

El Creston Mutual Domestic Water Consumers Association

Thursday, January 9, 2014, 7:00 PM

Board Meeting Minutes

49 Mirasol Road, Ojitos Frios Ranches Subdivision

1. Call to order and proof of quorum: 7:06 PM..Quorum established...Gene/Ricardo
In attendance: Joe Zebrowski, Cheryl Zebrowski, Crystal Gallegos, Mitch Barker, Jim Peters, Jimmie Ortega, Brigido Ortega, Lupita Gonzales
2. Proof of notice of meeting: flyers posted at usual places, Charlie's, announcements on KFUN and in Optic.
3. Approval of Agenda: Crystal/Lupita
4. Approval of previous meeting minutes: Oct. 10 Crystal/Lupita Nov. 7 Crystal/Lupita
5. Treasurer's Report 1/9/14: (as of 10/10/13)
 - a. **Activity Summary:** \$15,285.65 combined checking and savings balance.
 - b. **Workers Comp Insurance:** The Association is covered under Mountain States Insurance Group.
 - c. **Deliveries:** Eleven (11) deliveries made in Dec. 2013
 - d. **DFA Report:** Quarterly report for the truck loan is current
 - e. **990 N Report:** Complete
 - f. **Annual Assessment;** Crystal does not have a clear count of how many assessments have been paid. She is in need of a list of the membership in order to track this accurately.

Discussion ensued, with Crystal providing the following additional information:

1. **DFA** – loan for December will be mailed – truck balance, \$8,000.00
2. **Audit** – has not been completed to date.
3. **Gross Receipts Taxes-** will be complete as of 1/13/2014
4. **990 Payroll:** Payroll payments complete for 2013. **990 N-Government site(nonprofit)** not in yet.
5. **Annual Assessment 2012 & 2013-** Nineteen (19) 2013 assessments still unpaid. Eight (8) 20122 and 2013 still unpaid.
6. **Payroll Taxes:** There is a discrepancy between what we are paying; We spent \$553.81 and were budgeted for \$507.00.
7. **Truck Repair: Over budget- overall income is exceeding budget expenses-** \$2,590.17—2013 budget allowed for \$807.00.
8. **Budget Expenses:** Re: Credit cards-A check for \$25.46 was reimbursed (Red on balance sheet).
9. **Retained/Earned Income:** Discussion ensued: Jim Peters and Crystal Gallegos explained aspects of budget variances and what drives them. They stated that the association has money in the bank and Crystal pointed that we are on track. Re: cash flow, Joe commented that the association needs to be accountable for what is received and what is paid out.
10. **Address Changes:** Crystal will submit information to Joe.
11. **Budget Approval:** Joe directed that the board should aim for budget approval at the February Meeting. Jim added that the 2nd budget issued must be addressed and the association should be

ready to communicate the costs to people – and how that plays into rates. The assumption is that rates simply must be updated. Joe indicated that assessment reminders and the assessment report would be sent out shortly. In addition, he said that a board meeting will be scheduled to review budgeting for 2013, including other issues such as public relations and the Water Trust Grant Board Grant- for which detailed numbers must be presented. Jim (Peters) will do preparatory work and will submit a proposed 2015 budget including how things will change. Tentatively, the session was planned for late in January at a possible NMHU site.

6. Old Business:

- a) **CLV (City of Las Vegas) /El Creston** – Discussions will continue re: EC project. All options are still on the table. Update- no decision is required at this point.
 - (1) State Legislature approval for regional water planning.
 - (2) Ramon has represented the mutual domestic groups. Discussion ensued re: openness on the part of the city to our organization, and that the City has to be sensitive to implications and to El Creston explanations, for example, additional water taps. As of now, there has been no clear strategy developed. Meetings have been held concerning issues between the EC Association and the City. Jim indicated that the next step revolves about what EC wants to get out of it vis-à-vis what the City wants to get out of it. Joe added that a key concern is that we have a safe/secure water supply, and the overarching expectation is that it be affordable, practical and fair and that we need to move forward. Jim indicated that there will be a resolution. Joe added that the practicalities have been dealt with and that the association will continue to inform and will exhibit transparency on the public level.
- b) **NMHU Water Quality Study:** Joe indicated that studies were made on wells and people's tanks and the general results/conclusions were that there were no meaningful water quality issues evident with the exception of one well testing positive for e-coli and nitrates. Joe also indicated that the results will be posted.

7. New Business

- a) **Review of current and planned funding applications-**
 - Water Trust Board 2012,2013,2014**
 - (1) Review of the 2012 Planning Grant has been done, and has been approved.
 - (2) Construction- This will be going out for bid before February with an aim for Dec., 2014.
 - (3) 3 A package is being prepared for application- generally a simple extension from fill to fire station to the Ridge Community....Joe indicated that the application must be in by March- Compliance documents updated, etc.
 - Legislative Capital Outlay/HB2**
 - (1) \$10,000.00 Received from LCO
 - (2) **HB 2** did not come through.
 - BOR-** Nothing to be done with **BOR** at this point.
 - USDA – Application Status-** Joe met Tues, Jan 2 with USDA. The application was submitted and USDA came and toured the area project. There is a possibility of adding connections/ rates being consistent with costs (rates will dependent upon debts incurred). The goal is for at least thirty (30) connections.

b) Water System Phase 1 Update

c) Water emergency update- no new reports

d) Water hauling-Matt indicated that the coupling needs replacement

e) Membership Drive Update- Current number is 58 and an adjustment on the Joining Fee is under consideration.

8. Review action items

(1) Joe will send out assessment reminders.

(2) Jim, Crystal and Joe will plan for a January 29 budget meeting.

9. Next Meeting- Scheduled for Thursday, Feb. 6- tentatively at 49 Mirasol

10. Adjournment- 8:19 PM Crystal/Lupita