

El Creston Mutual Domestic Water Consumers' Association
Special Board Meeting and Retreat
March 31, 2017, 1:00 p.m. at the First Presbyterian Church

In attendance: Crystal Gallegos, Ken King, Dennis Ditmanson, Karyl Lyne, Gene Solyntjes, Blanca Surgeon

Meeting was called to order at 1:25 p.m. with a quorum (4) present. Notices were sent out via e-mail and flyers.

1. Motion made and seconded to approve the agenda. (Crystal/Gene) Motion passed.
2. Motion made and seconded (Crystal/Cheryl) to select the following officers:
 - a. President: Gene Solyntjes
 - b. Vice President: Dennis Ditmanson
 - c. Secretary: Cheryl Zebrowski
 - d. Treasurer: Crystal Gallegos
 - e. Motion passed
3. Building Strong Boards Workshop presented by Blanca Surgeon from the Rural Community Assistance Corporation (RCAC) who discussed the following:
 - a. Leadership Styles
 - i. We did a Board Member SWOT Analysis
 - ii. We did an El Creston as an organization SWOT Analysis
 - b. Our Collective Impact
 - c. Collaborations
 - d. Typical Board Member Experiences
 - i. Scheduling and Attending Meetings
 - ii. Communication: internal and external
 - iii. Visioning & planning, not managing day to day operations
 - iv. Organization structure/ management
 - v. Regulatory Compliance
 - vi. Legal Compliance
 - vii. Adhering to Bylaws
 - viii. Reviewing/Revising/Approving Policies or Procedures
 - ix. Overseeing, not doing operations and management
 - x. Monitor Finances
 - xi. Safeguard Assets/AM
 - xii. Limit Risk Exposure/ Insurance/Planning
 - xiii. Avoiding Conflicts of Interest
 - xiv. Recruitment of new board members
 - xv. Evaluating Performance of employees and contractors, including good performance.
 - e. Question and Answers
4. Meeting adjourned at 5:32 p.m.