

# El Creston Mutual Domestic Water Consumers Association

## Board Meeting Minutes

Thursday October 6, 2016, 7:00 pm

49 Mirasol Road, Ojitos Frios Ranches Subdivision

**Present:** Joe Zebrowski, Gene Solyntjes, Karyl Lyne, Board members; Jim Peters, Mitch Barker, Ken King, Camille Hewett, Linda Solyntjes

1. Call to order and proof of quorum – The meeting was called to order at 7:08 pm with a quorum.
2. Proof of notice of meeting—Notice of the meeting was posted.
3. Approval of Agenda – The agenda was approved (Solyntjes, Lyne).
4. Approval of previous meeting minutes -- June 14 minutes approval was tabled. Sept. 1 minutes were approved with correction of Sauder to Souder (Gene, Joe).
5. Treasurer's Report – Report from Treasurer Crystal Gallegos was accepted with a balance of \$1,429.26 in the checking account and \$3,168.80 in the savings for a total of \$4598.06.
  - a. Filings status (DFA budget, Audit Act, etc.)
  - b. 2016 Audit – We will have to do this and must have an auditor engagement letter by Dec. 2016.
6. New business
  - a. Water System Phase I Update – Joe has asked for a milestone chart from Hayes, but not yet received one, however the project is on track for December completion. The storage tank and pump house foundations have been poured. The line on from Dorothy to just north of the last home on the west side of Mira Sol will be completed soon. The line will go up the north side of Dorothy to avoid power and phone lines on the south side. The final pipeline laying will proceed as far north on Mira Sol as money will allow with the goal being Valenzuela's. Hayes will also address road remediation with ditches and culverts. Sarah Road will have a line. Joe has access to seed for the ditches to hold the dirt in place. Meters will be the last thing done in December.
  - b. Review of current and planned funding applications
    - i. Water Trust Board
      1. 2013 - We are currently expending this money.
      2. 2017 - This will be to extend the line toward the Sheridan Fire Dept. The WTB application process has been changed.
    - ii. Legislative Capital Outlay
      1. 2015 - \$10K was almost pulled from this money, Joe worked with the Environment Dept. and Rep. Salazar to save it.
      2. 2016 - This \$65K was not touched.
    - iii. DWSRF – Joe will meet with them on next steps.
    - iv. USDA- Joe will meet with them on next steps.
  - c. Water emergency update - nothing to report
    - i. Number of households that have lost water
    - ii. Status of information gathering
  - d. Water hauling – Mark Streck is the new driver.
    - i. Recent compliance issues – Souder Miller and El Valle are helping with this. The rules for sampling water from our truck are changing. El Valle is doing the sampling and our compliance reports. Further Souder Miller and El Valle have helped us with our consumer confidence report.
    - ii. Review of current needs and activities

- e. Membership drive update/number of members
  - f. F. El Creston proposed rates discussion – Joe presented an operating budget with three scenarios of rates and the projections. He recommends a rate of \$75 per month, but wants to review the numbers with the RCAC before final adoption. Joe said that El Valle is ready to take on our bookkeeping, monthly billing and collections as soon as we have hook-ups. Cheryl Zewbrowski will revise the El Valle Water Consumer Regulations for El Creston and bring them to the Board. Joe explained that Tom Holley, property owner, just above the well site is granting El Creston power from his property to the pump house. In return Joe requested that El Creston provide his water meter even though he joined the association a few months late. This was approved unanimously (Lyne, Solyntjes).
- 7. Public comment
  - 8. Review action items – Water rate proposal for \$75 monthly and Joe will review with RCAC, and draft of El Creston rules and regulations.
  - 9. Next meeting date- Thursday, November 3, 7 pm
  - 10. Adjourn- 8:13 pm

Respectfully submitted by Karyl Lyne

- 1) **Activity Summary** - As of 10/06/16, we have \$1,429.26 in Checking and \$3,168.80 in Savings with a combined Checking and savings total of \$4,598.06.
- 2) **Deliveries**- Mark Steck will be paid for 14 deliveries and 3 service calls for the month of Sept. 2016.
- 3) **City of Las Vegas**- \$197.24 is due on 10-5-2016 for service period of 07-12-2016 to 08/11/2016.
- 4) **Aug. Truck Expenses - From receipts** \$99.41 was spent in fuel in Aug and there was no receipts for fuel in September. \$7.91 at Wal-Mart three (3) Keys. 72.28 Oil Change.
- 5) **Expenses paid**- Boost Mobile \$32.52 October, Intuit monthly payroll \$42.58.
- 6) **Upcoming Major Bills:**  
None