

El Creston Mutual Domestic Water Consumers' Association
Board Meeting Minutes
Thursday, March 1, 2012 7:00 pm 89 Roadrunner Road

Present: Mitch Barker, Ken King, Juan Lucero, Karyl Lyne, Brigido Ortega, Jimmie Ortega, Jim Peters, Gene Solyntjes, Ric Valenzuela, Joe Zebrowski

1. **Call to order and proof of quorum**-- 7:02 pm with quorum established
2. **Proof of notice of meeting**--posted in usual spots, email and radio
3. **Approval of Agenda** -- Peters/Valenzuela approved
4. **Approval of previous meeting minutes**--February 9, 2012 Zebrowski/Peters approved
5. **Treasurer's Report** -- Combined checking and savings account balance as of 2/29/12 is \$12,160.00. Jim has contacted Brown and Brown who are helping with the Director and Officer insurance, for a fidelity bond to assure the treasurer which our bylaws require, and is waiting for a response. We have received the D&O insurance policy and Ken will review it. Duane Durant has paid off the lease on his water tank. Jim suggests that we create a document stating Durants' ownership of the tank. Jim has given them a paid in full statement. Since the money we received from the Board of Finance for the truck and the tanks was specifically to lease tanks to people who couldn't afford to buy a tank, we would have to figure out a way to determine who would be eligible to lease tanks from us. Because Ric works with HUD, he has forms we could use as models for this. Ric will do the qualification assessment for future tank leases. It was suggested that tank lease customers could lease to buy tanks and once the lease is paid off we would charge them \$1 for ownership. Jim and Ken will work on forms for this.
6. **Old Business**
 - a. **El Creston request to the Governor for emergency declaration**--We don't know anything on this, but we do know that USDA will not honor the Gov. Richardson 2008 emergency declaration.
 - b. **Water Rights brochure idea**--in progress
 - c. **Memorandum of Agreement with City of Las Vegas**--we'll wait for new City government to proceed with this.
 - d. **El Creston Board election planning**--ballots went out and Joe has 8 back now. Ric will hand deliver Rudy Nolasco's and Ursel Albers' ballots.
 - e. **March Annual Meeting planning**--Thanks to Mitch Barker and Crystal Gallegos for the membership letter and Mitch again for the stationery template.
7. **New Business**
 - a. **Review of current and planned funding applications**
 - i. **CDBG**--We should know next week on this \$50K request. The county has indicated that they would be willing to work with us on a \$500K construction grant.
 - ii. A **capital outlay request** from the legislature was submitted by Ramon for \$756K to extend project to the fire station and it was not approved.
 - iii. **Water Trust Board** will review our proposal again and they could fund all, none or part of the request. We must submit another

readiness report by March 12, 2012 and Ramon has prepared the report. Joe will go through it and revise it and have Blanca review it. We need to get a site certificate saying that we have all of the easements or permits for the project. This comes from our legal counsel (Ken King). Joe will also meet with the Environment Department Construction Department head (Tom Andrews' replacement) to go over this before submission. Joe will be presenting our proposal to the WTB on Wed., March 28, 2012 at 10:00 am in Santa Fe. The presentation is 3 min. with 2 min. for questions.

- iv. **Next steps**--USDA is asking why we haven't submitted an application yet and they suggest we submit for a 45% - 55% loan/grant but Joe prefers that we apply for the emergency money from them instead.
- v. **Board Funding workshop**--We're still looking for dates for this. Joe will get another set of emails out to schedule this in April.

b. March Annual Meeting planning

- i. **Logistics** -- 2 pm Saturday, March 3, 2012 at the Fire Station
- ii. **Agenda** -- Joe will talk about accomplishments and plans and other items then discuss the increase in joining and assessment fees later.

c. **Database project** -- Ken and Karyl are working with Karl Zimmer on this.

d. Water emergency update

- i. Number of households that have lost water--We have 5 new reports of residences without water. These are outside our service area, but nearby.
- ii. Status of information gathering -- This is ongoing.

e. **Water hauling** -- There were 13 deliveries for February.

- i. Review of current needs and activities -- A truck tire was fixed.

f. **Membership drive update/number of members** -- 3 are in progress

8. **Adjournment** -- 8:20 pm

NEXT REGULAR BOARD MEETING: Thurs., April 5, 2012 7pm 89 Roadrunner Rd.

Respectfully submitted,
Karyl Lyne, Secretary
El Creston MDWCA

EL CRESTON ANNUAL MEMBERSHIP MEETING
Saturday, March 3, 2012 2:00 pm Sheridan Fire Station
You all come now!