

**Corrected El Creston Mutual Domestic Water Consumers' Association
Board Meeting Minutes
Thursday, January 10, 2013 7:00 pm 89 Roadrunner Road**

Present: Mitch Barker, Karyl Lyne, Ken King, Ken Macomber, Ric Valenzuela, Joe Zebrowski

1. **Call to order and proof of quorum**—The meeting was called to order at 7:12 pm and a quorum was established.
2. **Proof of notice of meeting**--Flyers were posted in the usual places, two radio stations were asked to announce the meeting and the Optic was sent a notice.
3. **Approval of Agenda** -- The agenda was approved. Karyl/Ric
4. **Approval of previous meeting minutes** -- The December 6, 2012 minutes were approved as presented. Karyl/Ric
5. **Treasurer's Report** – The treasurer's report was tabled until the next meeting.
 - a. **Assessments status** – A second round of assessment notices has been sent and Joe has received one more payment, a withdrawal of membership and notice from one person who received the second notice and had already paid.
6. **Old Business**
 - a. **Memorandum of Agreement w/ City of Las Vegas**—Joe is keeping the MOA alive with the City of Las Vegas. Ken said parts of it need to be rewritten, but we'll continue to work toward this agreement.
 - b. **Database project**-- Joe will get with Jim Peters on this, but it is ready for us to load the membership roster and information. Karyl and Ken will work on this.
7. **New business**
 - a. **Vote on a Resolution Authorizing the Execution and Delivery of a Water Project Fund Loan/Grant Agreement by and among the New Mexico Water Trust Board and the New Mexico Finance Authority** – This commits El Creston to accept the \$10,000 loan and repay it at \$500 per year for 20 years with 0% interest and additional \$10 per year administrative fee. The \$10,000 match for this grant/loan has been met with in-kind labor by El Creston legal counsel, Ken King, and other monies received by El Creston. The resolution was unanimously adopted. Karyl/Ric This loan/grant agreement will be formally closed with NMFA on February 22, 2013. The plans and drawings developed by Souder/Miller for this design and planning phase of the project will be ready for us to see in the next month or so.
 - b. **Review of current and planned funding applications**
 - i. **Water Trust Board (WTB)** — El Creston has submitted a new proposal to the WTB for the construction of the well, tank, pump, pipe to Mira Sol, and a fill station at Mira Sol and the County Road. That application has passed tier 1 and

tier 2 levels of review with a score of 55. Seventy-four applications (\$75 million in requests with \$25 million available) were submitted. Our proposal is in the top third of the applicants by score. We will know in April or May if we're funded or not and to what level.

ii. Legislative Capital Outlay— Joe has met with Representative Salazar a couple of times to discuss how to get our legislative capital outlay proposal approved. We're planning to use it as match for the WTB request for construction alluded to above. Ramon will be talking with Senator Griego and give him a copy of our request. They are still trying to reach Senator Campos to discuss our project, but who made a comment to the Optic recently that he was disappointed that there were not more proposals reflecting regional efforts. This request will be for \$150,000 and will be used as the 15% required for the match for the WTB proposal above.

iii. BOR (Board of Reclamation) We need to continue to pursue this possibility.

iv. USDA—This continues to be an option after we know the outcome of I and ii.

v. Funding Workshop – We need to develop the next steps if we get the WTB construction funding.

c. Water emergency update

i. Number of households that have lost water— Two stock wells in Romeroville have been reported as having gone dry. Another well is reported to be dry and this is a second well on that property—2nd gate on the left up from Munoz.

ii. Status of information gathering—There was not report.

d. Working with Las Canteras—Las Canteras is a 501c3 organization in our area, that has a newly constituted board and has received an \$83 contribution through a matching employee program from Honeywell. The Las Canteras Board would like to use this money and other funds it may raise to benefit El Creston and the efforts to provide water to the community. Joe suggested perhaps Las Canteras could become involved in the purchase of water hydrants for the community.

e. Water hauling—**11 deliveries in December and 122 or 124 for the year** December hauling was hard because of the cold temperatures. Ice in tanks, pipes on the roads and in the truck hose and connectors made December water hauling extremely difficult and time consuming—2-3 hours per delivery in some cases. People often expect Ricardo to climb up on top of very tall water tanks. This is both dangerous and probably not something the driver should ever do. It was suggested we may have to charge more for deliveries that have difficult situations. We need to set some delivery standards and different rates for different types of deliveries. Joe and Ric will meet to discuss these issues and bring a proposal to the board next month.

I. Review of current needs and activities—George Scholz, a new customer, has asked for water delivery in December.

II. Alternate water supplies - Gabaldon (discussion)— Ric will continue to try to reach the Gabaldon MDWCA to discuss getting water from them for water deliveries.

f. Membership drive update/number of members—There is nothing new.

i. Incomplete applications issues—There are a few incomplete applications which need to be completed.

ii. Membership withdrawals- We need to develop a procedure for addressing membership withdrawals.

iii. Membership certificates- We need to give copies of the completed membership form with the membership number and signatures and a membership certificate to each member. Karyl will work on this and Joe would like to include a cover letter from him and an El Creston brochure in each packet sent.

8. Annual Meeting date (March) Saturday, March 9, 2013 in the afternoon was suggested for the El Creston Annual Meeting.

9. Review action items – 1) develop member opt out (withdrawal) process and Joe will start an email conversation with us about this; 2) water delivery issues and rate level additions Joe and Ric; 3) Karyl will develop a membership certificate and copies of the membership forms to send to members and Joe will write a cover letter. 3) We'll all check calendars for the proposed date of 3-9-13 for the El Creston Annual Membership Meeting.

Ric Valenzuela has a new email address which is ricval51@gmail.com.

10. The next regular board meeting will be Thursday, February 7, 2013 at 7 pm.

11. The meeting was adjourned at 8:25 pm.

Respectfully submitted,

**Karyl Lyne, Secretary
El Creston MDWCA**