

**El Creston Mutual Domestic Water Consumers' Association**  
**Board Meeting Minutes**  
**Thursday, May 2, 2013 7:00 pm 89 Roadrunner Road**

**Present:** Crystal Gallegos, Lupita Gonzales, Ken King, Karyl Lyne, Carol Macomber, Rudy Nolasco, Brigido Ortega, Jimmy Ortega, Gene Solyntjes, Ricardo Valenzuela, Joe Zebrowski

1. **Call to order and proof of quorum**—The meeting was called to order at 7:10 pm and a quorum was established.
2. **Proof of notice of meeting**--Flyers were posted in the usual places, two radio stations were asked to announce the meeting and the Optic was sent a notice. Agenda has to be out 72 hours ahead as of May 1, 2013 according to new regs.
3. **Approval of Agenda** -- The agenda was approved with the addition of a Resolution to Approve Collaboration with El Valle Water Reliance under 7.c. water funding. Ric/Crystal
4. **Approval of previous meeting minutes** – The minutes of the April 4, 2013, Board meeting were corrected with the removal of the second portion of the paragraph after “with us” in 7.a.ii.
5. **Treasurer’s Report** – The combined checking and savings account balance as of 5-2-13 is \$15,023. There were 48 water deliveries for the first quarter of the year—through March. El Creston is now set up to do direct deposit for payroll.
  - a. **Assessments status** – There are 7 outstanding 2012 assessments. Two payments for 2014 assessments have been received.
  - b. **Filings** -- Tax Forms 941 & 944 have been filed and paid. Gross receipt taxes are not due until July, 2013. NM Unemployment Tax has been filed and paid as has New Mexico current workers’ comp been filed and paid. The DFA Quarterly Loan Report and the 2013 Budget has been sent.
6. **Old Business**
  - a. **Memorandum of Agreement w/ City of Las Vegas** – There is nothing new.
  - b. **Database project** – Karl will be invited to a meeting to explain the features of his system, transferability of data and answer other questions.

**Working with Las Canteras** -- Joe and Gene will deposit the \$6.21 check at the bank.
7. **New business**

**a. Open Meetings Act Resolution # 2013-3** An amended and renumbered Open Meetings Act resolution was presented which includes new language for 72-hour notice of meetings and posting of the agendas was adopted unanimously. Gene/Karyl

**b. El Creston Election** results are Joe 17, Lupita 16, Crystal 16, Gene 16, Karyl 1. Joe Zebrowski will continue as president, Gene Solyntjes will continue as vice president, Crystal Gallegos will continue as treasurer and Lupita Gonzales will replace Karyl Lyne as secretary. Joe thanked Karyl for her 9 years on the El Creston Board.

**c. Review of current and planned funding applications**

**i. Water Trust Board (WTB) —** El Creston has submitted a new proposal to the WTB for the construction of the well, tank, pump, pipe to Mira Sol, and a fill station at Mira Sol and the County Road for a \$1 million loan. Joe answered questions regarding our \$150K match which we didn't receive from the Legislature at the April 24 presentation to the WTB meeting. We did receive \$10K from the Legislature and \$120K through our collaboration with the El Valle Water Alliance.

**ii. Resolution for Collaboration with El Valle Water Alliance #2013-4 --** Joe presented a resolution to the board providing for training and sharing of information and technical assistance, collaboration in protection of water quality and quantity in the area, education for the public, advocacy for domestic water issues to local and state government, creation of a fiscal structure compliant with appropriate regulations to receive state and federal funds to enable the mutual domestic water associations to further their goals. The resolution was adopted unanimously. Karyl/Crystal It will be necessary for El Creston to 1) file an application to join the El Valle Water Alliance; 2) sign a memorandum of understanding with El Valle Water Alliance; and 3) enter in to the regional 40 year water plan currently being developed by El Valle Water Alliance for the area.

**iii. Legislative Capital Outlay—** We received \$10,000 pending Gov. Martinez' signature. El Valle Water Alliance received an appropriation, which will be shared with El Creston in an effort to further the development of a regional water association in San Miguel County.

**iv. BOR (Board of Reclamation)** There is nothing new to report.

**v. USDA—**An application for \$350K has been submitted to USDA, which is 55% loan. The application is being reviewed. This proposal funding would allow us to pick up about 20 connections north past the cattle guard and to the county road.

**vi. Funding Workshop –** The funding workshop will be in June sometime with Blanca and Melanie as we plan for future funding steps.

**d. Water emergency update**

**i. Number of households that have lost water—** There are no new dry wells.

**ii. Status of information gathering—** Joe said Gene could relax his efforts to gather information on dry wells for now.

**e. Water hauling—**

**i. Review of current needs and activities—** Matt Reynolds has been hired to drive the water delivery truck. He will receive \$25 per load for a probationary period, which could last up to 6 months. The new hiree report has been filed with the state and all other paper work is complete except the I-9. Ric retains the credit card and gases up the truck the fourth week of the month. The truck gets about 340 miles per tank.

**f. Membership drive update/number of members—**There is nothing new.

**i. Incomplete applications issues—**There are a few incomplete applications which need to be completed. Karyl will create an Excel sheet with all of the status of all applications.

**ii. Membership withdrawals-** We need to develop a procedure for addressing membership withdrawals. If people elect to withdraw, it will cost them much more if they decide to join later. Joe will write to them those considering withdrawing from membership about paying the annual assessment or being dropped.

**iii. Membership certificates-** The membership certificates are completed and copies of membership forms have been made. Joe will write an accompanying cover letter and provide El Creston brochures for each packet.

**8. Review action items --** 1) Joe will prepare final 2012 assessment letter; 2) Joe will prepare cover letter for the membership certificates packets; 3) Karyl, Lupita and Joe will review membership records; 4) Sal and George information to Debbie Matthews; 5) Joe will get Crystal audit action; 6) Crystal will send DFA budget 7) Joe or Ken will invite Karl to the next meeting to explain his database system.

**9. The next regular board meeting will be Thursday, June 6, 2013, at 7 pm.**

**10.** The meeting was adjourned at 8:36 pm.

Respectfully submitted, Karyl Lyne, Secretary, El Creston MDWCA