

ECMDWCA...Board Meeting Minutes...Thursday, May 7,2015, 7 PM

- 1) Call to order & proof of quorum: 7:08 PM. Quorum established. In attendance: Jim Peters, Cheryl Zebrowski, Joe Zebrowski, Gene Solyntjes, Linda Solyntjes, Ken King, Carol Macomber, Lupita Gonzales
- 2) Proof of notice: posted at the usual places, Optic notice.
- 3) Approval of agenda: Joe moved, Lupita/Gene...unanimous consensus.
- 4) Approval of previous meeting minutes: March and April minutes tabled.
- 5) Treasurer's Report:
 - i. \$2,879.50 checking, \$7,733.16, savings...total \$10,612.66
 - ii. Annual Assessments-
 - iii. New requirements for Water Delivery because of new certification
 - a) Need operator certification
 - b) Driver/Operator need sampling certification
 - c) Additional certification required for Inspection/Maintenance on delivery truck.
 - d) Discussion ensued: Joe suggested that the group come up with expectations to pay Tomas an additional amount for the needed changes-\$200.00/month...amount to be determined later. Gene suggested that the situation be discussed with Tomas re: budgeting and 1st inspection at the end of May.
- 6) Old Business: Nothing new to report.
- 7) New Business: -
 - i. Water System Phase 1 Update
 - a) Ramon indicated that the operation plan had been submitted to the State Engineer for new casing. Once that is approved, Hayes can begin. -perhaps by mid-April.
 - ii. Review of current planning and funding
 - a) Water Trust Board -Nothing new/2013
 - b) Capital Outlay 2014- We have expended about half of the \$62,000.00. Re: 2015, still in progress- no information available.
 - c) Drinking water State Revolving Fund- We have submitted our letter of interest. They are reviewing the pre-application, but we have not yet received any commitments.
 - d) USDA- Joe met with USDA- They worked through numbers and things seem feasible. Joe will review previous documents. Discussion ensued re: safe drinking water standards, fill station, membership commitments.
 - iii. Water Emergency update: nothing new reported on loss of water.
 - a) Number of households that have lost water- no new reports.
 - b) Status of information gathering- no new reports.
 - iv. Water hauling
 - a) 23 deliveries
 - b) Inspection certification- May 28 our first time- Sanitary Inspection.
 - v. Membership Drive Update- No new members reported. A newsletter is planned when more information is available to the Membership Committee.
- 8) Bulletin Board Operations
 - i. Drop box has not yet been established.
 - ii. A suggestion was made to have two different sections- one for Ojitos Frios, and one for El Creston. Joe will prepare the El Creston heading for the bulletin board.
- 9) Public Comment:

i. Jim Peters gave a rundown of the Quarterly Budget- Highlights: \$4,000.00 more in checking account than is budgeted....Administrative Functions- We are \$643.00 ahead due to a number of issues. Water Hauling- system is working well. There are some budget timing issues, but for now, no real crisis to report....Jim was thanked for his report.

10) Action Items

i. Bulletin Board- Gene is working on the drop box and partitioning of the board to include an ECMDWCA section.

ii. Joe will confer with Jim re: USDA financials

11) Next meeting date: June 4, 7 PM at Gene's house (49 Mirasol).

12) Joe entertained motion to adjourn- Gene/Lupita...motion carried-7:57 PM.

Respectfully submitted: Lupita P. Gonzales, Recording Secretary

- 1) **Activity Summary** - As of 5/07/15, we have \$2,879.50 in Checking and \$7,733.16 in Savings with a combined Checking and savings total of \$10,612.66.
- 2) **Deliveries**- Tomas Chavez was be paid for 23 Deliveries for the month of April 2015. There was actually 24 deliveries in April but the payroll had already been completed. Tomas agreed to be paid for the additional delivery in next month's payroll.
- 3) **Annual Assessments**- No new payments for 2013-2014 assessments.
- 4) **City of Las Vegas**- Paid \$264.00 for period dates 1-19-2015 to 2-18-2015. Paid \$480.00 for period dates 2/18/2015 to 03/20/2015.
- 5) **Annual Corporate Report**- Completed and paid the \$10.00. I do need to update with the dates each members term ends.

El Creston First Quarter 2015 Budget Actual Highlights

Overview

- 1) You have \$3,999 more in your checking account than budgeted because:
 - a) Your actual beginning cash was \$1,121 higher than budgeted.
 - b) You lost \$634 less than you budgeted for administration
 - c) You earned \$445 from water hauling instead of losing \$534 for total increase in cash of \$979.
 - d) You didn't have to pay for your audit nor have you made any lease fees for the well site yet, for a net benefit of \$1,200.

Comments - I found an error in the budget we sent to the DFA - I forgot to change the rate for mile for gas in water hauling. I made this correction for this budget. This added \$750 to the annual gas cost for the 2015 budget.

We may encounter a cash flow issue next February when the truck loan is paid off. The annual budget doesn't account for the fact that the loan is paid in February and accumulates transfers from water hauling to pay for it throughout 2016. Based on the current 2015 budget, there won't be enough cash to make the payment. However, the 2015 budget includes a \$5,127 payment to the WTB we probably will not have to pay. Thus, we should be able to cover the truck loan payment when due.

Administrative

- 2) You lost \$634 less than you budgeted because:
 - a) You brought in \$480 in assessments from last year
 - b) Your accounting costs were \$234 below budget
 - c) You haven't paid anything for your website yet

Which off set

- d) \$50 higher supplies expense
- e) \$48 higher D & O insurance costs
- f) No donations yet

Comments - The additional assessments are a "windfall" in that they make up for lower collections last year. They may ultimately be offset if this year's collections lag behind budget. The lower accounting costs should persist through the year. The website cost is just timing and will need to be paid later.

Water Hauling

- 3) You earned \$979 more from water hauling than you budgeted because:
 - a) You hauled approximately 12 more loads than budgeted - \$756
 - b) You haven't paid any liability insurance, workman's comp, gross receipts tax, and advertising yet - \$1,172

Which off set

- c) \$949 in higher truck maintenance

Comments - the insurances and gross receipts tax differences are just a timing problem between when I built them into the budget and when they will need to be paid. Thus, this is only temporary and these will need to be paid during the year. The higher maintenance costs will need to be made up through more deliveries.