

El Creston Mutual Domestic Water Consumers Association

Board Meeting Minutes

Thursday January 5, 2017 7:00 pm 49 Mirasol Road Ojitos Frios Ranches Subdivision

Present: Joe Zebrowski, Gene Solyntjes, Crystal Gallegos, Karyl Lyne Public: Mitch Barker, Linda Solyntjes

1. Call to order and proof of quorum – Meeting was called to order at 7:08 pm with a quorum present.
2. Proof of notice of meeting – Notices were distributed as usual.
3. Approval of Agenda – Agenda was approved unanimously. Crystal/Gene
4. Approval of previous meeting minutes – 12-1-16 minutes approved with correction of the spelling of Dubin from Durbin. Crystal/Gene
5. Treasurer's Report—See the attached treasurer's report.
 - a. Filings status (DFA budget, Audit Act, etc.
 - b. 2016 Audit – El Creston did not expend the capital outlay for 2016, so no audit will be required.
 - c. 2017 Budget—There will be a special board meeting 1-19-17 to approve this and the final report for the last quarter of 2016 for submission to the Dept. of Finance Administration.
6. New business
 - a. Vote on adoption of 2017-01 Open Meetings Act Resolution – approved unanimously Karyl/Gene
This resolution includes clause the board members can participate in board meetings by telephone if they can't attend in person if the member can hear everyone and can be heard by everyone present.
 - b. Water System Phase I Update
 - i. Current Issues – Concerns were raised regarding the frequent lack of presence of the Souder/Miller customer rep at the construction site and the poor coordination and scheduling of road closures. We will push for quality remediation of roads. Paul Rosal, OFRHA Board Member, will be working on the blading of Dorothy and Mirasol.
 - ii. Planned completion steps and scheduling— Concerns have been expressed by residents on the north end of Sara Lane regarding road closures and property easements for water lines. Easement concerns are being addressed by El Creston legal advisor, Ken King. All inquiries regarding this issue should be addressed to Mr. King.
 - iii. Water line and meter installation is to be completed by 1-9-17.
 - c. Review of current and planned funding applications
 - i. Water Trust Board – Joe will meet with Ramon Lucero of Souder/Miller to review funding application. We have to expend the 2013 funding to be refunded.
 - a. 2017 – This application will be to run a line to the Sheridan Fire Station.
 - ii. Legislative Capital Outlay
 - a. 2015—Funds are committed and will be expended by 1-31-17.
 - b. 2016—Funds are committed and will be expended by 1-31-17.
 - c. 2017 Request – This request will probably be for \$150,000.
 - iii. DWSRF – Funding will be pursued as appropriate.
 - iv. USDA— Funding will be pursued as appropriate.
 - d. ~~Water emergency update~~ – It was determined that this item will be removed from future agendas, as it is no longer appropriate.

- ~~i. Number of households that have lost water~~
 - ~~ii. Status of information gathering~~
 - e. Water hauling – There were 6 deliveries in December, 2016.
 - i. Recent compliance issues – We failed to file a water sampling plan in 9-16, thus causing a compliance violation, even though we submitted water samples. El Valle MDWCA volunteered to sort out these issues with the agency for El Creston. Notices of non-compliances are being distributed to water hauling customers as per regulation.
 - ii. Water operator contract— El Valle MDWCA will be our water operator for which we will pay \$150 per month plus \$.50 per mile travel. This will include water sampling for both the system and the water hauling truck, reporting to the state and monitoring the reports from the samples, monitoring the water lines and activate and deactivate water service to customers. The contract will be reviewed and approved by the Board 1-19-17.
 - iii. Review of current needs and activities—We need a driver for water deliveries.
 - a. Membership drive update/number of members -- We have 67 members.
 - b. Election planning—2 terms expire in March—President and Secretary. Election planning involves soliciting nominees to run for office and creating and distributing ballots to be counted at the annual meeting in March. Gene will work on election planning.
 - c. Annual meeting planning—Mitch Barker will plan and organize the annual meeting.
 - d. Upcoming training—Joe will email links to future training opportunities for members.
- 7. Public comment—Concerns were expressed regarding road closures during construction, as well as kudos to the Hayes construction crew, who were gracious and accommodated traffic on the roads at all times excepting the required 2 or 3 closures, and who clearly marked areas of danger with barrels, lights and caution tape.
- 8. Review action items--complete 2017 budget, review contract for water operator
- 9. Next meeting date—Special Board Meeting 1-19-17, 7 pm 49 Mirasol
Regular Board Meeting 2-2-17, 7 pm 49 Mirasol
- 10. Adjourn—The meeting adjourned at 8:38 pm.

Respectfully submitted,
Karyl Lyne, Secretary
El Creston MDWCA

- 1) **Activity Summary** - As of 1/05/17, we have \$4,230.26 in Checking and \$3,469.05 in Savings with a combined Checking and savings total of \$7,699.31.
- 2) **Deliveries**- Mark Steck was be paid for 3 deliveries and Ricardo Valenzuela was paid for 3 deliveries for a total of 6 deliveries in the month of December 2016.
- 3) **City of Las Vegas**- \$249.60 paid on Dec 13,2016 for service period of 09-10-2016 to 10/10/2016.
- 4) **Truck Expenses**- \$100.47 Spent on fuel in November 2016. No totals given as of this report for Dec 2016 expenses for truck.
- 5) **Expenses paid**- Boost Mobile \$32.52 December 2016, Intuit monthly payroll fee \$42.58 for payroll function.