

**El Creston Mutual Domestic Water Consumers' Association
Board Meeting Minutes
Thursday, February 7, 2013 7:00 pm 89 Roadrunner Road**

Present: Mitch Barker, Crystal Gallegos, Karyl Lyne, Brigido Ortega, Jimmy Ortega, Gene Solyntjes, Ric Valenzuela, Joe Zebrowski

1. **Call to order and proof of quorum**—The meeting was called to order at 7:04 pm and a quorum was established.
2. **Proof of notice of meeting**--Flyers were posted in the usual places, two radio stations were asked to announce the meeting and the Optic was sent a notice.
3. **Approval of Agenda** -- The agenda was approved with exclusion of 7a, which will be deferred to a later meeting. Ric/Gene
4. **Approval of previous meeting minutes** -- The corrected January 10, 2013, minutes were approved as presented. Ric/Joe
5. **Treasurer's Report** – The combined checking and savings account balance as of 2-7-13 is 12,330.18. There were 12 water deliveries in January. We did 125 deliveries in 2012 – 25 short of our projection. Crystal has put the 2013 El Creston books in Quick Books, our new accounting software. It is possible to add 5 users and one will be Joe. The 2009 – 2012 are in Quicken. The 2013 \$4,000 loan payment for the truck has been paid. Jim will prepare the budgets for presentation to the DFA and will teach Crystal how to do that during the summer.
 - a. **Assessments status** – There are 11 outstanding 2012 assessments.
 - b. **2013 Budget (We will vote on adoption of the 2013 budget.)** Crystal presented the proposed 2013 budget. It includes proposed increases of \$750 for advertising and \$10 per load more for the water truck driver, raising his wage from \$25 per load to \$35 per load. Approved proposed 2013 El Creston Budget unanimously. Gene/Karyl
6. **Old Business**
 - a. **Memorandum of Agreement w/ City of Las Vegas** – There is a renewed need to reach out to the City since we're both looking for ground water in the same area.
Joe will pursue this.
 - b. **Database project** – Putting the data into the database still needs to be done. Ken and Karyl will try to work together to get it done.
 - c. **Working with Las Canteras** -- A donation for El Creston was made to Las Canteras. We suggest that the Las Canteras Board meet and make suggestions

regarding a project to use the money. The question is what could a charitable organization in our community do to help people here. This cannot be a pass-through to El Creston. It must be a project of Las Canteras.

7. New business

a. Vote on adoption of 2013 Open Meetings Act resolution – deferred to a later meeting. This is not actually due to be passed until July, but Joe would like to get it done earlier so it can be used with any funding requests we submit.

b. Review of current and planned funding applications

i. Water Trust Board (WTB) — El Creston has submitted a new proposal to the WTB for the construction of the well, tank, pump, pipe to Mira Sol, and a fill station at Mira Sol and the County Road. That application has passed tier 1 and tier 2 levels of review with a score of 55. Seventy-four applications (\$75 million in requests with \$25 million available) were submitted. Our proposal is in the top third of the applicants by score. We will know in April or May if we're funded or not and to what level. DFA documents will be readied for submission.

Our WTB closing documents from last year's request for planning and design will be signed on February 22, 2013 allowing Souder/Miller to be paid for that work. The preliminary drawings are completed and Joe will try to get a copy for us.

ii. Legislative Capital Outlay— Joe has met with Representative Salazar a couple of times to discuss how to get our \$150,000 legislative capital outlay request approved. We're planning to use it as the 15% match for the WTB request for construction alluded to above. Ramon will be talking with Senator Griego and give him a copy of our request. Both Salazar and Griego are asking how much less we could get by with. Joe is reluctant to lower the amount because it is leveraging one million

iii. BOR (Board of Reclamation) Joe and Ramon are still trying to reach Mr. Alderete regarding our letter of interest.

iv. USDA—This continues to be an option after we know the outcome of i and ii above. Pursuit on this is still possible, but on hold now.

v. Funding Workshop – We need to develop the next steps if we get the WTB construction funding, also if we decide to submit a request to USDA.

c. Water emergency update

i. Number of households that have lost water— Gene has found four more dry wells in Romeroville, two of which have been re-drilled and have water.

ii. Status of information gathering— Joe asked Gene to check if George Scholz has a dry well.

d. Water hauling— There were 12 deliveries in January.

i. Review of current needs and activities— Ric and Joe will develop some delivery issues before the next meeting. Ric is trying to recruit a new driver. We might have a probationary period at \$25 and raise to \$35 if we're pleased.

II. Alternate water supplies - Gabaldon (discussion)— Still need to reach folks in Gabaldon MDWCA about water supplies for El Creston.

e. Membership drive update/number of members—There is nothing new.

i. Incomplete applications issues—There are a few incomplete applications which need to be completed. Karyl will create an Excel sheet with all of the status of all applications. Ken will ask Territorial Title about helping to find well records. Crystal asked about filing fees and Ken said he has paid about \$500 filing fees and will bill El Creston at some point.

ii. Membership withdrawals- We need to develop a procedure for addressing membership withdrawals. If people elect to withdraw, it will cost them much more if they decide to join later. Joe will write to them about paying assessment or being dropped.

iii. Membership certificates- We need to give copies of the completed membership form with the membership number and signatures and a membership certificate to each member. Karyl will work on this and Joe will write a cover letter from him and an El Creston brochure in each packet sent.

8. Annual Meeting date (March) The El Creston Annual Membership Meeting will be held Saturday, March 9, 2013, at 2:00 pm at the Sheridan Fire Station. Joe asked for volunteers to bring refreshments. Mitch Barker will bring fruit punch and Karyl will bring banana bread.

9. Review action items **1)** Joe will follow-up with City, board of Las Cantares and BOR. **2)** Ric and Joe will work on the delivery guidelines. **3)** Ken and Karyl will work on the data cloud. **4)** Karyl will develop a membership application status Excel sheet and **5)** will work on the membership packets.

10. The next regular board meeting will be Thursday, March 7, 2013, at 7 pm.

11. The meeting was adjourned at 8:17 pm.

Respectfully submitted, Karyl Lyne, Secretary, El Creston MDWCA