

**El Creston Mutual Domestic Water Consumers Association**  
**August 11, 2016 Board Meeting**  
25 Coyote Road, Ojitos Frios Subdivision

In attendance: Gene Solyntjes (by phone), Crystal Gallegos, Joe Zebrowski, Jim Peters, Mitch Barker, Carol McComber, Cheryl Zebrowski, Ricardo Valenzuela, Ken King, Tomas Chavez

1. Meeting was called to order at 7:15 p.m. with a quorum in attendance
2. Notices of meeting were posted and e-mailed
3. Motion made and seconded to approve the agenda. (Ricardo/Crystal) Motion passed.
4. Motion made and seconded to approve the minutes from June 9th. (Crystal/Ricardo) Motion passed.
5. Treasurer's report
  - a. See attached
  - b. Jim gave a second quarter budget update (See attached)
  - c. Joe received a letter from the IRS stating that we had not filed our taxes and owed \$4,000 in penalties. Jim discovered that the Tax ID was wrong and he will draft a letter.
6. Old Business
  - a. Joe met with Maria, the new city Utilities Director. There is nothing to collaborate on with the city at this time. He will also meet with Richard Trujillo, the new city manager.
7. New Business
  - a. We are requesting financial assistance to update the PER which is now 5 years old. Motion made and seconded (Crystal/Gene) to adopt a resolution Authorizing and Approving Submission Of A Completed Application For Financial Assistance And Project Approval to the New Mexico Finance Authority. Motion passed.
  - b. Motion made and seconded (Ricardo/Crystal) to adopt a resolution authorizing Joe Zebrowski, President, El Creston MDWCA, to sign the grant agreement for El Creston MDWCA's 2016 Capital Outlay Appropriation.
  - c. Water System Phase I update
    - i. The well and the 72 hour pump test (400 gpm) were completed. No drawdown on the domestic wells we were monitoring. Taylor well 7 saw a 2 foot drop, but was slow to recover. Our well dropped 11 feet, but almost immediately recovered.
    - ii. Sauder-Miller is renegotiating the contract with Hayes since costs have increased since the original contract.
    - iii. They are doing an estimate without the fill-station as Joe felt that we would do better by connecting 8 more people and have reliable income. We would have the fill station at the fire department when that phase is built out. Motion made and

- seconded (Crystal/Ricardo) to defer construction of the fill station until there is a public meeting.
- iv. Crystal reported that the upper part of Dorothy is in bad shape and asked that it be fixed soon. She also had a question about the proposed fence. Joe will look into these issues.
- d. Review of Current and planned funding applications
    - i. Water Trust Board: The 2017 application cycle will open soon.
    - ii. Legislative Capital Outlay: Will be receiving \$65,000 soon. Shouldn't expect much for 2018 with the financial crisis in the state.
    - iii. DWSRF & USDA: We will not be applying for these funding requests until we have a system in place.
  - e. Water Emergency update: Nothing to report.
  - f. Water hauling
    - i. 12 deliveries in June and 11 deliveries for July
    - ii. Ricardo reported that there was an issue with the water quality at the city, and took quite a bit of time to clean out the tank.
    - iii. Joe received a notice of violation from the Drinking Water Bureau stating that we weren't sampling household taps. However, we are not responsible for getting the water into the house, so shouldn't have to sample it.
  - g. Membership drive update
    - i. 3 new members.
  - h. The summer public meeting and celebration is scheduled for August 27<sup>th</sup> at 3:00 p.m. at Ken Kings home. Cheryl will begin advertising the event.
8. Public Comment: Joe thanked Tomas for his service.
  9. Review action items:
    - a. Joe will work with Sauder-Miller on the road and fence issue
    - b. Jim will draft a letter to the IRS
  10. Next Meeting date: September 1<sup>st</sup>
  11. Meeting adjourned at 8:35 p.m.

Respectfully submitted by Cheryl Zebrowski

- 1) **Activity Summary** - As of 8/11/16, we have \$934.04 in Checking and \$4,628.60 in Savings with a combined Checking and savings total of \$5,562.64.
- 2) **Deliveries**- Tomas Chavez was be paid for 12 deliveries for the month of June 2016 and 11 deliveries for July 2016.
- 3) **City of Las Vegas**- \$259.62 paid for service period of 04-13-2016 to 05/13/2016. \$291.62 paid for service period of 05-13-16 to 06-12-2016.
- 4) **July Truck Expenses** - \$99.41 was spent in fuel at Phillips 66. \$223.75 at Las Vegas Diesel Repair. ~~\$130.62 Hays Plumbing Water Tank parts.~~
- 5) **June Truck Expenses** \$194.73 Spent on fuel in June
- 6) **Expenses paid**- Boost Mobile \$32.52 July and \$32.52 Aug, Intuit monthly payroll \$42.58. Progressive Insurance (Auto) \$445.00, \$237.54 NM Finance Auth WTB-0274 Administrative fees.
- 7) **Upcoming Major Bills:**  
8-31-16 W/C Mountain States \$826.00