

Minutes – Thursday, January 8th, 2015
El Creston Mutual Domestic Water Consumers Association Board Meeting
49 Mirasol Road Ojitos Frios Ranches Subdivision

1. Call to order 7:04 p.m. by President, Joe Zebrowski. Quorum established. In attendance: Cheryl Zebrowski, Ricardo Valenzuela, Gene Solyntjes, Crystal Gallegos, Mitch Barker, Joe Zebrowski, Jim Peters, Roger Isbell, Ted Herberger
2. Proof of notice of meeting – posted at usual places and via e-mail
3. Approval of agenda: agenda approved (Gene/Ricardo)
4. Approval of previous meeting minutes
 - a. Motion made to approve the minutes of Dec. 4th with the correction of spelling of Matt Probst's name in item 7.a.ii. (Crystal/Gene). Motion passed.
 - b. Motion made to approve the minutes of the November 20th special board meeting. (Ricardo/Gene) Motion passed.
5. Treasurer's Report
 - a. Filing status: 3rd and 4th quarterly budget reports will be sent in by Jim Peters.
 - b. 2014 Assessment Report: 42 assessments have been paid.
 - c. There is \$2,366.70 in Checking and \$9,632.12 in Savings for a total of \$11,998.82.
 - d. Expenses: Payroll taxes of \$267.74; Truck fuel of \$135.41 and \$109.84. \$15.42 for large gas can; City of Las Vegas - \$441.75. State still does not have us listed in order for us to pay the Gross Receipts tax. Matt Probst was paid per the Dec. 4th meeting.
 - e. Adoption of 2015 Budget
 - i. Jim Peters presented the proposed 2015 budget, based on the 2014 actual budget. Projected revenue is \$19,647 and estimated expenses are \$23,357. He also presented the budget based on Administrative, Water Hauling and System aspects.
 - ii. Motion made to adopt Resolution #2015-02, 2015 Budget. (Crystal/Gene). Motion passed.
6. Old Business
 - a. El Creston – City of Las Vegas discussions. Joe met with Ken Garcia to update him on progress on the project.
7. New Business
 - a. Adoption of 2015 Open Meetings Act Resolution
 - i. Motion made to adopt Resolution 2015-01, Open Meetings Act. (Gene/Ricardo). Motion passed.
 - ii. Joe will have Lupita put it in the newspaper.
 - b. Review of current and planned funding applications
 - i. Water Trust Board
 1. 2013 – currently executing and have spent \$50,000
 2. 2014 – Joe and Gene met with the WTB to discuss a change of scope to the project. They approved a technical PER which will present alternatives for bringing water to the community. They declined our request for an extension for beginning the construction phase. They encouraged us to apply for the 2015 funding.
 - ii. Legislative Capital outlay
 1. 2013 – all \$10,000 has been spent
 2. 2014 - \$62,000. The contract was signed last month, which will now put El Creston with high enough income to trigger an audit.

- iii. USDA – The application is on hold until we get water.
- c. Water System Phase I update
 - i. Hays has been expanding the opening to drop a larger pump in order to conduct a full 72 hour pump test, which is expected to happen within a week or two. Discussion topics included water quality with high rates of dissolved solids and sulfates; monitoring wells during drilling, as well as during the pump test; and size of casing.
- d. Water emergency update
 - i. No new reports of households losing water, but some wells have come back.
- e. Water hauling
 - i. 17 deliveries in December
 - ii. Joe would like Ricardo to put together a truck asset report, as well as to review policies and procedures.
- f. Membership Drive update
 - i. 61 members
 - ii. Mitch and Cheryl passed out information to families in Blue Ridge. Many homes had been abandoned. Several people said they still have wells.
- g. Public Comment
 - i. Mitch volunteered to post notices on the bulletin board.
 - ii. There were some questions regarding the proposed stand pipe.
- h. Review action items
 - i. Gene will organize the annual meeting for March
 - ii. Joe will solicit a nominating committee for the elections.
- i. Next Meeting date is February 5th
- j. Motion to adjourn (Ricardo/Gene) Meeting adjourned at 8:53

Respectfully submitted by Cheryl Zebrowski substituting for Lupita Gonzales

- 1) **Activity Summary** - As of 1/08/15, we have \$2,366.70 in Checking and \$9,632.12 in Savings with a combined Checking and savings total of \$11,998.82.
- 2) **Deliveries-** Tomas Chavez was be paid for 17 Deliveries for the month of December 2014.
- 3) **Annual Assessments-** There are 5 assessments still outstanding for 2012 and 16 assessments outstanding from 2013. There have been 42 assessments paid for the 2014 year.
- 4) **Payroll Taxes-** Paid \$267.74 on 1-7-15
- 5) **Truck Fuel purchased-** Giant gas station \$135.41 on 12-10-14.
Giant gas station \$109.84 on 12-29-2014.
- 6) **Other Truck Expenses-** Save O Mat 1-06-2014 \$15.42 for gas can.
- 7) **City of Las Vegas-** Payment of \$441.75.
- 8) **Gross Receipts-** Need to call Tax and Revenue. Still needs to be completed.
- 9) **DFA-** It was discussed the 2014 3rd and 4th Quarterly Budget Report will be sent in my Jim Peters.
- 10) There is an increase of \$54.00 on Philadelphia D&O Insurance.