

El Creston Mutual Water Consumers' Association

Minutes 2/5/2015 7 PM 49 Mirasol Rd. Ojitos Frios Subdivision

- 1) Call to order and proof of quorum: 7:07 PM...quorum established. In attendance: Gene Solyntjes, Ricardo Valenzuela, Brijido E. Ortega, Jim Ortega, Cheryl Zebroski, Mitch Barker, Joe Zebrowski, Jim Peters, Carol Macomber, Crystal Gallegos, Ken King, Lupita Gonzales.
- 2) Proof of Notice of Meeting: Flyers distributed at usual places, posted in the Optic and via email.
- 3) Approval of Agenda: Standard- Special thanks to Water Review Team.
- 4) Approval of previous meeting minutes- Moved- approved- Ricardo/Gene.
- 5) Treasurer's Report: Crystal reported that as of 2/05, we have \$4,206.28 in checking, \$9,732.58 in savings for a total of \$13,938.58. Tomas Chavez was paid for 21 deliveries for Jan. 2015. Crystal will contact Joe re: update on assessments. W-2 Payrolls have been electronically filed and sent to employees. \$70.48 was paid for truck fuel 1/12/15 and other truck expenses: Maintenance \$50.80 and Water tank on truck \$101.57. City of LV paid \$456.00 due Feb 11, 2015. Gross Receipts: State has an incorrect FEIN number, so was unable to log on. Paperwork is out of date with the State; papers need to be filled out and filed. Crystal will continue on this issue in order to be up-to-date on Gross Receipts tax for the State. Re: DFA. The truck payment is due Feb 11.
- 6) Old Business: CLV Discussions- nothing new to report.
- 7) New Business:
 - a) Review of current and planned funding applications:
 - i. WTB 2013 –on hold, but possible reimbursement requests
WTB 2014- Joe will follow up – State
 - ii. Legislative Capital Outlay
 1. 2013-expended
 2. 2014- This will have to be dealt with in the near future.
 3. 2015- Legislature will accept new CA Requests. We will request per needs of future costs. Right now there is no firm amount on requests.
 - iii. USDA application status: Discussion: We were encouraged to withdraw current application and renew when we know what our well situation is.
 - iv. DWSRF- Application status: Discussion ensued: Joe has started the process to apply to the State Water Board Trust Board re: options, etc. motion made Gene/Crystal..motion carried.
 - b.) Water System Phase I Update...We will submit a statement of intent of getting paying customers so process can move forward.
 - c. Water emergency update: no report of any new dry wells.
 - i.# of households that have water
 - ii. Status of information gathering:
 - d. Water hauling: Ricardo reported on Truck, water truck and materials/value of truck- real numbers for assets, reserves, Deliveries for Jan., etc.

i. Review of current needs and activities: Ricardo reported that there are no new issues or major issues re: the current truck transmission. Rotors, calipers, master cylinder replacement. Outstanding bill of \$1,031.60-parts alone were \$650.00. Safety strap replacement necessary. The inside of the truck is in good shape.

ii. Policies and Procedures: Crystal thanked Jim Peters for past reviews which have helped her in the review process and suggested that they be voted upon: EEO Policy, Drug-Free Policy. Motion was made to approve EEO policy...Ricardo/Gene...motion carried.

e. Membership drive update-no new members, but information has been sent out.

f. Annual Meeting Planning: Joe designated Saturday, March 14 3PM at the Fire Station ..discussion ensued re: possible guest speaker.

g. Election Planning: It should coincide with annual meeting. There are two positions open. Joe, Gene and Lupita will continue in their offices until 2017. Joe will send out a solicitation for nominations.

8. Public Comment: Questions arose re: well depth, delays. Joe will update members.

9. Review action items: Budget summit- Feb 12.- Joe, Crystal and Jim will attend. Volunteer agreement will be sent to Crystal.

10. Next meeting date: March 5, 2015.

11 Adjourn: The meeting was adjourned at 8:35 Joe entertained the motion. Ricardo/Gene. Motion carried...

Respectfully submitted: Lupita P. Gonzales, Recording Secretary...

- 1) **Activity Summary** - As of 2/05/15, we have \$4,206.28 in Checking and \$9,732.58 in Savings with a combined Checking and savings total of \$13,938.58.
- 2) **Deliveries**- Tomas Chavez was be paid for 21 Deliveries for the month of January 2015.
- 3) **Annual Assessments**- I need to get an updated list of paid assessments to Joe. We have gotten a few more payments.
- 4) **Payroll W-2**- Have been electronically filed and mailed to employees.
- 5) **Truck Fuel purchased**- Giant gas station \$70.48 on 1-12-2015.
- 6) **Other Truck Expenses**- Truck Maintenance 1-11-2015 \$50.80 and Water tank on truck \$101.57.
- 7) **City of Las Vegas**- Payment of \$456.00 due Feb 11, 2015.
- 8) **Gross Receipts**- The state has our incorrect FEIN number and this is why we could not log on. Have to fill out paper to send to them for corrections. Our paperwork is out of date with the state. I will continue to work on this so we can get up to date with Gross Receipts tax for NM.
- 9) **DFA**- On February 11 the truck payment is due.