

El Creston Mutual Domestic Water Consumers Association
April 6, 2017 Board Meeting
49 Mirasol Road, Ojitos Frios Subdivision

In attendance: Gene Solyntjes, Crystal Gallegos, Cheryl Zebrowski, Dennis Ditmanson, Mitch Barker, Linda Solyntjes, Carol Macomber

1. Meeting was called to order at 7:08 p.m. with a quorum in attendance
2. Notices of meeting were posted and e-mailed
3. Motion made and seconded to approve the agenda. (Cheryl/Crystal) Motion passed.
4. Motion made and seconded to approve the minutes from March 2nd. (Crystal/Cheryl) Motion passed. Motion made and seconded to approve the minutes from the March 25th special board meeting. (Cheryl/ Crystal) Motion passed. Motion made and seconded to approve the minutes from the March 31st special board meeting. (Crystal Cheryl) Motion passed.
5. Treasurer's report
 - a. See attached. Motion made and seconded to accept the treasurer's report. (Dennis/Cheryl) Motion passed.
6. New Business
 - a. Review of punch list meeting on April 5th. Approximately 65 items were added, with the major concerns being:
 - 1) Hayes photographed the area before construction so that we may review and be sure things are fixed appropriately.
 - 2) Roads were a concern, but water only pooled in a couple of places.
 - 3) The fire hydrant by the Valenzuelas is actually in the road and will be moved.
 - 4) The valve heights will be adjusted, and they will be located using GPS coordinates and markers on fences.
 - 5) There is concern about run-off by the well and pump house. The community will replant trees and re-seed the area, as well as reseed the ditches by the road. We may be able to get free trees from several sources.
 - 6) Dorothy road needs larger culverts, and decisions will be made after watching the Hayes video.
 - b. Potential date for completion of project-initial availability. Gene will discuss with Ramon.
 - c. Discussion of timeline for hook ups of initial users.
 - i. Motion made and seconded (Crystal/Cheryl) that we allow a 90 day window for people to hook-up once the state approves the start of the system. After that, people would start paying the monthly stand-by fee.

- 1) There was discussion that the rules and regulations had not yet been adopted, although the state will not approve our system until those are in place.
 - ii. Motion made and seconded (Dennis/Cheryl) to amend the motion that adoption of rules, regulations and fees will be approved before the 90 day window takes effect. Crystal accepted the amendment and motion passed.
 - d. Review of Current and planned funding applications
 - i. Nothing new to report since the March 2nd meeting.
 - e. Water hauling
 - i. 12 deliveries in March, with 156 total in 2016. There will be a few less deliveries once the system come in place, since several people will now be hooked up.
 - f. Membership drive update
 - i. No new members.
 - ii. Cheryl had been discussing revising some of the membership fees so that new members would also pay some past annual assessments. Dennis brought up the onerous \$1,000 fee once the system is in place past a residence. This was done because it is El Valle's policy, and we wanted people to join early, knowing there would be a penalty for joining late. Since we want members, Dennis had proposed that the joining fee be \$100 for everyone, but those who join late pay a \$1,000 initial hook-up fee.
 - iii. It was decided that we review why we had the \$1,000 fee and continue the discussion at the next meeting.
7. Upcoming training:
 - a. May 6th: Basic Financial Management conducted by RCAC and applies 6 board credit hours towards the 12 each member needs to obtain within 2 years.
 - b. Cheryl will send out the notice about an upcoming DFA training
8. Public Comment: None
9. Review action items: Gene will discuss several issues with Ramon. All members should seek out an additional board member who can be appointed to replace Ric; Cheryl will send out the proposed rules and regulations to all members for their input; Gene will meet with Joe to obtain his contact list; All members should review the fee structure.
10. Next Meeting date: May 4th
11. Meeting adjourned at 9:07 p.m.

Respectfully submitted by Cheryl Zebrowski

- 1) **Activity Summary** - As of 4/06/17, we have \$15,324.17 in Checking and \$3,769.31 in Savings with a combined Checking and savings total of \$19,093.48. Among this balance was \$10,000 check from capital outlay.
- 2) **Deliveries**- Salomon Maese was paid for 12 deliveries and 1 maintenance hour on April 5 for the month of March 2017.
- 3) **City of Las Vegas**- \$140.30 due on April 8 ,2017 for service period of 01-08-2017 to 02/07/2017.
- 4) **Truck Expenses**- February fuel expenses were \$33.65. March fuel expenses were \$95.39.
- 5) **Expenses paid**- Boost Mobile \$32.52, Annual QuickBooks payment paid \$451.98 and monthly Intuit payroll fee paid of \$42.58.
- 6) **Upcoming Payments** - NM Finance Authority/WTB due in June. Las Vegas Optic \$93.22 for employment ad. Capital outlay money will be dispersed upon receipt of the invoice from Hay's Plumbing.