

**EI Creston Mutual Domestic Water Consumers' Association**  
**Board Meeting Minutes**  
**July 5, 2012 7:00 pm 89 Roadrunner Road**

**Present:** Mitch Barker, Ken King, Karyl Lyne, Brigido Ortega, Jimmie Ortega, Jim Peters, Gene Solyntjes, Ricardo Valenzuela, Joe Zebrowski

- 1. Call to order and proof of quorum** 7:05 pm Quorum was established.
- 2. Proof of notice of meeting** Notice of meeting was established.
- 3. Approval of Agenda** Add Open Meetings Act Resolution Renewal as the first item in New Business and correct the date on the agenda to Thursday, July 5, 2012. Gene/Ric Passed unanimously.
- 4. Approval of previous meeting minutes** Minutes 6-7-12 meeting were corrected to remove Ken King from those present and approved. Ric/Jim
- 5. Treasurer's Report**
  - a. Recent Reporting** As of 7-5-12 there is a combined checking and savings account of \$14,546.58.
  - b. Recruitment of and transition to new treasurer** Jim talked with Carol Ditmanson and has sent her some of the electronic accounting files for her to review and decide if she will want to be our treasurer. She will let Jim know.
  - c. Database project update** The first priority is to get membership data loaded into the cloud. The accounting functions are a second priority, but Karl is moving those functions forward.
  - d. Out sourcing bookkeeping functions** Jim contacted El Valle MDWCA for possible out sourcing bookkeeping functions. He emailed the board members the information on the specifics of the proposal from El Valle. They suggested a variety of services they could provide for about \$200 per month. Some of the items like scheduling of water deliveries, membership records, filing the IRS 990, all checks written from El Creston accounts, would remain with the El Creston Treasurer. They might do billing and receipts, the monthly accounting and produce the monthly financial reports. Joe suggested we keep these things in mind and see what the new treasurer might suggest as we move forward.

Joe expressed his personal and the Board's appreciation for Jim's work as the El Creston Treasurer over the past couple of years. His work in setting up the El Creston budgets and financial reports has been invaluable in working with funding agencies and has set a new standard of financial reporting for entities like El Creston.