with a quorum in attendance and Karyl Lyne presiding.
2. Notices of meeting were posted and e-mailed.
3. Motion made and seconded to approve the agenda with the addition of legal updates under new business item e. (Crystal/Dennis) Motion passed.
4. Motion made and seconded to approve the minutes from April 6th. (Dennis/Gene) Motion passed.
5. Treasurer's report
 - a. See attached
 - i. We haven't heard about waiver of WTB payments.
 - ii. D&O and Worker's Comp insurance bills will be coming up.
 - b. Hiring of CPA
 - i. We will now need to file a tax return, and it's complex enough that we need to hire a CPA. Gene will contact Jim Peters for a recommendation.
6. New Business
 - a. Review of Punch list
 - i. Supports for valve have been done, road graded and base added, hydrant moved.
 - ii. Mitch reported that the HOA was sent a letter from Souder-Miller stating that everything was complete. They sent a letter listing what they felt were still incomplete, including a 1 inch base be laid on Mirasol, the road width needs to be restored, and berms missing on west driveways.
 - iii. El Creston needs to find out when we sign off, and needs to send a letter to Souder Miller reiterating that these issues need to be addressed.
 - b. Potential date for completion of project-initial availability
 - i. Delayed due to legal issues. See Item e.
 - c. Timeline for initial hook ups of initial users
 - i. Gene talked with 3 homeowners and they thought 90 days were a reasonable timeframe to get hooked-up, once the water becomes available.
 - ii. Rules and regulations were sent out to all members. Cheryl will take suggestions and incorporate into document and the board will discuss at a later date.
 - d. Review of Current and planned funding applications
 - i. Water Trust Board 2017: application submitted
 - ii. Legislative Capital Outlay – line items need to be submitted to receive funding
 - iii. DWSRF – no information
 - iv. USDA – no information
 - v. NM Finance Authority – received notification that we received \$50,000 for a planning grant for phase II. Kudos to Joe .

- e. Legal Issues
 - i. Plaintiff Corn filed interrogatories and a request for documents. Response due Monday. Ken will file a response.
 - ii. OSE has new rules regarding water rights transfer for mutual domestics. Ken is meeting with OSE and Ramon to review the paperwork. Ken will submit the applications for diversions of 3 acre feet by 12 applicants.
 - iii. Existing water Rights application:
 - a) 7 protests were filed to our application.
 - b) Ken and Ramon propose to meet with protesters on May 21st, as well as a separate meeting with the city.
 - c) If the protests are not withdrawn, we will request an emergency appropriation so we can start supplying water.
 - d) It could ultimately go to litigation with the Protestants in the Office of the State Engineer.
- 7. Water hauling
 - a. 8 deliveries in April.
 - b. Drinking water bureau is now requiring chlorine tests into and out of our tank.
 - c. Tank needs cleaning quarterly.
 - d. Gene is attempting to get a waiver for the chlorine test.
- 8. Membership drive update
 - a. No new members.
 - b. Membership joining fees
 - i. Motion Made and seconded to keep the current \$1,000 membership fee for those in the infrastructure area. (Crystal/Cheryl) Motion tied with 2 ayes and 2 nays
 - ii. The issue will be revisited next month.
- 9. Upcoming training
 - a. Asset Management was on Tuesday with Gene in attendance.
 - b. Cheryl, Gene and Dennis will attend the Basic Financial Management training this Saturday.
- 10. Public Comment: Anna Aragon will consider joining the board. The HOA annual meeting is this Saturday at 2:00 at the Sheridan fire station.
- 11. Review action items
 - a. Gene will contact Jim re: accountant, start on NMFA funding, talk with Ramon re: water hauling and sign-off of completion of project.
 - b. Crystal to type up illegible Letters of protest.
- 12. Next Meeting date: June 1st.
- 13. Meeting adjourned at 8:34 p.m.

Respectfully submitted by Cheryl Zebrowski

- 1) **Activity Summary** - As of 5/04/17, we have \$30,621.31 available and in Checking and \$3,869.40 in Savings with a combined Checking and savings total of \$34,490.71 Among this balance was \$10,000 and \$15,379.72 checks from capital outlay. Taking Capital outlay amount out the realistic balance is \$8,999.99.
- 2) **Deliveries**- Salomon Maese was paid for 8 deliveries and 1 maintenance hour for the month of April 2017.
- 3) **City of Las Vegas**- \$341.70 was paid on April 25 ,2017 for service period of 02-07-2017 to 03/09/2017. This left us with a \$59.35 credit due to my error.
- 4) **Mora San Miguel Electric** - \$51.12 paid for service period 2/27/2017 thru 3/27/2017 218KWH usage.
- 5) **Truck Expenses**- April fuel expenses were \$79.75.
- 6) **Expenses paid**- Boost Mobile \$32.52, Monthly Intuit payroll fee paid of \$42.58.
- 7) **El Valle Water Alliance**- \$150.00 to reoccur every month.
- 8) **Upcoming Payments** - NM Finance Authority/WTB due June 1 for Loan/Grant (planning) WTB-0245 = \$531.84 and for (construction) WTB-0274 = \$5,127.32. Capital outlay money will be dispersed upon receipt of the invoice from Hay's Plumbing.